

RECORD OF PROCEEDINGS

1159

Minutes of

REGULAR Meeting

JACKSON TOWNSHIP TRUSTEES

Held August 13, 2024

6:00pm

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Present – Trustee Jakubec, Trustee Frost, Trustee Hemphill Fiscal Officer Patton, Police David Shively, Fire Chief Mortimer, Road/Cemetery Scott Hupko (absent), Zoning Inspector D’Avignon and 6 guests.

Vouchers and warrants #31133 thru #31179 and Vouchers #324-2024 thru #379-2024 were approved for payment.

RESOLUTION #24-86: Mr. Frost moved and Mr. Jakubec seconded the motion to approve the minutes of the July 9, 2024 Regular Trustee Meeting. Roll Call Vote was unanimous.

CORRESPONDENCE:

- Received information from Mahoning County Prosecutor Gina DeGenova on Blue Envelope Initiative. The program streamlines communication between law enforcement and drivers/passengers of vehicles who have physical, mental, or developmental disabilities and/or deaf or hard of hearing.

RESOLUTION #24-87: Mr. Hemphill moved and Mr. Frost seconded the motion approving the emails about the new National Opioid Settlement for Kroger Co. The State of Ohio has agreed to participate in the new settlement. We have to respond in September 2024. We have received total of \$3323.63 in the Opioid Fund. Roll Call Vote was unanimous.

- Received an email from Mahoning County Budget Commission for a Local Government Funds Alternative Formula review this year which was a Public Meeting on August 5, 2024. Townships could present testimony at the hearing.
- Mr. Hemphill addressed a water issue on property on S. Warren-Salem Road. Looking for the township to get involved and help the issue. Mr. D’Avignon talked to the person we may be able to declare a nuisance. He will do an onsite visit.

OLD BUSINESS:

- We received a quote from Bright Idea Shops for our Welcome and Liberty Parks signs. Waiting for 2 other quotes from Ellet and DB Signs.
- Update on NOPEC Energized Grant Lighting Project for Township Road Department Lighting Project. We are still waiting on a quote from Tri-Area. Mr. Jakubec will give them a call for status of the quote.
- Update on Methodist Cemetery cleanup/maintenance of tree removal, poison ivy, and etc. We are waiting for the ground to setup and we can get started.

RESOLUTION #24-88: Mr. Hemphill moved and Mr. Frost seconded the motion approving the additional amount for All Star for including Cemetery Circle weeding and additional river rock for \$683.00. Total of payment \$3668.00. Roll Call Vote was unanimous.

NEW BUSINESS:

RESOLUTION #24-89: Mr. Frost moved and Mr. Hemphill seconded the motion approving the following: Cash Summary by Fund, Appropriation Payment Register, Appropriation Register, Revenue Status, Fund Status, Bank Reconciliation and Credit Card Attestations for July 2024. Roll Call Vote was Unanimous.

- A proposal from The Ohio Fire Chief Association has been received to conduct a joint fire district/Ems feasibility study. The study will determine if it is beneficial for Jackson Township and neighboring fire departments, to create a joint fire district. The study will include legal, financial, geographical, equipment, and efficiencies aspects and other information as needed, to determine if a joint district is appropriate for the area. With the ever-increasing difficulties finding volunteer staffing for ALL fire departments, including Jackson Township, we are very concerned about being able to maintain a staff of volunteers adequate to provide a satisfactory level of service. Combined with EMS Service availability from private ambulance companies, this is a serious concern for services we need and expect for Jackson Township residents. Jackson Townships portion of the proposal is \$10527.33. Other neighboring fire departments included in this proposal are responsible for their equal financial portion as well. Keep in mind, this is a feasibility study, not an establishment of a joint district. The feasibility study will depict if it is a good fit for Jackson Township and decisions cannot be made until the results are back from the study.

RESOLUTION #24-90: Mr. Frost moved and Mr. Jakubec seconded the motion approving to participate with the proposal from the Ohio Fire Chief Association to conduct a joint fire/EMS Feasibility Study. Jackson Townships portion of the proposal is \$10527.33 The study will determine if it is beneficial for Jackson Township and neighboring fire departments, to create a joint fire district. Roll Call Vote was Unanimous.

RESOLUTION #24-91: Mr. Frost moved and Mr. Jakubec seconded the motion approving the payment of OPWC no interest loan of \$4,264.97. -Loans CF08L (Gault Road/Blott Road SW Management Project & CF25G Blott Road Safety Upgrade- Phase II). Roll Call Vote was Unanimous.

RESOLUTION #24-92: Mr. Frost moved and Mr. Hemphill seconded the motion approving Then and Now Purchase Orders – D&TPM Truck Repair PO#311161- \$2689.84; Atlantic Emergency Solutions PO#311154 - \$5226.00. Roll Call Vote was Unanimous.

SPECIAL PROJECTS:

Back-up Generator Service Agreement – recommend renew with Cummings 3- year full service \$505.68/year - \$1,517.04 Professional Engine Systems – annual Oil & Filter \$461.12 – O&F with inspection \$737.39 (\$2,212.17).

RESOLUTION #24-93: Mr. Frost moved and Mr. Jakubec seconded the motion approving to proceed with Cummings 3-year full service \$505.68/year - \$1,517.04 for backup Generator Service Agreement. Roll Call Vote was Unanimous.

- Cemetery Drive Update- Paving completed on July 1st- ms consultants closed- out. \$3,901.76 reduction from the original contract of \$45,600.00 for non-performed work. Ms consultants has performed additional work not part of original agreement, will be invoicing. May have a remaining balance that with County approval could be used for the culvert replacement.

RESOLUTION #24-94: Mr. Frost moved and Mr. Hemphill seconded the motion approving to pay All Ways Construction for Cemetery Drive Paving Project amount \$41,485.24. This amount will be reimbursed by the Mahoning County Commissioners Grant. This amount is less the \$3,901.76 reduction from the original contract of \$45,600 for non-performed work. Roll Call Vote was Unanimous.

- Leonard Parkway update- Contract signed Karvo June 24 and County approved August 6. We will have pre-con meeting and schedule start date.
- Youngstown Commerce Park Sign- Ellet Sign installed sign August 7th. Recommend having the wall repointed and cleaned or painted. Mr. Jakubec addressed the brick work is decaying. Suggested we should get other options and pricing. He will get a few options.
- 2025 Cemetery Grant- Application was successfully submitted July 29th for \$2,500.00 to reset tombstones in the Jackson Cemetery.

FIRE:

- Fire Calls: 1, Rescues & Emergency Medical Service: 38 Hazardous Conditions (no fire): 1, Service Call: 5, Good Intent Calls: 8 False Alarm and False Calls: 2, Total calls: 57, Aid Given: 16 Aid Received: 17 Duty Crew: 10 days covered – 8 calls covered.
- Bluejay Fire Camp was a success! We had 7 campers on the first day and 10 campers on the second day. We concluded the event with an extrication demonstration the following week. We’re planning to host another camp next year.
- Will be providing fire protection during fireworks at Our Lady of Lebanon Shrine on August 15.
- We will be working with Milton Fire Department and Craig Beach Fire Department to provide EMS coverage at Jackson Milton High School Varsity Football home games.
- Jackson Fire Department will be hosting an Open House, October 20 so community can view the fire station renovations.

RESOLUTION #24-95: Mr. Hemphill moved and Mr. Frost seconded the motion approving Amber Anstine and Sam Lovejoy will be attending Firefighter 1 class in the fall, this will be paid for by the Ohio State Fire Marshal’s Grant. Roll Call Vote was Unanimous.

RESOLUTION #24-96: Mr. Frost moved and Mr. Hemphill seconded the motion Rick Anstine, Bryce Fisher, and Greg Neff will be attending EMT class this fall through UH at a cost of \$1,500 per person for a total of \$4,500. We will be submitting this to the Mahoning County Fire Chiefs Association who has a scholarship program available which may see some or all of this paid by them if our applications are chosen. Roll Call Vote was Unanimous.

- Drager Air Packs will be delivered the week of August 12th. We are preparing to have in-service training on these new packs in the next couple of weeks. The final invoice will also be sent to OTRMA Insurance as part of the fire station fire reimbursements.
- Ambulance remount is continuing to progress. We are still anticipating a return date for the end of August. It will need to go to PennCare for some equipment mounting and graphics to be applied upon return. Expected return to service date is early to Mid- September.
- Tanker 69 was at Fallsway to have the pump and seals looked at. This is going to require a complete pump rebuild which would cost in the range of \$12-\$16,000. We are exploring alternate locations to have the work done to ensure the best pricing.

Kroger Opioid Settlement

All Star Additional Landscaping

Financials for July 2024

Fire Chiefs Assoc. Feasibility Study

OPWC Loan Payment

THEN & NOW

Cummings for Generator 3 Year Service

All Ways Cemetery Drive Payment

Anstine/Lovejoy FFI Class

Anstine/Fisher/Neff EMT Classes

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Held August 13, 2024 Page 2 of 2 Pages

6:00pm

Fire Dept Staffing

Hiring of FF Sam Lovejoy

RESOLUTION #24-97: Mr. Hemphill moved and Mr. Frost seconded the motion approving to begin staffing 3 days a week for September and will discuss more days after ambulance is in service. Roll Call Vote was Unanimous.

RESOLUTION #24-98: Mr. Jakubec moved and Mr. Frost seconded the motion approving the hiring of Samuel Lovejoy as a probationary firefighter based on the recommendation from Chief Mortimer. Mr. Sam Lovejoy is to serve a 12-month probationary period. He has completed and passed the background investigation, physical exam, essential function analysis and drug testing. He was sworn in by the Fiscal Officer.

ROAD:

- Vehicle/Sign Inspections are done for July 2024
- CEMETERY REPORT - July 2024 : Burials – 1 ; Foundations – 0 ; Graves – 2 ; Repair – 0

POLICE:

- 149-Total calls, 85 Calls for Service, 8-Observed Calls, 58-Assist other agencies - 96-Traffic Stops, Resulting in 79-Warnings, 17-Citations, 11-Traffic Crashes
- 284-Residential Security Checks
- 4-Arrests, 4 Misdemeanor by our Detective and Patrol Division's
- Reserve officers worked a total of 4 hours. Officers traveled 8,950 miles patrolling the township. An average of 90 miles per shift
- Unit #600 has been uplifted by Halls Public Safety and is in service.
- Safety day was on August 10th 2024 and was a huge success! Over 350 individuals attended. The chief would like to thank Sgt. Shively for planning the event along with Milton PD and all the individuals that volunteered to help.

ZONING:

- Zoning permits - (4) 3- Residential 1- Ag Exempt - Year-to-Date Total Collected: \$7,579.00; Year-to-Date Permits Issued: 28, Year-to-Date Total Valuation of New Investment: \$2.6 million
- Appeals/Zone Charge fees - \$0 Total all fees \$220.00 Year to date total collected \$7,799.00 - Year to date permits issued: 32
- Year to date Total Valuation of New Investment: \$2.6 million
- Approved projects: Recycling Center- Debartlo Drive. Home- 3722 Rosemount Industrial building- MCE requiring roadway plan changes. Diesel pump expansion- Sheetz
- Public Meetings: Zoning Commission: Will meet Aug. 14- continued hearing on Cannabis Use Appeals Board: will meet August 22nd.
- Update on Nuisance Letters:
 - 11429 Mahoning Ave- Going to try to get approval for fire training if not will demo.
 - 12926 Mahoning Ave- Wants to salvage some wood and demo.
 - 13391 Mahoning Ave- Seeking to have the structure deconstructed.
 - 2080 N. Salem Warren Rd- Not heard from yet
 - 355 N Duck Creek Rd- Letter not sent
 - 164 N. Salem Warren Rd- Letter not sent

PUBLIC COMMENT:

- Ms Jean Sudimak advised that the North Jackson Historical Society is having an Isaly family member speak at their Meeting on Sunday, August 18, 2024 at 2:30pm.

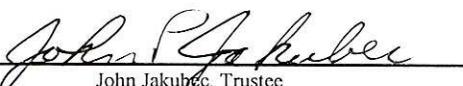
RESOLUTION #24-99: Mr. Frost moved and Mr. Hemphill seconded the motion approving to enter into Executive Session per ORC 121.22(G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, policies or compensation of a public employee for Fire Department Payroll Staffing. Chief Mortimer included in the session. Roll Call Vote: - Mr. Jakubec- Yes; Mr. Frost- Yes; Mr. Hemphill- Yes.

RESOLUTION #24-100: Mr. Hemphill moved and Mr. Frost seconded the motion to re-convene after Executive Session. Roll Call Vote: - Mr. Jakubec- Yes; Mr. Frost- Yes; Mr. Hemphill- Yes.

There being no further business to come before the Board, the meeting adjourned at 8:24pm.


Alan Hemphill, Trustee Chair


Thomas Frost, Trustee Co-Chair


John Jakubec, Trustee


Judy A. Patton, Fiscal Officer