

# RECORD OF PROCEEDINGS

1157

Minutes of

REGULAR Meeting

JACKSON TOWNSHIP TRUSTEES

Held June 18, 2024

6:00pm

Present – Trustee Jakubec, Trustee Frost, Trustee Hemphill, Fiscal Officer Patton, Police Chief Rozzi, Fire Chief Mortimer, Road/Cemetery Scott Hupko, Zoning Inspector D'Avignon and 4 guests.

Vouchers and warrants #31062 thru #31131 and Vouchers #200-2024 thru -321-2024 were approved for payment.

**RESOLUTION #24-69:** Mr. Frost moved and Mr. Jakubec seconded the motion to approve the minutes of the May 14, 2024 Regular Trustee Meeting. Roll Call Vote Mr. Jakubec – Yes; Mr. Frost – Yes; Mr. Hemphill – Yes.

**RESOLUTION #24-70:** Mr. Hemphill moved and Mr. Frost seconded the motion to approve the minutes of the May 28, 2024 Special Trustee Meeting with a correction these were for a May 28, 2024 Special Trustee Meeting not Regular Meeting that was printed on the form. Roll Call Vote Mr. Jakubec – Yes; Mr. Frost – Yes; Mr. Hemphill – Yes.

**CORRESPONDENCE:** Mr. Hemphill received information on the 4<sup>th</sup> of July parade and will respond.

**OLD BUSINESS:**

- Mr. Hemphill and Mr. Davignon met with Sheetz and Mahoning County Engineer to discuss traffic and Bailey Court East Road issues. Mr. Hemphill advised them of our concerns with Bailey Court East. Mr. Hemphill would like proposals of how to fix the road from the engineers.
- Mr. Jakubec will attend the MCTA Summer Dinner Meeting hosted by Berlin Township, June 25, 2024

**NEW BUSINESS:**

**RESOLUTION #24-71:** Mr. Frost moved and Mr. Hemphill seconded the motion approving the following: Cash Summary by Fund, Appropriation Payment Register, Appropriation Register, Revenue Status, Fund Status, Bank Reconciliation and Credit Card Attestations for May 2024. Roll Call Vote was Unanimous.

- Results of the Township Risk Management Meeting with Mr. Jakubec and Department Heads. We will respond with our actions for their suggestions.
- The cherry tree will be cut down in front of the Police Station Building. The trustees decided not to do anything with the trees that are along the road in front of parking lot.

**RESOLUTION #24-72:** Mr. Frost moved and Mr. Hemphill seconded the motion approving Chief Rozzi's FMLA Paternity leave. Roll Call Vote was Unanimous.

**RESOLUTION #24-73:** Mr. Frost moved and Mr. Jakubec seconded the motion approving the Then and Now Purchase Orders- #31069- Atlantic Emergency Solutions- \$3514.46 - #66 Engine Repair, #31070- Austintown Township - \$5,000.00 – Dispatching for FD; #31074 – Locality Media - \$9450.00 – Annual Software Maint. for FD. Roll Call Vote was Unanimous.

- Mr. D'Avignon has not sent email to Audrey Tillis with Engineers estimate for Blott Road Paving for TIF money as of yet because it was just approximate pricing. When he receives the costs he will advise her of our TIF project.

**FIRE:**

- Fire Calls: 3, Rescues & Emergency Medical Service: 41, Hazardous Conditions (no fire): 0, Service Call: 3, Good Intent Calls: 1, False Alarm and False Calls: 8 - Total calls: 56, Aid Given: 10, Aid Received: 7
- Bluejay Fire Camp schedule will be August 2 and 3 from 2:00 PM to 4:00 PM. Both days will be hosted at Jackson Fire Department.
- Participated in Touch a Truck event at Jackson Milton Elementary School on May 20.
- Participated in Antonine Village Memorial Day Parade, North Jackson Memorial Day Parade, and Lake Milton Memorial Day Parade.

**RESOLUTION #24-74:** Mr. Frost moved and Mr. Jakubec seconded the motion approving Bryce Fisher be moved from probation to regular Fire Roster. Roll Call Vote was Unanimous.

- Completed 4 days this month staffing from 8 AM to 4 PM. Have 3 days of staffing remaining. July schedule is being finalized.

**RESOLUTION #24-75:** Mr. Frost moved and Mr. Jakubec seconded the motion approving Engine 66 repair for foam issue- Atlantic Emergency Solutions \$5226.39. Roll Call Vote was Unanimous.

**ROAD:**

- Vehicle/Sign Inspections are done for May 2024
- CEMETERY REPORT - May 2024 : Burials – 0 ; Foundations – 1 ; Graves – 0 ; Repair – 0
- Need to get quotes for Road Dept NOPEC Energized Community Grant Project - Lighting Upgrade Grant amount of \$3519.00. We have until 2026 to use and combine with next year's award if we chose to do so. Mr. Jakubec will talk to Tri Area for project quote.
- Shrubs and tree removed from front of Police Building by our Maintenance Department. We will start on tree in Methodist Cemetery.
- Wiemer Tree Co. estimated cost of \$1500-\$1800.00 for tree removal in our active cemetery.
- Seeking a quote from All Star for removing shrubs at township signs and cutting shrubs at government building and Gazebo.

**POLICE:**

- 143-Total calls, 84 Calls for Service, 6-Observed Calls, 53-Assist other agencies, 100-Traffic Stops, Resulting in 73-Warnings, 29-Citations, 7-Traffic Crashes, 333-Residential Security Checks.
- 6-Arrests, 1 Felony & 5 Misdemeanor by our Detective and Patrol Division's.
- Reserve Officers worked a total of 8 hours. Officers traveled 9,200 miles patrolling the township. An average of 94 miles per shift.

**RESOLUTION #24-76:** Mr. Jakubec moved and Mr. Hemphill seconded the motion authorizing the auction of the following vehicle in the secure storage facility, on Gov Deals. Auction will take place online once approved and run from June 19th 2024 until June 29th 2024.

- 2009 Volkswagen EOS Blue in color with 145,234 miles - Salvage Title (vehicle runs). Roll Call Vote was Unanimous.
- Unit 98 – 2010 Chevy Impala Mileage 95,715 Clean Title (vehicle runs). Will also be placed online at Gov Deals. Auction will run from June 19th 2024 until June 29th 2023.
- In May we received an email from the Ohio Department of Public Safety Hearing Protection Pilot Program we were chosen as one of the agencies to receive hearing protection for all the Officers. SoundGear was awarded the contract for the Hearing Protection. These will be used by Officers at the range. No match.

**RESOLUTION #24-77:** Mr. Frost moved and Mr. Jakubec seconded the motion approving to apply for the 2024 JAG Grant that will be released on June 24th 2024. We will be applying for new portable radios for the PD total cost \$22,121.04 Match 25% if approved would be \$5530.26 This to replace the four XTS Radios that will not be in operation next year. Quote is from BearCom with State Purchasing Price. Roll Call Vote was Unanimous.

- Safety Day will be Saturday August 10th, 2024 from 12:00pm-4:00pm at the Jackson Milton Elementary School 14110 Mahoning Avenue. Hosted by the Jackson -Milton Safety Forces. FREE EVENT

**ZONING:**

- Permit and Fees - Zoning permits - (6) 2 New residential, 2 Fence, 1 Pool, 1 Commercial, Appeals/Zone Change Fees— \$0 - Total all Fees \$3,505.00
  - Year-to-Date Total Collected: \$7,439.00-Year-to-Date Permits Issued: 24, Year-to-Date Total Valuation of New Investment: \$2.5 million
  - Approved Projects - Recycling Center- Debartolo Dr. - Rebuild Home - 3722 Rosemont, Industrial building – Mahoning Ave
  - Public Meetings: Zoning Commission – Did not Meet June, Will Meet July Public Hearing on Cannabis Uses. - Zoning Appeals Board – Did not meet in May Will Meet June 27.
- Special Projects:**
- Cemetery Road update – Signed contract with All Ways Construction, sent to county for approval. Would like to start this project on June 28<sup>th</sup>.
  - Leonard Parkway – Notice of award to Karvo – yet to schedule Start Date.
  - Youngstown Commerce Park Sign – Ellet Sign given notice of award will start fabrication.
  - Service quote for the generator AC Power- no response. A Electric- repair only. The trustees would like him to contact Generator Specialist and Professional Engineers to see if they will quote.

**PUBLIC COMMENT:**

Financial Reports for May 2024.

Chief Rozzi's FMLA.

Then & Now POS

Bryce Fisher Regular Fire Roster.

Engine 66 Foam Repair

2009 Volkswagen GovDeals Auction.

2024 JAG GRANT APP,

# RECORD OF PROCEEDINGS

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Regular Meeting

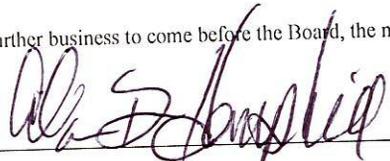
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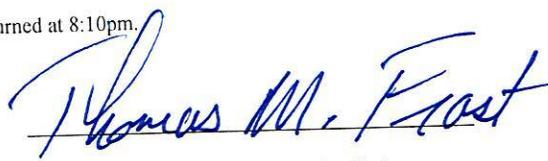
6:00pm

**RESOLUTION #24-78:** Mr. Frost moved and Mr. Jakubec seconded the motion to enter into Executive Session per ORC 121.22(G) (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, policies or compensation of a public employee for Personnel Policy Review Roll Call Vote: - Mr. Jakubec - Yes; Mr. Frost - Yes; Mr. Hemphill - Yes.  
**RESOLUTION #24-79:** Mr. Frost moved and Mr. Hemphill seconded the motion to re-convene after Executive Session. Roll Call Vote: - Mr. Jakubec - ; Mr. Frost - Yes; Mr. Hemphill - .

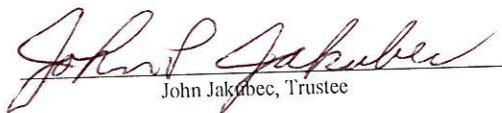
There being no further business to come before the Board, the meeting adjourned at 8:10pm.



Alan Hemphill, Trustee Chair



Thomas Frost, Trustee Co-Chair



John Jakubec, Trustee



Judy A. Patton, Fiscal Officer