

JACKSON TOWNSHIP TRUSTEES

Held February 16, 2021

6:00 pm

Opt-In Option
for Bank Recs.

Tax Incentive
Review Council
Reps. for
Township.

Part Time
Personnel
Advertisement

Financials for
January 2021

2nd Amended
Certif. for 2021

NOPEC
ENERGIZED
COMMUNITY
GRANT

Now & Then
POS.

Hiring of
Gregory Neff
Fire Fighter

Present – Trustee Jakubec, Trustee Hemphill, Trustee Frost, Fiscal Officer Patton, Police Chief Taillon, Road/Cemetery Sexton Scott Hupko, Fire Chief Graham, Zoning Inspector D’Avignon and 11 guests.

RESOLUTION #21-011: Mr. Jakubec moved and Mr. Frost seconded the motion to approve the minutes of the January 19, 2021 Regular Teleconference/Video Trustee Meeting. Roll Call Vote: - Mr. Jakubec - Yes; Mr. Frost- Yes; Mr. Hemphill – Yes. Vote was Unanimous.

Vouchers and warrants #29315 thru #2 and Vouchers #2021-20 thru #2021- were approved for payment.

CORRESPONDENCE:

- Received a letter from Assistant Prosecuting Attorneys Karen Markulin Gaglione and Dawn Durkin regarding an Advertised Resolution to authorize the township to participate in fire insurance proceeds resulting from certain fire loss claims within our township as provided pursuant to ORC 3929.86. The trustees will make a resolution at our March 16, 2021 Regular Trustee Meeting.
- Trustees were copied on Email received from Mahoning County Engineer, Pat Ginnetti, in a response about a request for a crosswalk across Bailey Road by Mom’s Meals (Purfood).

RESOLUTION #21-012: Mr. Hemphill moved and Mr. Frost seconded the motion to Opt-in for ge0neratng a notification to the governing board (trustees) if a complete Bank Reconciliation has not been posted in UAN in the past 60 days. Email was sent from Keith Faber, Auditor of State advising of this option with the UAN. Roll Call Vote: - Mr. Jakubec - Yes; Mr. Frost- Yes; Mr. Hemphill – Yes. Vote was Unanimous.

RESOLUTION #21-013: Mr. Frost moved and Mr. Hemphill seconded the motion to re-name Mr. Tom Frost and Mr. Alan Hemphill as the township’s representatives for the Tax Incentive Review Council (TIRC). An email was received from Sarah Lown, Western Reserve Port Authority - The legislation governing the State’s Enterprise Zone program requires annual monitoring of enterprise zone activities. The Tax Incentive Review Council will evaluate the performance of all companies enrolled in the Enterprise Zone, Community Reinvestment Act, and Tax Increment Financing programs. This year they will review the 2019 and 2020 reporting years. Due to the COVID 19 pandemic, last year’s reporting was suspended. This year they will convene via Zoom at a date in late March. Ms. Lown will let us know when that date is set. Received a letter from Mahoning County Patrick Ginnetti with the results 2020 Annual Bridge Inspection Results within Jackson Township and Mahoning County. Roll Call Vote: - Mr. Jakubec - Yes; Mr. Frost- Yes; Mr. Hemphill – Yes. Vote was Unanimous.

- Received a letter from Mahoning County Patrick Ginnetti with the results 2020 Annual Bridge Inspection Results within Jackson Township and Mahoning County.
- Mr. Frost will attend a Broad-Band Zoom Meeting being held by the Regional Council of Governments conducting a Regional Broadband Feasibility Study.

OLD BUSINESS:

- Mr. Jakubec, Mr. Hemphill and Mr. Hupko met with Jason Rodesky, Sales Representative, Cintas, about Road Department clothes rental or purchase. Mr. Hemphill advised that the cost of work rental clothes is \$15.84/week. The trustees had a discussion and approved going with a clothing rental program for Road/Cemetery/Park personnel from Cintas.
- Mr. Jakubec checked out a tree at our cemetery that was brought to his for a quote to cut it down. He will wait until this spring to evaluate the tree’s condition.
- Mr. Jakubec advised that Mr. Ray Grope will be only working on very limited schedule. The township will advertise for part-time Callos Personnel.

NEW BUSINESS:

RESOLUTION #21-014: Mr. Jakubec moved and Mr. Frost seconded the motion approving the following: Cash Summary by Fund, Appropriation Payment Register, Appropriation Register, Revenue Status, Fund Status, Bank Reconciliation and Credit Card Attestations for January 2021. Roll Call Vote: - Mr. Jakubec - Yes; Mr. Frost- Yes; Mr. Hemphill – Yes. Vote was Unanimous.

RESOLUTION #21-015: Mr. Hemphill moved and Mr. Frost seconded the motion for our 2nd Amended Certificate and First Permanent Appropriations for 2021 totaling \$2,830,114.18 sent to Mahoning County Auditor. Roll Call Vote: - Mr. Jakubec - Yes; Mr. Frost- Yes; Mr. Hemphill – Yes. Vote was Unanimous.

- The township will be staying with Medical Mutual for Health/Life Insurance. Effective January 1, 2021 the Health Insurance has been increased by 7.9% monthly. Mr. Frost will be taking Cash in Lieu of Township Health Insurance at 25% of premium effective date March 1, 2021.
- Bureau of Workers Comp true-up payment of \$1556.00 made on 2/9/2021.

RESOLUTION #21-016: Mr. Frost moved and Mr. Jakubec seconded the motion AUTHORIZING ALL ACTIONS NECESSARY TO ACCEPT NORTHEAST OHIO PUBLIC ENERGY COUNCIL (NOPEC) 2021 ENERGIZED COMMUNITY GRANT(S) FUNDS NORTHEAST OHIO PUBLIC ENERGY COUNCIL (NOPEC), ENERGIZED COMMUNITY GRANT PROGRAM (2021 NEC GRANT(S))

WHEREAS, the Township of Jackson, Ohio (the “GRANTEE”) is a member of the Northeast Ohio Public Energy Council (“NOPEC”) and is eligible for one or more NOPEC Energized Community Grant(s) for 2021 (“NEC Grant(s)”) as provided for in the NEC Grant Program guidelines; and

WHEREAS, the GRANTEE has previously entered into a Grant Agreement with NOPEC, Inc. on March 10, 2020 to receive one or more NEC Grant(s).

NOW, THEREFORE, BE IT ORDAINED BY THE TRUSTEES OF JACKSON TOWNSHIP, COUNTY OF MAHONING, AND STATE OF OHIO, THAT:

SECTION 1. This Board of the GRANTEE (the “Trustees”) finds and determines that it is in the best interest of the GRANTEE to accept the NEC Grant(s) for 2021, and authorizes the Trustees to accept the NEC Grant(s) funds.

SECTION 2. This Council finds and determines that all formal actions of this Board concerning and relating to the adoption of this Resolution were taken in an open meeting of this Board and that all deliberations of this Board and of any committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

SECTION 3. This Resolution is declared to be an emergency measure necessary for the immediate preservation of the public health, safety and welfare of the GRANTEE; wherefore, this Resolution shall be in full force and effect immediately upon its adoption and approval by the Trustee Board of the GRANTEE.

Roll Call Vote: - Mr. Jakubec - Yes; Mr. Frost- Yes; Mr. Hemphill – Yes. Vote was Unanimous.

RESOLUTION #21-016: Mr. Frost moved and Mr. Hemphill seconded the motion approving Then and Now Purchase Order – PO#29316 - Anchor Plumbing-\$8850.00. Roll Call Vote: - Mr. Jakubec - Yes; Mr. Frost- Yes; Mr. Hemphill – Yes. Vote was Unanimous.

- Frozen pipes at Government Administration building repaired by Mr. Jakubec and Mr. Hupko.
- Heating at Government Administration Building. Mr. Hemphill is getting pricing on Honeywell Thermostats and locked clear covers.
- Mr. Hemphill would like to start Department Head meetings via GoToMeeting. He will Chair the first one in March 2021.

FIRE:

- CALL TOTALS – January 17, 2021 through February 14, 2021 at 1359 hours
- Fire Calls: 4, Medical Calls: 15, Mutual Aid: 3, Service/Assist Call: 0, MVA: 6
- Alarm Drops/ Poss. Fire: 3 (This includes any open burns/smoke invest./Controlled burns)
- Extraction: 0, HazMat /Gas Leak/CO: 0 - TOTAL: 31 (Call # 17-47)
- Fuel - 61- 18.9 gal, 62 – 0 gal, 66- 26.5 gal, 69 – 17.1 gal, 67- 0 gal, 65- 0 gal
- NOTES: Recommend Greg Neff be employed as firefighter

RESOLUTION #21-018: Mr. Hemphill moved and Mr. Frost seconded the motion for the hiring of Gregory Neff as a probationary firefighter based on recommendation from Chief Graham. Mr. Neff is to serve a 12 month probationary period. He has completed and passed the background investigation, physical exam, essential function analysis and drug testing. The trustees have decided to make an exception due to the need for first responders and because of the Covid-19 restrictions to swear in Gregory Neff when public trustee meeting will be allowed. Roll Call Vote: - Mr. Jakubec - Yes; Mr. Frost- Yes; Mr. Hemphill – Yes. Vote was Unanimous.

RECORD OF PROCEEDINGS

Minutes of

Teleconference/VideoRegular Meeting

JACKSON TOWNSHIP TRUSTEES

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6:00pm

Trucking
Company
Billing for
Hazardous
Materials

FIRE:
RESOLUTION #21-019: Mr. Jakubec moved and Mr. Frost seconded the motion to bill trucking company for gear and hose damaged at truck fire on February 3, 2021 and the following **RESOLUTION TO CERTIFY COSTS FOR RECOVERY ON BEHALF OF MAHONING COUNTY HAZARDOUS MATERIALS RESPONSE AGENCY**
WHEREAS, the Mahoning County Hazardous Materials Response Agency has submitted the attached request for certification of costs from an unauthorized spill, release or discharge of diesel fuel, UN1866 and UN3313 into or upon the environment on February 3, 2021 on the Ohio Turnpike around mile marker 218 westbound in Jackson Township; and
WHEREAS, the Board of Jackson Township Trustees desires to certify said costs to the Mahoning County Prosecuting Attorney for recovery.
NOW, THEREFORE, BE IT RESOLVED by the Board of Jackson Township that the attached costs in the amount of \$22,531.12 are hereby certified to the Mahoning County Prosecuting Attorney for recovery and that the Mahoning County Prosecuting Attorney is requested to bring a civil action, if necessary, to recover said costs against the person(s) responsible for said unauthorized spill, release or discharge.
Roll Call Vote: - Mr. Jakubec - Yes; Mr. Frost- Yes; Mr. Hemphill – Yes. Vote was Unanimous.
RESOLUTION #21-020: Mr. Hemphill moved and Mr. Frost seconded the motion for Anthony Jones attending CE for fire inspector certification April 17-18, 2021 at Western Reserve Fire District - \$45.00. Roll Call Vote: - Mr. Jakubec - Yes; Mr. Frost- Yes; Mr. Hemphill – Yes. Vote was Unanimous.

FF
Anthony
Jones-CE

- EMS Instructor training put on hold by firefighter asking to attend
- Fire Safety Inspector Course Attended by Jacob Pyatt and Justin Neff. \$600 per firefighter attending February 8 - March 30, 2021 - Akron University –

Powered
Rescue Saw

RESOLUTION #21-021: Mr. Hemphill moved and Mr. Frost seconded the motion to purchase a 9 inch battery powered rescue saw and battery powered chainsaw with 14 inch bar for \$3019.91 from W.L. Construction Supply. Roll Call Vote: - Mr. Jakubec - Yes; Mr. Frost- Yes; Mr. Hemphill – Yes. Vote was Unanimous.

Fire
Fighter
Terminated

RESOLUTION #21-022: Mr. Hemphill moved and Mr. Frost seconded the motion to terminate a Volunteer Fire Fighter due to non-compliance of township qualification policies. Chief Graham is sending a letter by certified mail to the individual. Roll Call Vote: - Mr. Jakubec - Yes; Mr. Frost- Yes; Mr. Hemphill – Yes. Vote was Unanimous.

FDIC
CONF. 4
Attendees.

RESOLUTION #21-023: Mr. Jakubec moved and Mr. Frost seconded the motion for 4 individuals to attend FDIC that has been postponed from April to August. We have 4 members attending, Justin Neff, LT Anthony Jones, FF/EMT Jacob Pyatt, and FF/EMT David Hoffman - FDIC for four firefighters - \$5,160 -includes opening ceremonies, 3-days of Exhibit Hall access and classroom sessions, access to register for hands on training evolutions and pre conference workshops - August 19 - 24, 2021 - Indiana Convention Center in Indianapolis. Gas, hotel lodging, and food allowance is extra. Roll Call Vote: - Mr. Jakubec - Yes; Mr. Frost- Yes; Mr. Hemphill – Yes. Vote was Unanimous.

- Christmas in July FD Community Event. Fund raising will be for Wreaths for Veterans Graves at the cemetery Trustees approved with following all Covid-19 guidelines that may be in place for the event. The

ROAD:

- Vehicle/Sign Inspections are done for January 2021.
- 7 Burials, Sold 4 lots since our last Trustee Meeting.
- Mr. Hupko did drywall and trim painting. Also Ms. Novak and Mr. Hupko are checking out needed information when inputting deeds in our Pontem Cemetery software.
- Mr. Hupko advised that people are not following Recycling Guidelines for plastic bags and trash that shouldn't be in the bins.

POLICE:

- 149-Total calls, 93-Calls for Service, 15-Observed Calls, 40-Assist other agencies and 1-Domestic Violence call, 123-Traffic Stops, Resulting in 111-Warnings, 19-Citations, 10 Traffic Crashes, 8-DUS and 2-OVI Arrest 732-Residential Security Checks. 3-Senior checks
- 10-Arrests, 0 Felony & 10 Misdemeanant by our Detective and Patrol Division's
- Reserve Officers worked a total of 8 hours. - Officers traveled 8730 miles patrolling the township. An average of 80 miles per shift.
- The Supervisory board met with Officer Lisa Storey and reviewed with her the Department Performance Evaluation. The consensus was she has completed Tier 1 and 2 and should be moved to the Tier 3 pay scale.
- The Supervisory board met with Officer David Shively and reviewed with him the Department Performance Evaluation. The consensus was he has completed the one-year probationary Tier 1 and should be moved to the Tier 2 pay scale.

Police
Cruiser

RESOLUTION #21-024: Mr. Frost moved and Mr. Jakubec seconded the motion to revise the price and the dealer for the Police Interceptor Utility Cruiser from Larkin Greenwood Ford. Located in Connerville, Indiana. Price of the vehicle including delivery is \$32,766.10 (State Purchasing Pricing). Up fitting will done by Hall's Public Safety at a cost of \$14,605.96. Which includes up fitting the new car and upgrades to three other vehicles. Could not get cost from Statewide. Roll Call Vote: - Mr. Jakubec - Yes; Mr. Frost- Yes; Mr. Hemphill – Yes. Vote was Unanimous.

ZONING:

- Permit and Fees - Zoning permits (2) – Shed, Industrial Building
- Fees for Zoning Permits -\$935.00 - Appeals/Zone Change Fees - \$0
- Total all Fees \$935.00 - Year-to-Date Total Collected: \$970.00 Year-to-Date Permits Issued: 4
- Projects in the pipeline: QMW - 12101 Commissioner Dr (Storm water plans submitted), American Transmission Systems – 12185 Bailey Court E, tri-Partners new Industrial building 11845 Mahoning
- Public Meetings: Zoning Commission – Did not Meet February 10, 2021 Zoning Appeals Board – Met January 28, 2021 – Reorg.– Gary Hemphill Chair, Betty Byram Vice Chair
- Complaints and Violations -Total 17 Open Complaints, 1 New Complaints, 1 Closed case, 17 Cases ongoing.
- Responded to US Census BAS – No boundary changes
- Mr. Jakubec asked about an update to cleaning up Kinkade property. Mr. D'Avignon expects to have at least three bids for our next Trustee Meeting. Mr. Jakubec also stated that the Storage Buildings have been removed from Dr. Orr's property at Mahoning Ave and SR 45. He also advised that he would like the owner of the property on the opposite corner Mahoning Ave. and SR 45 should have his stuff at the back and not the front.
- Mr. Hemphill commented that Storage Building Sales should only be permitted in Light Industrial.

PUBLIC COMMENT:

- Mr. Hemphill thanked Ms. Alania Welsch for viewing our meeting.
- Ms. Sudimak commented on the landscaping at the storage unit facility on Mahoning Avenue and Rosemont Road. Mr. D'Avignon advised that they removed the trees because they kept dying due to all the salt because of snow plowing. All the trailers will be removed and replaced with a new building. She also asked him to look into all the digital signs in the township that may not be in compliance. Mr. D'Avignon will talk a look at them.
- Mr. Frost asked what the Industrial Building was that was being built at Mahoning Ave and Rosemont Road. Mr. D'Avignon advised that they have not decided what the use of the will be.

There being no further business to come before the Board, the meeting adjourned at 7:55pm.

Alan Hemphill, Trustee Chair

Tom Frost, Trustee Co-Chair

John Jakubec, Trustee

Judy A. Patton, Fiscal Officer