

	Held January 19, 2021	6:00 pm		
NOPEC 2021 Project	<p>Present – Trustee Jakubec, Trustee Hemphill, Trustee Frost, Fiscal Officer Patton, Police Chief Taillon, Road/Cemetery Sexton Scott Hupko, Fire Chief Graham, Zoning Inspector D’Avignon and 7 guests.</p> <p><b>RESOLUTION #21-001:</b> Mr. Frost moved and Mr. Jakubec seconded the motion to approve the minutes of the December 15, 2020 Regular Teleconference/Video Trustee Meeting. Roll Call Vote: - Mr. Jakubec - Yes; Mr. Frost- Yes; Mr. Hemphill – Yes. Vote was Unanimous.</p> <p><b>RESOLUTION #21-002:</b> Mr. Jakubec moved and Mr. Frost seconded the motion to approve the minutes of the December 29, 2020 Reorganization Teleconference/Video Trustee Meeting. Roll Call Vote: - Mr. Jakubec - Yes; Mr. Frost- Yes; Mr. Hemphill – Yes. Vote was Unanimous.</p> <p>Vouchers and warrants #29251 thru #29314 and Vouchers #-2020-586 thru #2020-651; #2021-1 thru #2021-19 were approved for payment.</p> <p><b>CORRESPONDENCE:</b></p> <ul style="list-style-type: none"><li>Mahoning County Engineer sent Road Mileage Certification for 2021.</li><li>Received notice from NOPEC for 2021 Energized Community Grant for \$4,053.00. The formula for the grant has been revised. In 2020 we received \$5290.00. We still have the \$1,000.00 available for Community Event Sponsorship Program.</li></ul> <p><b>RESOLUTION #21-003:</b> Mr. Hemphill moved and Mr. Frost seconded the motion for energy efficient lighting for the exterior parking lot and interior of the Fire Department as the project for NOPEC 2021 Energized Community Grant. Mr. Hemphill and Mr. Jakubec are writing a scope of work for the project. Roll Call Vote: - Mr. Jakubec - Yes; Mr. Frost- Yes; Mr. Hemphill – Yes. Vote was Unanimous.</p> <p><b>OLD BUSINESS:</b></p> <ul style="list-style-type: none"><li>Mr. Jakubec advised that our hands free Rest Room project for the Cares Act money has been completed. We are still waiting for a few parts for shutting off the urinals.</li><li>Mr. Hemphill is still waiting for Cintas to get in touch to discuss the Road Department clothing rental or purchase.</li></ul> <p><b>NEW BUSINESS:</b></p> <p><b>RESOLUTION #21-004:</b> Mr. Frost moved and Mr. Jakubec seconded the motion approving the following: Cash Summary by Fund, Appropriation Payment Register, Appropriation Register, Revenue Status, Fund Status, Bank Reconciliation and Credit Card Attestations for December 2020. Roll Call Vote: - Mr. Jakubec - Yes; Mr. Frost- Yes; Mr. Hemphill – Yes. Vote was Unanimous.</p> <p><b>RESOLUTION #21-005:</b> Mr. Frost moved and Mr. Jakubec seconded the motion for our last Amended Certificate for 2020 that has been sent to the Mahoning County Auditor. Roll Call Vote: - Mr. Jakubec - Yes; Mr. Frost- Yes; Mr. Hemphill – Yes. Vote was Unanimous.</p> <p><b>RESOLUTION #21-006:</b> Mr. Frost moved and Mr. Jakubec seconded the motion approving Supplemental Appropriations List for 2020. Roll Call Vote: - Mr. Jakubec - Yes; Mr. Frost- Yes; Mr. Hemphill – Yes. Vote was Unanimous.</p> <ul style="list-style-type: none"><li>Bureau of Workers Comp ACH payment of \$7656.00.</li><li>Received a refund from BWC for \$30,951.40. Receipted to General, Police and Fire Funds.</li></ul> <p><b>RESOLUTION #21-007:</b> Mr. Jakubec moved and Mr. Frost seconded the motion approving Then and Now Purchase Order – Meyers Equipment-\$10,000.00; Penn-Care-\$4088.40; Tri-Area Electric-\$3691.00. Roll Call Vote: - Mr. Jakubec - Yes; Mr. Frost- Yes; Mr. Hemphill – Yes. Vote was Unanimous.</p> <ul style="list-style-type: none"><li>All Federal Cares Act money reports have been submitted to OBM, 10-20-2020 and 1-06-2021.</li><li>Mr. Jakubec advised that the new business that is locating in the Industrial Park is cutting down trees.</li><li>Mr. Jakubec has been contacted by people for the need of speed signs by the old airport.</li></ul> <p><b>FIRE:</b></p> <ul style="list-style-type: none"><li>Call Totals – December 13, 2020 through January 17, 2021 at 1352 hours</li><li>Fire Calls: 2, Medical Calls: 29, Mutual Aid: 1, Service/Assist Call: 0, MVA: 6</li><li>Alarm Drops/ Poss. Fire: 2 (This includes any open burns/smoke invest./Controlled burns),Extrication: 0, HazMat /Gas Leak/CO: 1 - TOTAL: 41 (Call #393-417 for 2020 and 1-16 for 2021)</li><li>Fuel - 61- 0 gal, 62 – 0 gal, 66- 24.7 gal, 69 - 0 gal, 67- 0 gal, 65- 29.4 gal</li><li>The Fire Department has returned to in person training at the station and planned trainings through June 2021. The department is following all the Covid protocols.</li><li>Accepted resignations of Zeke Abend-Meyer and Aleesa Whitney.</li></ul> <p><b>RESOLUTION #21-008:</b> Mr. Jakubec moved and Mr. Frost seconded the motion acknowledging David Hoffman has completed his 1 year probation and is being promoted to the position of Firefighter/EMT. Roll Call Vote: - Mr. Jakubec - Yes; Mr. Frost- Yes; Mr. Hemphill – Yes. Vote was Unanimous.</p> <ul style="list-style-type: none"><li>We will hold open interviews for the department officer positions of Captain (2) and Lieutenant (2) to be held as permanent positions until such time as the officer resigns, retires, or is removed for just cause.</li><li>The trustees approved Captain: Carey Yeager and Michael Hebebrand Lieutenant: Anthony Jones and Brandon O’Hara to hold the Captain (2) and Lt (2) positions until the interview process above is complete. The officer positions listed will maintain the pay scale suggested at the Reorganization Meeting of \$20.</li></ul> <p><b>RESOLUTION#21-009:</b> Mr. Frost moved and Mr. Jakubec seconded the motion for Jacob Pyatt to attend Fire Inspector classes in February 2021to become a certified Fire Safety Inspector and Jace Melick to attend EMS instructor classes in February 2021 to be able to provide certified EMS training.</p> <ul style="list-style-type: none"><li>FDIC (CompuServe Invoice) has been postponed from April to August. We have 4 members attending, BC Mike Mortimer, LT Anthony Jones, FF/EMT Jacob Pyatt, and FF/EMT David Hoffman - \$5,188.00. The trustees tabled the approval until more information that they requested can be presented at the February 2021 Trustee Meeting.</li><li>The trustees decided to table Reorganization Minutes transport rates discussion until the February Trustee Meeting.</li><li>Outstanding 20/20 checks undistributed for fire department – Megan Goehring, D. Straley, Jeremy Hartman, Stewart Schell-Vargo. A new email would be sent out by the fire department to the individuals about the remaining checks.</li><li>Mr. Frost asked for a report on how the new dispatching for the fire department was going since our transfer to Austintown. Battalion Chief McDougal advised it seems to be going very smoothly. She also said that Mr. Steve Sinn from Austintown has been in contact with and sent a memo to all departments that responded to a recent structure fire about their input on their service.</li><li>New Fire Department candidate Gregory Neff will be sent to On Demand for Pre-Employment Screening.</li></ul> <p><b>ROAD:</b></p> <ul style="list-style-type: none"><li>Vehicle/Sign Inspections are done for December 2020.</li><li>Mr. Frost suggested we start checking into tractor, front loader and finish mower for the Road Department.</li><li>Mr. Jakubec advised that Mr. Hupko is getting the Chipper into working condition so it can be sold.</li><li>Mr. Frost would like a monthly report for the cemetery including burials be included in Mr. Hupko’s reporting.</li></ul> <p><b>POLICE:</b></p> <ul style="list-style-type: none"><li>171/4130-Total calls (increase of 8 calls) 98/3445-Calls for Service, 12/126-Observed Calls, 60/543-Assist other agencies and 1/16-Domestic Violence call. 170/2191-Traffic Stops, Resulting in 144/1745 Warnings, 29/508 Citations, 12/89 Traffic Crashes, 2/11 OVI Arrest.</li><li>400/3590-Residential Security Checks, Senior Watch-3/24</li><li>10/76-Arrests, 0/12Felony &amp; 10/64 Misdemeanant by our Detective and Patrol Division</li><li>Reserve Officers worked a total of 16/760 hours.</li><li>Officers traveled 7,349/111,940 miles patrolling the township. An average of 62 miles per shift.</li><li>Officer Tyler Vasko will be attending The Street Crimes Cop Proactive Patrol Tactics training in Cleveland on January 25, 2020. Registration fee \$299.00</li></ul> <p><b>RESOLUTION #21-010:</b> Mr. Jakubec moved and Mr. Frost seconded the motion for a Purchase Order to purchase a new Ford Police Interceptor utility vehicle from StateWide Ford, out of necessity. The cost less \$46,000.00 including up fitting expense. The price will be at State Purchasing. Need to replace the used 2013 Ford Interceptor. Due to the excessive idling hours and miles (it was previously used as a mall security vehicle) Ford estimates the mileage would be between 300,000 to 400,000 miles. They have warned us imminent engine failure. Repair costs to date \$6,625.25. Old equipment from the vehicle can’t be used because of size change. The cost of a Tahoe vehicle would be prohibitive. The actual price will be included in the February Trustee Meeting Agenda. Roll Call Vote: - Mr. Jakubec - Yes; Mr. Frost- Yes; Mr. Hemphill – Yes. Vote was Unanimous.</p>			
Financials for December 2020				
Final Amended Certif. for 2020				
Supplemental Approps. 2020				
Now & Then POS.				
FF/EMT David Hoffman off 1 year probation.				
Jacob Pyatt/Jace Melick to attend classes.				
.0				
Purchase of Ford Police Interceptor Vehicle				

# RECORD OF PROCEEDINGS

Minutes of

Teleconference/Video Regular Meeting

JACKSON TOWNSHIP TRUSTEES

Held January 19, 2021 Page 2 of 2 Pages 6:00pm

ZONING:

- Zoning permits (2) – (1) Zoning Certificate (Tri-Area Elec), (1) Agriculture Exempt
- Fees for Zoning Permits - \$35.00; Appeals/Zone Change Fees -\$0
- Total all Fees \$35.00 Year-to-Date Total Collected: \$35.00 - Year-to-Date Permits Issued: 2
- Projects in the pipeline:  
QMW - 12101 Commissioner Dr (Storm water plans submitted)  
American Transmission Systems – 12185 Bailey Court E
- Public Meetings: Zoning Commission –  
Met January 13 – Reorganization. – Anthony Dommenick Chair, Joe Vandeventer Vice Chair Co  
Zoning Appeals Board – Will meet January 28 – Reorganization.

Complaints and Violations

- Total 17 Open Complaints
- 2 New Complaints
- 2 Closed case - 17 Cases ongoing

**RESOLUTION#21-011:** Mr. Frost moved and Mr. Hemphill seconded the motion for the following listed Special Assessment Mowing Charges that will be added to their property taxes for the year of 2020.

Amount	Parcel	Address	Owner
\$150.00	52-025-0-021.00-0	2057 S Salem Warren	Bank of New York
\$125.00	50-024-0-019.00-0	2197-2203 S Salem Warren	McDougal/Zink

Roll Call Vote: - Mr. Jakubec - Yes; Mr. Frost- Yes; Mr. Hemphill – Yes. Vote was Unanimous.

- Mr. Jakubec would like to proceed with New Road property cleanup. Mr. D’Avignon will contact 5 demolition companies and get at least 3 quotes for frontage cleanup.

PUBLIC COMMENT:

- Ms. Cindy Krol advised when she was visiting her family grave site that she noticed a tree on the roadway that has fungus growing on it. She it is afraid it may fall down on graves and stones. Mr. Jakubec and Mr. Hupko will check out.

There being no further business to come before the Board, the meeting adjourned at 7:36pm.

Alan Hemphill, Trustee Chair

Tom Frost, Trustee Co-Chair

John Jakubec, Trustee

Judy A. Patton, Fiscal Officer

Special  
Mowing  
Charges for  
2020.