

Held February 14, 2023

6:00 pm

Present – Trustee Jakubec, Trustee Hemphill, Trustee Frost, Fiscal Officer Patton, Police Chief Rozzi, Road/Cemetery Scott Hupko, Battalion Chief Melick, and 16 guests.

RESOLUTION #23-001: Mr. Jakubec moved and Mr. Frost seconded the motion to approve the minutes of the December 13, 2022 Regular in Person Trustee Meeting. Roll Call Vote was Unanimous.

RESOLUTION #23-002: Mr. Frost moved and Mr. Hemphill seconded the motion to approve the minutes of the December 14, 2022 Re-Organization Trustee Meeting. Roll Call Vote was unanimous.

Vouchers and warrants #30341 thru #30441 and Vouchers #589-2022 thru #652-2022 and 1-2023-55-2023 were approved for payment.

CORRESPONDENCE:

- An email/letter was received from Sarah Lown, Western Reserve Port Authority about this year’s Tax Incentive Review Council meeting on March 20, 2023 at 9:00am in the Mahoning County Commissioners Meeting Room, lower level. They need this year’s appointees. Last years were Ms. Patton and Mr. Hemphill. The legislation governing the State’s Enterprise Zone program requires annual monitoring of enterprise zone activities. The Tax Incentive Review Council will evaluate the performance of all companies enrolled in the Enterprise Zone, Community Reinvestment Act, and Tax Increment Financing programs.

RESOLUTION #23-003: Mr. Jakubec moved and Mr. Frost seconded the motion naming Trustee, Alan Hemphill and Fiscal Officer Judy Patton as Jackson Township’s 2023 appointees to the Tax Incentive Review Council. Roll Call Vote was unanimous.

RESOLUTION #23-004: Mr. Frost moved and Mr. Hemphill seconded the motion naming Mr. John Jakubec as the 2023 representative for the Mahoning Valley Sanitary District updating contact information for the Advisory Council. Roll Call Vote was unanimous.

- Received an email from Linda Hensley, VFIS Insurance Accident & Sickness Renewal Questionnaire and Roster Request for 2023.

RESOLUTION #23-005: Mr. Hemphill moved and Mr. Frost seconded the motion to apply for the NOPEC Sponsorship Award for 2023 of \$1000.00. Information needed by 4/23/2023. This year’s project will be The Safety/Touch a Truck which is a joint venture of the Fire and Police Departments. Roll Call Vote was unanimous.

- Received an email from Progressive Energy Consultants about rate comparisons. We are now with First Energy (Ohio Edison) for our supplier with no contract. The trustees will table any decision for now.

OLD BUSINESS:

- Ohio Township Association Winter Conference attendees – Trustee Jakubec and Hemphill. Fiscal Officer Patton and Trustee Frost registered and have free access to all conference recorded sessions. Ms. Patton is planning on attending the Local Government Officials Conference March 28 & 29 2023 in Columbus.
- Eastgate Broad Band update from Mr. Frost

NEW BUSINESS:

RESOLUTION #23-006: Mr. Frost moved and Mr. Hemphill seconded the motion approving the following: Cash Summary by Fund, Appropriation Payment Register, Appropriation Register, Revenue Status, Fund Status, Bank Reconciliation and Credit Card Attestations for December 2022. Roll Call Vote was Unanimous.

RESOLUTION #23-007: Mr. Jakubec moved and Mr. Frost seconded the motion approving the following: Cash Summary by Fund, Appropriation Payment Register, Appropriation Register, Revenue Status, Fund Status, Bank Reconciliation and Credit Card Attestations for January 2023. Roll Call Vote was Unanimous.

RESOLUTION #23-008: Mr. Frost moved and Mr. Hemphill seconded the motion approving our final amended certificate signed by the Budget Commission for 2022 totaling \$3,955,488.40 and Do Not Exceed Certificate from Mahoning County Auditor. Roll Call Vote was unanimous.

RESOLUTION #23-009: Mr. Jakubec moved and Mr. Frost seconded the motion for our Original Certificate signed by the Budget Commission for 2023 of \$3,605,882.61 from the Mahoning County Auditor. Roll Call Vote was unanimous.

- We will send our first Amended Certificate for Permanent Appropriations for 2023 to the Mahoning County Auditor for the March 7, 2023 Budget Commission Meeting.

RESOLUTION #23-010: Mr. Frost move and Mr. Jakubec seconded the motion approving Supplemental Appropriations List for 2022. Roll Call Vote was unanimous.

RESOLUTION #23-011: Mr. Jakubec moved and Mr. Hemphill seconded the motion for electronic payment, February 9, 2023 - OPWC no interest loans – Blott Road/Gault Road Sw Management Project - \$2908.26; Blott Road Safety Project - \$1356.71. Roll Call Vote was unanimous.

RESOLUTION #23-012: Mr. Hemphill moved and Mr. Jakubec seconded the motion RESOLUTION AUTHORIZING ALL ACTIONS NECESSARY TO ACCEPT NORTHEAST OHIO PUBLIC ENERGY COUNCIL (NOPEC) 2023 ENERGIZED COMMUNITY GRANT.

WHEREAS, the Township of Jackson Township, North Jackson, Ohio (the “GRANTEE”) is a member of the Northeast Ohio Public Energy Council (“NOPEC”) and is eligible for one or more NOPEC Energized Community Grant(s) for 2023 (“NEC Grant(s)”) as provided for in the NEC Grant Program guidelines; and

WHEREAS, the GRANTEE wishes to enter into a Grant Agreement with NOPEC, Inc. in substantially the form presented to this Board of Trustees to receive one or more NEC Grant(s); and

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF JACKSON TOWNSHIP, COUNTY OF MAHONING, AND STATE OF OHIO, THAT:

SECTION 1. This Board of Trustees of the GRANTEE (the “Board”) finds and determines that it is in the best interest of the GRANTEE to enter into the Grant Agreement to accept the NEC Grant(s) for 2023, and authorizes the President of the Board to execute the Grant Agreement to accept the NEC Grant(s) funds.

SECTION 2. This Board finds and determines that all formal actions of this Board concerning and relating to the adoption of this Resolution were taken in an open meeting of this Board and that all deliberations of this Board and of any committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

SECTION 3. This Resolution is declared to be an emergency measure necessary for the immediate preservation of the public health, safety and welfare of the GRANTEE; wherefore, this Resolution shall be in full force and effect immediately upon its adoption and approval by the President of the Board of Trustees of the GRANTEE. Roll Call Vote was unanimous.

RESOLUTION#23-013: Mr. Jakubec moved and Mr. Hemphill seconded the motion for Ohio Revised Code 321.34 for electronic fund transfers advance procedures for property tax for first and second half tax year 2022 pay year 2023. Dates were listed on a memo dated January 27, 2023 from Mahoning County Auditor’s office. Roll Call Vote was unanimous.

- Received quotes from Tri-Area Electric for NOPEC 2023 Energized Community Grant for \$4342.00. Proposed projects - Replacing LED lights in the Police Garage - \$5095.00 and Police Station LED lights on first floor - \$753.00.
- Farmers National Bank changed credit cards from Visa to Master Charge. Credit Card Holders are Police Chief Rozzi, Fire Chief Mortimer (new), Karen Novak and Fiscal Officer Judy Patton.
- We have a rodent problem in the basement where all our records are stored. They chewed some boxed paperwork. Mr. Hupko ordered Mr. Hemphill’s suggested traps and placed inside and out.

FIRE:

Year 2022

- Fire Calls: 36 - Rescues & Emergency Medical Service: 331 - Hazardous Conditions (no fire): 19
Service Call: 22 - Good Intent Calls: 94 - False Alarm and False Calls: 28 - Weather & Disaster: 4
Total calls: 534 - Aid Given: 56 - Aid Received: 20 - FD Personnel spent appx 2,563.5 total hours on scene/training

January 2023

- Fire Calls: 1 - Rescues & Emergency Medical Service: 27 - Hazardous Conditions (no fire): 4
Service Call: 6 - Good Intent Calls: 5 - False Alarm and False Calls: 4 - Total calls: 47
Aid given: 2 - Aid Received: 1 - FD Personnel spent 193 total hours on scene/training
- Awarded the Ohio Department of Natural Resources Wildland/Brush Fire grant. It’s a 50/50 matching grant \$5,000 award with a \$5,000 match. These funds will be used to up fit both of our jeeps to better assist with brush and grass fires.

RESOLUTION#23-014: Mr. Frost moved and Mr. Hemphill seconded the motion for approval to apply for the FEMA AFG in order to receive pagers and lapel mics. This is a joint grant headed by Jackson Township and including Milton FD and Craig Beach FD. The anticipated award is \$60,387 total with Jackson Township receiving \$32,256.75 with a \$1,548.32 match. Roll Call Vote was unanimous.

- Jackson Fire did respond to the incident in East Palestine and we want to wish all those impacted by those events the best of luck going forward.

2023 Tax Incentive Council Mah. Valley Sanitary District

Rep. NOPEC Sponsorship Grant 2023

Financials for December 2022

Financials for January 2023

2022 Final Certificate

Original 2023 Signed Certificate

2022 Supplemental Approps OPWC Grant Payment

NOPEC Energized Community Grant 2023

Advances from Mah. Co. Auditor

Application for FEMA AFG Grant

RECORD OF PROCEEDINGS

JACKSON TOWNSHIP TRUSTEES

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FIRE:

- East Palestine discussion on handling of Fire Department Claim for losses. Mr. Hemphill advised we had one truck with 2 people that responded. We had to keep people and equipment back to respond if needed in our township. He thanked our department, surrounding areas and Emergency Management for all they did. Battalion Chef Melick advised that Emergency Management will be involved with claims and health issues.
- Swearing in of Bryce Fisher who was hired at our December 14, 2022 Trustee Meeting.

RESOLUTION #23-015: Mr. Frost moved and Mr. Hemphill seconded the motion to purchase from Premier Safety 1,000 ft. of 5 inch and 1,000 ft. of 1.75 inch hose for 66 to replace failed sections and improve operations. \$17,880 to come from the new levy equipment fund. Roll Call Vote was unanimous.

ROAD:

- Vehicle/Sign Inspections are done for December 2022 and January 2023.
- CEMETERY REPORT - Burials – 6 ; Foundations – 0 ; Graves – 4 ; Foundation Repair - 0
- Mr. Hupko will purchase a fire extinguisher in a case of a fire at our fuel pump (gas/diesel) – Warren Fire gave approx. quote of \$350-\$450.00

RESOLUTION #23-016: Mr. Frost moved and Mr. Jakubec to purchase a light bar four our new truck for our new road truck from HKG Enterprises for Grill LED dual color amber and white with bracket (5 year warranty) - \$2610.00. Plus 5000 watt power inverter with 10,000 surge (2 year warranty) - \$9116.88 - Total \$3,526.88. Roll Call Vote was unanimous.

RESOLUTION #23-017: Mr. Frost moved and Mr. Hemphill seconded the motion for graphics for the road truck from Grafix Shoppe at \$700.00 Roll Call Vote was unanimous.

- Mr. Hupko advised that March 15, 2023 is deadline for the removal of any decorations at the cemetery.

POLICE:

- 148-Total calls, 95-Calls for Service, 6-Observed Calls, 47-Assist other agencies and
- 3-Domestic Violence call, 108-Traffic Stops, Resulting in 87-Warnings, 21-Citations, 5 Traffic Crashes, 2-DUS and 1-OVI Arrest, 308-Residential Security Checks. 4-Senior checks
- 4-Arrests, 1 Felony & 3 Misdemeanant by our Detective and Patrol Division’s - Reserve Officers worked a total of 44 hours. Officers traveled 7,659 miles patrolling the township. An average of 70 miles per shift.

RESOLUTION #23-018: Mr. Hemphill moved and Mr. Frost seconded the motion approving vacation carry over. Required per re-organizational meeting 12/29/2020: Chief Rozzi III 78.01 hours. Roll Call Vote was unanimous.

- The Supervisory board met with Detective David Shively and reviewed with him his Department Performance Evaluation. The consensus was he has successfully completed his evaluation. He should be moved to the Tier 3 pay scale.

RESOLUTION #23-019: Mr. Hemphill moved and Mr. Frost seconded the motion approving the Supervisory Board recommendation that Detective David Shively should be moved to the Tier 3 pay scale. He will receive a 2.5% increase in his pay. The new pay should start with the payroll period dated January 22nd, 2023. Current rate of pay is \$22.93; new rate with increase is \$23.50. Roll Call Vote was unanimous.

RESOLUTION #23-020: Mr. Frost moved and Mr. Jakubec seconded the motion accepting the Body Armor Grant that we were notified that were awarded on January 19-2023 for \$15,919.23 for new vests and equipment total \$21,225.65 Local match 25% is \$5306.41. (Will be applying for Federal Grant in April to help with the match). Roll Call Vote was unanimous.

- The Police Department Painting has been completed and the electrical outlets/ switches have been updated.
- 2015 Ford Explorer was sold on Govdeals for \$5315.65 (\$4725.00-Twp. Amount - \$590.62-Govdeal charges).

ZONING:

- Permit and Fees - Zoning permits - (4) \$21,518.91 - New 1-family dwelling, Sheetz, Industrial Addition Appeals/Zone Change Fees— 0 - Total all Fees \$ 21,590.91
- Year-to-Date Total Collected: \$21,590.91 - Year-to-Date Permits Issued: 4 - Year-to-Date Total Valuation of New Investment: \$3,586,000
- Approved - Recycling Center- Debartolo Drive (storm water plan review)
- Possible - New Warehouse/office 13001 Mahoning Ave.
- Public Meetings: Zoning Commission – Met January 11 named Fran Gottron Chair, Joe Vandeventer Vice-Chair. Did not meet February Zoning Appeals Board – Met January 26. Named Gary Hemphill Chair, Betty Byram Vice-Chair. Re-opened Case 2022-01ZA Sheetz and approved variance for 4 directional signs.
- Complaints and Violations - Total 14 Open Complaints - 1 New Complaints - 1 Closed case - 14 Cases ongoing (4 – 2022, 4 – 2021, 3 – 2020, 3 – 2019)

RESOLUTION #23-021: Mr. Hemphill moved and Mr. Jakubec seconded the motion amending the Jackson Township Zoning Fee Schedule (last amended 1-3-2022) to add new fee. The new fee is Residential Zoning Appeal \$150.00. This fee will apply to all residential variances where the project cost is under \$100,000 or any appeal of a zoning notice of violation. Roll Call Vote was unanimous.

- Other: Submitted on-line response for US Census Boundary – no changes

PUBLIC COMMENT:

- Mr. Dan Fishtorn will supply the paperwork and forms for the Hot Stove use of Liberty Park. They will be using the fields starting the Middle of March. There was also a discussion for the placement of the portable soccer fields at Liberty Park. The trustees gave him their input and the Association will come up with a different layout for the fields. The trustees do not want to take out any of the sidewalks.

There being no further business to come before the Board, the meeting adjourned at 7:34pm.


John Jakubec, Trustee Chair


Alan Hemphill, Trustee Co-Chair


Thomas Frost, Trustee


Judy A. Patton, Fiscal Officer