

RECORD OF PROCEEDINGS

	Held November 14, 2023	6:00pm
Financials for October 2023	<p>Present – Trustee Jakubec, Trustee Hemphill, Fiscal Officer Patton, Police Chief Rozzi, Battalion Chief Mike Mortimer, Road/Cemetery Scott Hupko, Zoning Inspector D’Avignon and 9 guests.</p> <p>Vouchers and warrants #30762 thru #30784 and Vouchers #504-2023 thru #557-2023 were approved for payment.</p> <p>RESOLUTION #23-116: Mr. Hemphill moved and Mr. Jakubec seconded the motion to approve the minutes of the October 10, 2023 Regular Trustee Meeting. Roll Call Vote was Unanimous.</p> <p>CORRESPONDENCE:</p> <ul style="list-style-type: none">• The trustees received a Thank You from the Hot Stove for their use of the ballfields and adding Soccer Fields this year. <p>OLD BUSINESS:</p> <ul style="list-style-type: none">• Trustees approved signing ms consultants service order and signature to proceed with cemetery paving. Special Projects Coordinator Mr. D’Avignon sent an email for clarification on the assist bidding services, project scope and recommended approval.• Township Sign has been installed.• Mr. Hemphill advised that the government building generator has been repaired. <p>NEW BUSINESS:</p> <p>RESOLUTION #23-117: Mr. Hemphill moved and Mr. Jakubec seconded the motion approving the following: Cash Summary by Fund, Appropriation Payment Register, Appropriation Register, Revenue Status, Fund Status, Bank Reconciliation and Credit Card Attestations for October 2023. Roll Call Vote was Unanimous.</p> <p>RESOLUTION #23-118: Mr. Jakubec moved and Mr. Hemphill seconded the motion approving the wired Government Building Lease Payment to The Bank of New York Mellon for \$35,654.15 on 11/06/2023. Roll Call Vote was Unanimous.</p> <p>RESOLUTION #23-119: Mr. Hemphill moved and Mr. Jakubec seconded the motion for Then & Now POs – Tri Area Electric – PO#30778-\$4130.00, Ellet Sign- PO#30769-\$23,232.49, Hall Public Safety Upfitters – PO#30771 - \$17,394.16. Roll Call Vote was Unanimous.</p> <ul style="list-style-type: none">• Trustees need all Department Heads to submit a detailed list of their budget requirements by November 27, 2023 the Reorganization Meeting scheduled for December 13, 2023 at 10:00am. An email was sent out to all. <p>FIRE:</p> <ul style="list-style-type: none">• Fire Calls: 3, Rescues & Emergency Medical Service: 58, Hazardous Conditions (no fire): 1, Service Call: 2, Good Intent Calls: 2, False Alarm and False Calls: 3 - Total calls: 69 , Aid Given: 12, Aid Received: 7 - FD Personnel spent 229.0 total hours on scene/training• Provided fire prevention message to students at Sunshine Preschool on October 16.• Provided treats fire prevention message to families at Sunshine Preschool October 26 with help from Milton Fire Department• Thank you to everyone who came out to our Grab and Go Trick or Treat, October 31 from 5 PM to 7 PM.• Station repairs have passed County Building Permitting and are now underway. We anticipate a completion date for interior repairs early Jan 2024. Exterior repainting and finishing to take place in Spring of 2024.• Ambulance Remount has been scheduled. We have a tentative pick up date of 11/27/23 and an expected return date of Jan 2024.• Bay floor refinishing which was taking place alongside the station repairs is continuing 1 set of bays was completed, the second set is scheduled for the week of 11/27, the third section will be completed once the other repairs have been completed in that center section sometime January 2024.• Completed receiving quotes to replace the Furnace and HVAC for the meeting room as well as combining the two systems into a single one. Received 2 of the 3 quotes requested, 1 company declined to bid. Recommend proceeding with Thompson Heating & Cooling at a cost of \$19,070.00 <p>RESOLUTION #23-120: Mr. Hemphill moved and Mr. Jakubec seconded the motion to award the bid to replace the furnace and HVAC for the meeting room as well as combining the two systems into a single one to Thompson Heating & Cooling for a cost of \$19,070.00. All proof of insurance, Workers Comp and Hold Harmless Waiver must be submitted. Roll Call Vote was Unanimous.</p> <p>ROAD:</p> <ul style="list-style-type: none">• Vehicle/Sign Inspections are done for October 2023• CEMETERY REPORT - Burials – 5; Foundations – 1; Graves – 3; Repair –0• Mr. Hupko advised that No Parking Signs were put up on Leonard Parkway and Truck Signs were put up at Bailey Court East by Sheetz.• Mr. Hemphill advised Mr. Hupko about Generator checks that need to be done on a routine basis <p>POLICE:</p> <p>September 2023</p> <ul style="list-style-type: none">• 141-Total calls, 86 Calls for Service, 8-Observed Calls, 49-Assist other agencies, 93-Traffic Stops, Resulting in 79-Warnings, 14-Citations, 8-Traffic Crashes, 233-Residential Security Checks• 3 Misdemeanant Arrests by our Detective and Patrol Division’s, Reserve Officers worked a total of 18 hours. Officers traveled 8,106 miles patrolling the township. An average of 80 miles per shift.• Sgt. David Shively and Officer Steven Jones will be attending School- Response Active Shooter Training on November 2- November 3 at Mercy Health Training Facility in Youngstown. Sgt. Shively will be using Cruiser 107 and Officer Jones will be using Cruiser 108. Cost of Training Free paid for by Grant through YSU.• Results for the PD Auction on Gov deals closed on Sept 27th 2023 and generated a total of \$1250.00 for two vehicles. Below is what each vehicle sold for. 2004 Pontiac Grand Am, Red \$625.00; 2. 1998 Chevy S-10, White \$625.00• On September 29th 2023 we were notified that we received the BJA Bulletproof Vest Grant for 2023. Total amount awarded was \$6,375.00. <p>October 2023</p> <ul style="list-style-type: none">• 163-Total calls, 104 Calls for Service, 11-Observed Calls, 48-Assist other agencies, 62-Traffic Stops, Resulting in 51-Warnings, 11-Citations, 11-Traffic Crashes, 317-Residential Security Checks, 7 Misdemeanant Arrests and 3 Felony Arrests by our Detective and Patrol Division’s• Reserve Officers worked a total of 12 hours. Officers traveled 7,864 miles patrolling the township. An average of 74 miles per shift.• All Officers completed all the 2023 CPT Training for the State of Ohio. This year it was 24 hours. We will be reimbursed \$6373.68 paid for by State of Ohio.• On September 29th 2023 we were notified that we received the BJA Bulletproof Vest Grant for 2023. Total amount awarded was \$6,375.00.• Requesting trustee approval to authorize the auction of the following salvage vehicle in the secure storage facility, on Gov Deals. Auction will take place online once approved and run for 14 days. (Wed November 15th 2023 to Wed November 29th 2023) 1998 Ford F-150, Black 191,064 miles. (Salvage title). Vehicle does not run. <p>RESOLUTION #23-121: Mr. Hemphill moved and Mr. Jakubec seconded the motion approving the auction on GovDeals of salvage vehicle in the secure storage facility, 1998 Ford F-150, Black 191,064 miles. (Salvage title). Auction will take place online once approved and run for 14 days. Roll Call Vote was Unanimous</p> <p>RESOLUTION #23-122: Mr. Hemphill moved and Mr. Jakubec seconded the motion for the following - Officer Desmond Gray has completed the one-year probationary period on October 19th 2023. He has already meet with the Supervisory board and his one-year evaluation has been completed. I am recommending he be moved from Tier 1 to the Tier 2 pay scale effective immediately. New rate of pay if approved \$22.96 an hour. Officer Steven Jones has completed the 3-5 year step system period on October 4th 2023. He has already meet with the Supervisory board and his evaluation has been completed. Chief Rozzi recommended that Officer Desmond Gray be moved from Tier 2 to the Tier 3 pay scale effective immediately. New rate of pay if approved \$23.50 an hour. Chief Rozzi also requested Officer Lisa Storey to receive a parody increase of .15 cents an hour to \$23.50 the same as Officer Steven Jones. Roll Call Vote was Unanimous.</p> <ul style="list-style-type: none">• The trustees approved closing of Liberty Park as of 11/14/23.	
Then & Now POS		
Furnace and HVAC replacement at Fire Dept. by Thompson		
Salvage Auction for Salvage Vehicle.		
Pay Increases for Officers Gray and Storey		

RECORD OF PROCEEDINGS

Minutes of

Regular Meeting

JACKSON TOWNSHIP TRUSTEES

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6:00pm

ZONING:

- Permit and Fees - Zoning permits - 2 Residential Accessory
- Appeals/Zone Change Fees— 00
- Total all Fees \$70.00 - Year-to-Date Total Collected: \$27,240.91
- Year-to-Date Permits Issued: 33
- Year-to-Date Total Valuation of New Investment: \$4.4 million
- Public Meetings: Zoning Commission – Met November 8 - Recommended solar amendment. Zoning Appeals Board – Will not meet November
- Pending Project – Shelly & Sands new storage building
- Other: Solar amendment will be on Mahoning County Planning Commission agenda November 21-
- Public Hearing on Solar amendment will be on Trustee Agenda December 12
- Mr. Hemphill requested the final solar conditional use amendment be emailed to the trustees.

PUBLIC COMMENT:

- Jeanne Sudimak advised of the December 2nd activities – Wreaths in the Cemetery at 1:00pm. Tree Lighting Ceremony at the Gazebo on December 3 at 6:00pm
- Mr. Dan Fishtorn thanked the trustees for all they do for the Hot Stove.

There being no further business to come before the Board, the meeting adjourned at 6:30pm.


John Jakubec, Trustee Chair


Alan Hemphill, Trustee Co-Chair

Thomas Frost, Trustee


Judy A. Patton, Fiscal Officer