

# RECORD OF PROCEEDINGS

1144

Minutes of

In Person REGULAR Meeting

## JACKSON TOWNSHIP TRUSTEES

Held August 22, 2023

6:00 pm

Present – Trustee Jakubec, Trustee Hemphill, Trustee Frost, Fiscal Officer Patton, Police Chief Rozzi, Road/Cemetery Scott Hupko, Zoning Inspector D'Avignon and 12 guests.

**RESOLUTION #23-074:** Mr. Frost moved and Mr. Hemphill seconded the motion to approve the minutes of the July 11, 2023 Regular Trustee Meeting. Roll Call Vote was Unanimous.

**RESOLUTION #23-075:** Mr. Frost moved and Mr. Hemphill seconded the motion to approve the minutes of the August 3, 2023 Special Trustee Meeting. Roll Call Vote was Unanimous.

Vouchers and warrants #30640 thru #30684 and Vouchers #318-2023 thru #384-2023 were approved for payment.

- Mr. Greg Toporcer, Top Property Holdings, LLC to make a brief presentation regarding development of 13001 Mahoning Avenue, 44 acres for Industrial Development. He is requesting commitment for Industrial Road for Grants he is seeking. Mr. Toporcer has submitted his plans and drawings and gave each trustee a presentation. Project Scope - Phase I - Construction of an 80,000 square foot light industrial warehouse/distribution facility and 36-foot-wide industrial roadway 550 long with utilities. Complete project scope includes a total of five 80,000 square foot light industrial warehouse/distribution buildings and a .7 mile 36-foot-wide industrial roadway with utilities. Mr. Toporcer is requesting that the township accept the dedication of an Industrial Road when Phase I is completed and approved by the Mahoning County Engineer. The trustees had a brief discussion about increased property taxes, current versus potential.

**RESOLUTION #23-076:** Mr. Hemphill moved and Mr. Jakubec seconded the motion for the following **WHEREAS**, Top Property Holdings intends to fully develop a 44-acre industrial site with five 80,000 square foot industrial buildings and construct a new industrial road 36-foot-wide with utilities approximately .7 miles in length. **WHEREAS**, Top Property Holdings is committing to a fully funded phase I project to construct an 80,000 square foot industrial building and construct a new industrial 36-foot-wide road with utilities approximately 550 foot in length. **WHEREAS**, the phase I development will generate an anticipated \$12,378 in annual new Jackson Township tax revenue and therefore the development is deemed to further a public purpose. **NOW THEREFORE**, The Jackson Township Trustees agree to accept a 60-foot-wide dedication extending 550-feet from Mahoning Avenue and 36-foot wide public roadway as the Mahoning County Engineer prescribes for Industrial uses and upon completion and approval of the public improvements by the Mahoning County Engineer. Roll Call Vote was Unanimous.

**RESOLUTION #23-077:** Mr. Frost moved and Mr. Hemphill seconded the motion for the following **To express intent to vacate township road if Top Property Holdings development stalls**. The township agreed to accept a 60-foot-wide dedication extending 550-feet from Mahoning Avenue and 36-foot wide public roadway with utilities as phase I of larger project and said dedication was based on the completion of a larger development project consisting of additional roadway servicing 4 additional industrial buildings. If, at the discretion of the Board of Trustees, Top Property Holdings fails to make progress in extending the roadway and constructing the additional industrial buildings the Trustees will vacate the Township road. Roll Call Vote was unanimous.

### CORRESPONDENCE:

- Mr. Frost received an email from Natalie Dechant advising that North Jackson Historical Society is planning to hold a Spirits of the Past Walk in the township cemetery on Sunday, October 1, from 2 - 4 o'clock.
- Mr. Hemphill received correspondence from Williams Company about 811 Call Before You Dig annual information for local government officials and Emergency Services for gas utility companies gas leaks.

### OLD BUSINESS:

- Digital Sign has been ordered with 50% down payment of \$23,275.00.
- Update on Cemetery Paving – Mr. Jakubec will call ms consultants about proceeding. We have a new contact, Craig Mulichak.
- Update on Leonard Parkway Paving – Mr. Hemphill advised the Mahoning County Engineer is waiting for our reply as which option to proceed with. The trustees decided to go with option number 3, \$238,236.00 3-1/2" mill.

**RESOLUTION #23-078:** Mr. Frost moved and Mr. Jakubec seconded the motion to go with option number 3 from the Engineer's Office for estimated price of \$238,236.00 – 3-1/2" mill to repair Leonard Parkway as well as the striping. Mr. Hemphill will be contacting the Mahoning County Engineer to proceed. Roll Call Vote was Unanimous.

- ODOT Sign Grant Update – Mr. Hemphill advised that they will be sending out information on the award the end of August or first of September.
- Update on mixer/amplifier for PA system for the Hall. Mr. advised that the new mixer has been received just has to be installed.
- Revised pricing from All Star Lawn Service. Added Township Signs & Youngstown Commerce Park Sign (weeded, sprayed & Pruned) Totaling-\$750.00; Gazebo Area-\$1,935.00; 3 Tree Rings in front of Government Building - \$150.00; Police Garage and Island by Drive – #57River Rock, Edge & Labor-\$498.00 – Totaling \$2,583.00.
- Discussion on Back Landscape area in Jackson Park.
- Revised Western Reserve Flag order for our Township Flag to 4 - \$552.00/Total plus \$55.00 Vector art conversion – Totaling \$607.00 – Reason for reduction is because of flag only being one sided.

### NEW BUSINESS:

**RESOLUTION #23-079:** Mr. Frost moved and Mr. Hemphill seconded the 0 approving the following: Cash Summary by Fund, Appropriation Payment Register, Appropriation Register, Revenue Status, Fund Status, Bank Reconciliation and Credit Card Attestations for July 2023. Roll Call Vote was Unanimous.

**RESOLUTION #23-080:** Mr. Jakubec moved and Mr. Hemphill seconded the motion for Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying Them to the County Auditor for the year 2024. Roll Call Vote was Unanimous.

**RESOLUTION #23-081:** Mr. Hemphill moved and Mr. Frost seconded the motion for the last payment of our Fire Engine to Farmers National Bank for principal of \$74,263.09-Interest of \$1,445.15 Misc. Fee \$25.00 - Totaling \$75,708.24-PO#41-2023. Roll Call Vote was Unanimous.

**RESOLUTION #23-082:** Mr. Frost moved and Mr. Jakubec seconded the motion for payment of OPWC no interest loan of \$4,264.97 PO#40-2023-Loan #s CF08L (Gault Road/Blott Road Sw Management Project & CF25G (Blott Road Safety Upgrade – Phase II). Roll Call Vote was Unanimous.

**RESOLUTION #23-083:** Mr. Jakubec moved and Mr. Frost seconded the motion for Then & Now PO's: D.B Sign - \$3,895.00; Triple M Roofing - \$6,100.00. Roll Call Vote was Unanimous.

### FIRE:

- Fire Calls: 7, Rescues Emergency Medical Service: 30, Hazardous Conditions (no fire): 1, Service Call: 2, Good Intent Calls: 13, False Alarm and False Calls: 8 - Total calls: 61, Aid Given: 10, Aid Received: 5
- FD Personnel spent 343.5 total hours on scene/training

**RESOLUTION #23-084:** Mr. Frost moved and Mr. Hemphill seconded the motion to contract with Lexipol for assistance with Standard Operating Policies and Procedures writing, updating, maintaining, and validation. OTRMA provides a discount for this. Year 1: \$3,295.05 after year 1 annual fee: \$2,367.40. OTARMA provides a reimbursement of \$1,000 to the township per year. Roll Call Vote was Unanimous.

**RESOLUTION #23-085:** Mr. Frost moved and Mr. Hemphill seconded the motion to Purchase of 6 new nozzles - \$2,306 from Premier Safety. Roll Call Vote was Unanimous.

- Station Repairs are still underway. The Architect/Engineer and Contractor are actively working with the County Building Dept. and Insurance Company to finalize the plans for repairs in the fire room.
- Received checks from Sedgwick Claims Management Service for Miscellaneous Indemnity/Loss payable to Lewis Construction - \$201,078.13(They have picked up their check and payable to ServiceMaster CDR for Miscellaneous CL/Other - \$61,495.27 waiting for disposition from Servicemaster.
- Fire Hose purchased back in January has been delivered, tested, and placed into service.
- New tires purchased and installed on the two jeeps and pickup truck.

**RESOLUTION #23-086:** Mr. Frost moved and Mr. Hemphill seconded the motion for the revision of Then & Now PO Resolution #23-049 - Midwest Rescue Products, Inc. pricing for turnout gear from 4 gear, 1 Viking Shield Extraction Gear Jacket/Pants, & 8 Viking Hoods plus shipping - \$14,460.00 to 5 gear, 2 Viking Shield Extraction Gear Jacket/Pants, & 10 Viking Hoods plus shipping - \$19,100.00. Roll Call Vote was Unanimous.

**RESOLUTION #23-087:** Mr. Hemphill moved and Mr. Jakubec seconded the motion for Chief Mortimer, BC Melick, and Firefighter Boswell to attend Fire Inspector Certification class with the University of Akron at the end of September. Each class is \$700 for a total of \$2,100. Roll Call Vote was Unanimous.

**RESOLUTION #23-088:** Mr. Hemphill moved and Mr. Frost seconded the motion to accept the resignation of Paramedic Robin Silvestri. Roll Call Vote was unanimous.

Twp Dedicated Roadway – Top Property Holdings

Vacate Twp Road – Top Property Holdings

Leonard Parkway Repair

Financials for July 2023

Amounts & Rates Budget Commission Fire Engine Last Payment OPWC Loan Payment

Then & Now POs

Lexipol Contract FD

New Nozzles Premier Safety

Midwest Turnout Gear Pricing Revision

Fire Inspector Certification Classes.

Paramedic Robin Silvestri Resignation.

# RECORD OF PROCEEDINGS

Minutes of

Regular Meeting

## JACKSON TOWNSHIP TRUSTEES

Held August 22, 2023 Page 2 of 2 Pages

6:00pm

**FIRE:**

**Public:**

- Safety Day was a great success thank you to Jackson Trustees and Admin for being great hosts, Jackson PD, Milton PD, and Milton FD for helping us make this event great and most of all thanks to everyone who came out
- We've started working on providing EMS coverage for Jackson-Milton Football games in partnership with Milton Fire.
- The Ohio State Fire Marshalls office has announced a program to assist people who are on at-home oxygen and have smokers in the home. Smoking fires and in particular smoking while on Oxygen has become the leading cause of fire related deaths in the state and a top cause across the country. We have available a thermal fuse to help lower risks of a deadly fire for this segment of the population. Please reach out to the Fire Department if anyone you know could benefit from this.

**ROAD:**

- Vehicle/Sign Inspections are done for July 2023
- CEMETERY REPORT - Burials – 4; Foundations – 2 ; Graves – ; Foundation-0; Repair –0
- Mr. Hupko has received No Parking Signs for Leonard Parkway. He will put them up.

**POLICE:**

170-Total calls, 99 Calls for Service, 16-Observed Calls, 55-Assist other agencies, 108-Traffic Stops, Resulting in 92-Warnings, 16-Citations, 8-Traffic Crashes, 381-Residential Security Checks, 3-Arrests, 1 Felony & 2 Misdemeanor by our Detective and Patrol Division's

- Reserve Officers worked a total of 8 hours.
- Officers traveled 8,699 miles patrolling the township. An average of 86 miles per shift.
- Officer Steven Jones passed Field Training Officer School (FTO) and is now state certified.
- Sgt. David Shively passed Taser Instructor Training and can now train other Officers.
- Sgt. David Shively will be attending Property and Evidence Management Training on September 11<sup>th</sup> 2023 and September 12<sup>th</sup> 2023. Location of training Stark County Sheriff's Office. Sgt. Shively will be using cruiser Unit 110. - Cost of training \$395.00.
- On July 10, 2023 Jackson Township PD received our Provisional Certification for two new policy's Positive Youth Interactions and Crisis Intervention.

**ZONING:**

- Zoning permits - (1) \$222.00 Pool, (1) Zoning Appeal - Appeals/Zone Change Fees— \$475.00 - Total all Fees \$697.00
- Year-to-Date Total Collected: \$24,317.91 - Year-to-Date Permits Issued: 24
- Year-to-Date Total Valuation of New Investment: \$3,895,385 - Open permits – 15
- Approved - Recycling Center- Debartolo Dr
- Public Meetings: Zoning Commission – Did not meet August. Will Meet in September  
Zoning Appeals Board – Did not meet July will not meet in August.  
Will schedule special meeting in September.
- Total 16 Open Complaints, 0 New Complaints, 0 Closed case, 16 Cases ongoing.
- Other: Jackson Meadows Phase II plat review by Mahoning County – put on hold until zoning approves lot sizes.

**PUBLIC COMMENT:**

**RESOLUTION #23-089:** Mr. Frost moved and Mr. Hemphill seconded the motion to enter into Executive Session per ORC 121.22(G) (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, policies or compensation of a public employee for Personnel of the Fire Department potential part staffing with Chief Mortimer and a Potential additional employment for Special Projects. Roll Call Vote: - Mr. Frost - Yes; Mr. Hemphill- Yes; Mr. Jakubec – Yes. Roll Call vote was unanimous.

**RESOLUTION #23-090:** Mr. Hemphill moved and Mr. Frost seconded the motion to re-convene after Executive Session. Roll Call Vote: - Mr. Frost - Yes; Mr. Hemphill - Yes; Mr. Jakubec – Yes. Roll Call vote was unanimous.

There being no further business to come before the Board, the meeting adjourned at 7:42pm.

  
John Jakubec, Trustee Chair

  
Alan Hemphill, Trustee Co-Chair

  
Thomas Frost, Trustee

  
Judy A. Patton, Fiscal Officer