

JACKSON TOWNSHIP TRUSTEES

Held July 20, 2021

6:00 pm

Quote/Estimates Guidelines

Financials for June 2021

Then & Now POs.

Amended Certificates 2020/2021

New Toshiba Copiers-Team Office

Present – Trustee Hemphill, Trustee Jakubec, Trustee Frost, Fiscal Officer Patton, Police Chief Taillon, Road/Cemetery Sexton Scott Hupko, Battalion Fire Chief McDougal, Zoning Inspector D’Avignon and 10 guests.

- Battalion Chief McDougal asked for a moment of silence for former Fireman David Drake.

RESOLUTION #21-068: Mr. Frost moved and Mr. Jakubec seconded the motion to approve the minutes of the June 15, 2021 Regular Teleconference/Video Trustee Meeting. Roll Call Vote: - Mr. Jakubec - Yes; Mr. Frost- Yes – Mr. Hemphill – Yes. Vote was Unanimous.

Vouchers and warrants #29501 thru #29565 and Vouchers #2021-246 thru #2021-312 were approved for payment.

CORRESPONDENCE:

- Received an email from Mark D’Apolito, Mahoning County Asst Prosecutor about bankruptcy of Purdue Pharma. We received a ballot asking to vote for or against the plan or abstain. The Prosecutor is unable to advise whether we should vote for or against the plan or abstain or object. Ellsworth, Berlin, Milton, Boardman and Coitsville Townships did nothing. Mr. Hemphill advised that the Judge has the final decision. The trustees chose do nothing at this time.
- Farmers National Bank paperwork for revised ODFI (changes in NACHA rules) addendum for our signature. These agreements are required to continue the ACH service.
- Email received about a potential land acquisition for proposed Potential Park for our township. Discussion on the proposal was that the majority of the land has wetland areas and can’t be developed. The trustees decided not to acquire this land.
- Received Agreement for the trustees to sign the Mahoning County Solid Waste Management District, Recycling Bins, 0 for January 1, 2021 and ending December 31, 2021 for an amount of \$4500.00.
- Received Purchase Order from Mahoning County Commissioners for 2021 Resurfacing Township Roads, Schaffer Road.
- Received an email for 4 way stop at Bailey and Palmyra Roads.
- Email received from OTA & OBM about Jackson Township’s portion of American Rescue Plan (ARF) Funding. We have to supply info on line and will receive \$210,549.63/Total with half of the money this year and the other half next year.
- Mr. Hemphill attended on line Virtual Conference for Safety Program from OBWC.

OLD BUSINESS:

RESOLUTION #21-069: Mr. Frost moved and Mr. Jakubec seconded the motion approving Suggested Ethics Guidelines for RFP’S/Quotes/Estimates. Roll Call Vote: Mr. Jakubec - Yes; Mr. Frost- Yes – Mr. Hemphill – Yes. Vote was Unanimous.

- Mr. Hemphill provided a Request for Proposal/Quote Blott Road Ditching #2. A few changes will be made and the proposal will be mailed to list of contractors that will be provided by trustees.
- Mr. Hemphill provided a Request for Proposal for The 2021 JTFD Lighting Upgrade Program at the Jackson Township Fire Station. The trustees discussed and this proposal will be mailed to a list of contractors that will be provided by trustees.
- The Kubota L-3901 tractor, heavy duty front loader, square back bucket and offset mower have been delivered. Still waiting on the back mower. The trustees talked about a tank and sprayer for the tractor.
- Mr. Jakubec is getting prices on hand pumps to replace the old one at the cemetery.
- Mr. Jakubec advised that we had water in the basement at the Police Building from the hot water tank leaking valve. There is a musty odor in the police building and he has contacted Mighty Ducts and ServPro for duct work cleaning. He also advised that there is a water leak in the valve of the hot water tank at the fire station.
- Mr. Frost advised that the flooding of Bailey Road and Bailey Court East was due to excessive heavy rain and catch basins that needed cleaning out. The Mahoning County Engineer has since cleaned out the catch basins.

NEW BUSINESS:

RESOLUTION #21-070: Mr. Hemphill moved and Mr. Frost seconded the motion approving the following: Cash Summary by Fund, Appropriation Payment Register, Appropriation Register, Revenue Status, Fund Status, Bank Reconciliation and Credit Card Attestations for June 2021. Roll Call Vote: - Mr. Jakubec - Yes; Mr. Frost- Yes – Mr. Hemphill – Yes. Vote was unanimous.

RESOLUTION #21-071: Mr. Hemphill moved and Mr. Frost seconded the motion for Then and Now Purchase Orders – PO#29514-Steel Valley Contractors -\$10,500.00; PO#29563-M&R Power - \$22,950.00. Roll Call Vote: - Mr. Jakubec - Yes; Mr. Frost- Yes – Mr. Hemphill – Yes. Vote was Unanimous.

RESOLUTION #21-072: Mr. Hemphill moved and Mr. Jakubec seconded the motion accepting Amended Certificates from Mahoning County Auditor for 2020 & 2021. Due to Covid-19 and Personnel Issues the Certificates were sent at one time in June 2021. 2020 -Amended Certificate dated 9/30/2020 - \$2,733,808.57; Final Amended Certificate and Do Not Exceed Estimate of Resources dated 12/31/2020 – \$3,048,509.67. 2021 2nd Amended Certificate and Do Not Exceed Estimate of Resources dated 2/4/2021 - \$3,146,470.20.00 Roll Call Vote: - Mr. Jakubec - Yes; Mr. Frost- Yes – Mr. Hemphill – Yes. Vote was Unanimous.

- We are in the process of our Audit for 2019 and 2020. The Auditor, Edward Rance has completed the initial paperwork.
- The trustees confirmed that the Fiscal Officer, Ms. Patton is the Public Records Custodian and responsible for Public Records Requests.
- Discussion for new copier quotes from American Business Center- 3 Ricoh Copiers-Purchase Total-\$9,832.00- Maintenance-Black Impressions-\$0.0069/ea.-Color Impressions-\$0.049/ea.; Team Office- 2 Toshiba e Studio and 1 Brother Copier- Total-\$9549.00- Maintenance Agreement –Black Impressions-\$0.0065/ea.-Color Impressions-\$0.0450/Ea.; Valley Office Solutions- 3 Epson Copiers-Purchase Total-\$7,932.00-Maintenance Agreement – \$117.00/Mo. Black Impressions-Over 2500-\$029/ea.- Color Impressions-Over 500-\$0.089/ea.-Scans billed @\$0.0039/ea.

RESOLUTION #21-073: Mr. Frost moved and Mr. Jakubec seconded the motion to purchase the following copiers from Team Office: Toshiba e Studio 5005ACO-\$4925.00, Toshiba e Studio 330AC \$3925.00, Fire Station-Brother MCF-L9570CDW-X\$699.00. Maintenance Agreement - Black Impressions-\$0.0065/ea.-Color Impressions-\$0.0450/Ea. Roll Call Vote: - Mr. Jakubec - Yes; Mr. Frost- Yes – Mr. Hemphill – Yes. Vote was Unanimous.

- Trustee Frost thanked the Police on how they handled a recent tragedy with his family. He also thanked community for all their support.

FIRE:

- CALL TOTALS – June 12, 2021 through July 18, 2021 at 1303 hours - Fire Calls: 2, Medical Calls: 23 Mutual Aid: 2, Service/Assist Call: 2, MVA: 18, Alarm Drops/ Poss. Fire: 8 (This includes any open burns/smoke invest./Controlled burns), Extrication: 0, HazMat /Gas Leak/CO: 1. TOTAL: 56 (Call # 210-264)
- Submitting application for candidate Joe Koziel
- Cabinet door of Engine 67 fixed
- Invitation to attend Christmas in July, July 25 from 2 PM to 5 PM
- Justin Neff – Inspector Class from Western Reserve Fire District
- Greg Neff – EMT – Lane Training Center
- Employment – Zach Bernard, Joe Koziel
- The trustees advised they need the cost of the classes and training for Justin Neff and Greg Neff.

ROAD:

- Vehicle/Sign Inspections are done for June 2021.
- CEMETERY REPORT - Burials – 3, Graves Sold – 2, Foundations-5.
- Mr. Hupko thanked the trustees for purchasing the new tractor and attachments.

POLICE:

- 174-Total calls, 114-Calls for Service, 13-Observed Calls, 43-Assist other agencies and 4-Domestic Violence call 157-Traffic Stops, Resulting in 131-Warnings, 28-Citations, 7-Traffic Crashes, 2-DUS and 1-OVI Arrest 110-Residential Security Checks, 5-Senior citizen welfare checks, 8-Arrests, 1 Felony & 7 Misdemeanant by our Detective and Patrol Division’s
- Reserve Officers worked a total of 8 hours. Officers traveled 7,404 miles patrolling the township. An average of 69 miles per shift.
- We applied for the Edward Byrne, Memorial Justice Assistance 2021 Grant (JAG). We have requested new equipment to completely up fit a new vehicle for next year. Amount requested \$18,183.53. This is a reimbursement grant with a 25% local match \$4,545.96. OCJS funds would be \$13,637.57.
- On June 3, 2021, we received notice of our compliance review by Ohio Dept. of Public Safety traffic grant. We were found to be in compliance with only two minor recommendations. Thanks to Asst. Chief Pete Rozzi and Fiscal Officer Judy Patton for their assistance.

JACKSON TOWNSHIP TRUSTEES

Held

July 20, 2021

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6:00pm

Hiring of
Kasey
Connicote
Reserve
Officer

POLICE:

- On June 28, 2021, Desmond Gray was hired as a Reserve Police Officer. He has successfully completed and passed all aspects of the background Investigation. He will serve a one-year probationary period.

RESOLUTION #21-074: Mr. Hemphill moved and Mr. Jakubec seconded the motion for the hiring of Kasey Connicote as a Reserve Police Officer. Kasey resides in Canfield. He graduated from Canfield High School in 2012, he graduated from the Youngstown State University Police Academy 08/2020. He is currently employed full-time with the Mercy Health Police Department. Prior to that he worked at JJC for 3 years. He will be sworn in pending the completion and passing of the psychological and drug test. He has successfully completed and passed the background investigation. He will serve a one-year probationary period. . Roll Call Vote: - Mr. Jakubec - Yes; Mr. Frost- Yes – Mr. Hemphill – Yes. Vote was Unanimous.

- FedEx Ground generously donated approximately \$1,100.00 worth of ammunition

ZONING:

- Zoning permits (9) – 4-Industrial Additions, Zoning Certificate, Ag Exempt, 2 Pool, Deck Fees for Zoning Permits-- \$8,244.85, Appeals/Zone Change Fees— \$150.00 - Total all Fees \$8,394.85 -Year-to-Date Total Collected: \$18,754.85
- Year-to-Date Permits Issued: 35 -Year-to-Date Total Valuation of New Investment: \$2,861,108
- Projects in the pipeline - Jackson RR – new sign & new building; Purfoods Office Addition – 12485 Commissioner; Universal Stainless – New Sign; American Transmission Systems – 12185 Bailey Court East.
- Public Meetings: Zoning Commission – Met July 14
Case 2021-03ZC Hively Zone Change – Recommended Denial
Case 2021-05ZC Plan Review – Purfoods Office – Approved
Next meeting – August 11, 2021, 7:00pm
Zoning Appeals Board – Met June 24
Case 2021-02ZA – Approved Amazon new access drive
Will not meet July 22.
- Complaints and Violations - Total 15 Open Complaints; 3 New Complaints; 3 Closed cases; 15 Cases ongoing
- Sent request to Mahoning County Prosecutor to start foreclosure on 9135 New Rd (Kinkade).

PUBLIC COMMENT:

- Ms. Lucille McDougal would like township residents included in the spending of the ARF money. The trustees advised they would definitely consider input on how to spend the money.

There being no further business to come before the Board, the meeting adjourned at 8:12pm.

Alan Hemphill, Trustee Chair

Tom Frost, Trustee Co-Chair

John Jakubec, Trustee

Judy A. Patton, Fiscal Officer