

JACKSON TOWNSHIP TRUSTEES

Held May 18, 2021

6:00 pm

Part Time Road Dept. Wage Increase.

Road Dept. Personnel

Blott Road Ditching

Kubota Tractor Purchase

Financials for April 2021

FEMA Grant Turnout Gear

VFIS Ins Payment

Then & Now POs.

EMS Contract Fire Recovery

Township Curfew.

Present – Trustee Hemphill, Trustee Jakubec, Trustee Frost, Fiscal Officer Patton, Police Chief Taillon, Road/Cemetery Sexton Scott Hupko, Battalion Fire Chief Mortimer, Zoning Inspector D’Avignon and 10 guests.

RESOLUTION #21-037: Mr. Jakubec moved and Mr. Frost seconded the motion to approve the minutes of the April 13, 2021 Regular Teleconference/Video Trustee Meeting. Roll Call Vote: - Mr. Jakubec - Yes; Mr. Frost- Yes – Mr. Hemphill – Yes. Vote was Unanimous.

Vouchers and warrants #29425 thru #29459 and Vouchers #2021-145 thru #2021-209 were approved for payment.

CORRESPONDENCE:

- Mr. Hemphill received applications for Cares Act Relief Money from the Mahoning Youngstown Community Assistance Program (MYCAP). They will be at the Township Government Building for people to pick up.
- Department of Commerce sent a notice for any objections to renewal of a liquor permit. All permits to sell alcoholic beverages in our political subdivision will expire on July 1, 2021. We as a legislative authority have the right to object to the renewal of a permit and to request a hearing. The trustees have no objections.
- Mr. Frost advised that Mahoning County Engineer, Patrick Ginnetti, was contacted by Representative Tim Ryan and has applied for a grant for Mahoning Avenue Industrial Corridor Upgrade - \$5,000,000 project.

OLD BUSINESS:

- Road Dept. Personnel update. John Evans decided to accept another job offer.

RESOLUTION #21-038: Mr. Jakubec moved and Mr. Frost seconded the motion to increase Road Department part time wages for Callos personnel to \$15.00/hour effective as of May 2, 2021. Roll Call Vote: - Mr. Jakubec - Yes; Mr. Frost- Yes – Mr. Hemphill – Yes. Vote was Unanimous.

RESOLUTION #21-039: Mr. Jakubec moved and Mr. Frost seconded the motion to approve the hiring of Road Department, part time Callos personnel, Marcus Cupp @ \$15.00/hour. Mr. Cupp has completed all the township’s pre-employment qualifications and will be starting on June 1, 2021. Roll Call Vote: - Mr. Jakubec - Yes; Mr. Frost- Yes – Mr. Hemphill – Yes. Vote was Unanimous.

- The trustees discussed the two bids that were received for 500 feet of ditching on Blott Road, north side from Clark Truck & Excavating @\$1200.00 and Don Hall @\$1400.00. Clark’s bid was for spreading the clean out on a farmer’s field and not trucking the cleanup off site like Don Hall’s bid. The trustees discussed that they would start with this first 500 foot any other ditching would need a scope of work for the south side and would have to be a sealed bid to be opened at a scheduled time.

RESOLUTION #21-040: Mr. Jakubec moved and Mr. Hemphill seconded the motion for 500 foot of Blott Road, north side, ditching per quote from Clark Truck and Excavating at \$1200.00. Roll Call Vote: - Mr. Jakubec - Yes; Mr. Frost- Yes – Mr. Hemphill – Yes. Vote was Unanimous.

RESOLUTION #21-041: Mr. Frost moved and Mr. Jakubec seconded the motion for the purchase of a Kubota-L3901HST Tractor with Square Back Bucket, Lever Kit, Front Loader, LandprideFDR2584-Total Price \$27896.36 from M&R Power Equipment. Roll Call Vote: - Mr. Jakubec - Yes; Mr. Frost- Yes – Mr. Hemphill – Yes. Vote was Unanimous.

- The trustees also discussed the need to purchase an offset mower attachment for mowing of township roads not to exceed \$5600.00.
- Ad emailed to GovDeals.com for Brush Bandit Brush Chipper Model 60. Auction ends 5/31/21 at 4:00pm ET
- Covid-19 Impact Status Update Government Hall Office Update. The trustees discussed the opening of the township building to the public.

RESOLUTION #21-042: Mr. Hemphill moved and Mr. Jakubec seconded the motion to open the offices to the public and hall for meetings as of June 3, 2021. All or most of the guidelines will be removed. However sanitizing, face masks and social distancing will be still in effect for the protection of our employees. The hall will be open as July 5, 2021 for rental. The trustees will discuss further guidelines at the June 15, 2021 Regular Trustee Meeting. Roll Call Vote: - Mr. Jakubec - Yes; Mr. Frost- Yes – Mr. Hemphill – Yes. Vote was Unanimous.

- Mr. Jakubec talked with Mr. Gary Diorio from ms consultants, about starting the bidding process for Schaeffer Road Resurfacing Grant per Mahoning County Commissioners.

NEW BUSINESS:

RESOLUTION #21-043: Mr. Hemphill moved and Mr. Frost seconded the motion approving the following: Cash Summary by Fund, Appropriation Payment Register, Appropriation Register, Revenue Status, Fund Status, Bank Reconciliation and Credit Card Attestations for April 2021. Roll Call Vote: - Mr. Jakubec - Yes; Mr. Frost- Yes – Mr. Hemphill – Yes. Vote was unanimous.

RESOLUTION #21-044: Mr. Hemphill moved and Mr. Frost seconded the motion for FEMA Grant FY2019AFG payments to Premier Fire Rescue - \$46,439.97 – 13 sets of Turnout Gear; Warren Fire Equipment, Inc. - \$23,693.62 (\$3362.38 Twp. Share) - SCBA Masks & Amplifier. Roll Call Vote: - Mr. Jakubec - Yes; Mr. Frost- Yes – Mr. Hemphill – Yes. Vote was Unanimous.

RESOLUTION #21-045: Mr. Jakubec moved and Mr. Frost seconded the motion for renewal of VFIS Insurance Accident & Sickness Renewal for volunteer fire fighters. All members contribute a minimal dollar amount annually to the A&S Policy to avoid any issues with Ohio BWC. Renewal \$892.00. Roll Call Vote: - Mr. Jakubec - Yes; Mr. Frost- Yes – Mr. Hemphill – Yes. Vote was Unanimous.

RESOLUTION #21-046: Mr. Hemphill moved and Mr. Jakubec seconded the motion for Then and Now Purchase Orders – Premier Fire Rescue - \$46,439.97(for FEMA Grant); PO#7-2021-OTARMA Service Center-\$40,174.00; PO#1-2021 - Larkin Greenwood Ford - \$32,766.10. Roll Call Vote: - Mr. Jakubec - Yes; Mr. Frost- Yes – Mr. Hemphill – Yes. Vote was Unanimous.

FIRE:

- CALL TOTALS – April 13, 2021 through May 15, 2021 at 1130hours - Fire Calls: 3, Medical Calls: 23, Mutual Aid: 3, Service/Assist Call: 2, MVA: 4, Alarm Drops/ Poss. Fire: 4 (This includes any open burns/smoke invest./Controlled burns), Extrication: 0, HazMat /Gas Leak/CO: 1 - TOTAL: 40 (Call # 127-166)
- Battalion Chief Mortimer advised that the fire department is averaging over 20% more calls this year.

RESOLUTION #21-047: Mr. Frost moved and Mr. Jakubec seconded the motion to enter into a contract with Fire Recovery for EMS billings. They will receive a \$25.00 per call for transportation. Roll Call Vote: - Mr. Jakubec - Yes; Mr. Frost- Yes – Mr. Hemphill – Yes. Vote was Unanimous.

- Took delivery of Hurst Strong Arm tool.
- Guest instructors from Pittsburgh and Washington DC fire departments at May 17 training. Mr. Hupko was thanked for his quick mowing of the house property. Mr. Frost added that the Lane House will be used for live fire training in September.
- Fire Department hosting Christmas in July event July 25 from 2 PM to 5 PM
- Follow up for repair of pumper and tanker trucks due to accident. Quotes were submitted to PERSO and we received a check for \$4467.21. The amount of the quote from Underwood Towing, Inc.-\$4467.21 and for lettering of \$500.00 - We have \$500.00 deductible.

ROAD:

- Vehicle/Sign Inspections are done for April 2021.
- CEMETERY REPORT - Burials – 7, Foundations – 2

POLICE:

- 85-Total calls, 103-Calls for Service, 3-Observed Calls, 54-Assist other agencies and 3-Domestic Violence call
- 171-Traffic Stops, Resulting in 139-Warnings, 35-Citations, 9 Traffic Crashes, 4-DUS and 1-OVI Arrest
- 539-Residential Security Checks, 5-Senior citizen welfare checks
- 5 Arrests, 0 Felony & 5 Misdemeanant by our Detective and Patrol Division’s
- Reserve Officers worked a total of 12 hours.
- Officers traveled 8,398 miles patrolling the township. An average of 70 miles per shift

RESOLUTION #21-048: Mr. Frost moved and Mr. Jakubec seconded the motion for a Township curfew between the hours of 11pm to 6am (7 days a week) for everyone under 18 years of age. Violation would be of the Jackson Township curfew law, ORC 2151.022D. Copy on file. Roll Call Vote: - Mr. Jakubec - Yes; Mr. Frost- Yes – Mr. Hemphill – Yes. Vote was Unanimous.

- On April 22, 2021 we were notified that Jackson Police department was awarded \$7,902.75 for the Edward Byrne, Memorial Justice Assistance 2020 Grant (JAG). We received the money for a new interview recording High-Definition security camera system. This is a reimbursement grant with a 25% (2,634.25) local match. Thanks to Asst. Chief Rozzi and Officer David Shively.

RECORD OF PROCEEDINGS

Minutes of

Teleconference/VideoRegular Meeting

JACKSON TOWNSHIP TRUSTEES

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6:00pm

Mutual Aid Agreement Police Dept.

#POLICE:

- On April 27, 2021, we took delivery of our new 2021Ford Police Interceptor Utility Cruiser from Larkin Greenwood Ford.
- The Jackson Police Department vehicle auction was held on Monday, May 3, 2021. All vehicles were sold, and gross proceeds were \$8,225.00.

RESOLUTION #21-049: Mr. Hemphill moved and Mr. Frost seconded the motion to adopt the new Mutual Aid Agreement for Law Enforcement that was amended by the Prosecutor’s Office. It now includes Columbiana County, cooperative enforcement without request and eliminated the need to update every four years. Agency heads are asked to sign and return the updated agreement. Agreement is on file. Roll Call Vote: - Mr. Jakubec - Yes; Mr. Frost- Yes – Mr. Hemphill – Yes. Vote was Unanimous.

ZONING:

- Permit and Fees - Zoning permits (4) – Temp Use Permit, Sign, 2 Garage, Fees for Zoning Permits--\$335.00, Appeals/Zone Change Fees— 0 - Total all Fees \$335.00
- Year-to-Date Total Collected: \$9,778.00, Year-to-Date Permits Issued: 22, Year-to-Date Total Valuation of New Investment: \$1,521,000
- Jackson RR – new sign & new building, Universal Stainless – New Sign, Amazon – Parking lot expansion, American Transmission Systems – 12185 Bailey Court E
- Zoning Commission – Did not meet May 12
- Results of April 13 meeting - Case 2021-03ZC Hively Zone Change tabled/postponed July, Case 2021-04ZC Quality Metal Works approved, Case 2021-02ZC Official Zoning Map review recommend approval,
- Zoning Appeals Board – Did not meet April 22 -Next scheduled meeting May 27 (will not meet no new business)
- Complaints and Violations - Total 14 Open Complaints, 0 New Complaints, 0 Closed case, 14 Cases ongoing

Adoption of Zoning Case2021-02ZC

RESOLUTION #21-050: Mr. Frost moved and Mr. Jakubec seconded the motion to adopt Case 2021-02ZC Zoning Map dated May 15, 2021 as “official zoning map” per zoning commission recommendation. Roll Call Vote: - Mr. Jakubec - Yes; Mr. Frost- Yes – Mr. Hemphill – Yes. Vote was Unanimous.

- Clark Trucking & Excavating \$10,000, Steel Valley Contracting \$10,500, Holton, Inc. \$12,000, Three Flags Inc. \$13,200 Two low bidders have provided proof of general liability insurance and executed hold harmless agreements. Mr. Frost requested Inspector D’Avignon contact the two lowest bidders for a time frame to start the cleanup. The trustees would like this cleanup to be expedited and given to the one who can start ASAP.

Nuisance Abatement Cleanup

RESOLUTION #21-051: Mr. Frost moved and Mr., Jakubec seconded the motion to accept the bid for the cleanup of nuisance abatement at 9135 New Road and authorize the Zoning Inspector to award the contract to the company that can do the work the soonest of the two lowest bidders. Roll Call Vote: - Mr. Jakubec - Yes; Mr. Frost- Yes – Mr. Hemphill – Yes. Vote was Unanimous.

- Mr. Jakubec asked Inspector D’Avignon about letters that were sent out to Dr. Orr and the place across the street for cleanup to make the center of town more attractive. Mr. D’Avignon did send the letters.

PUBLIC COMMENT:

- Mr. Frost thanked everyone for their patience in dealing with township closures due to Covid19.
- Ms. Jean Sudimak thanked the trustees for opening of the township facilities. She also asked if the hand pump by the Vault House is functional yet because she used it for water for planting at the grave site. Mr. Jakubec stated that it is not working and beyond repair. The trustees will look at other means for providing water.

RESOLUTION#20-052: Mr. Frost moved and Mr. Jakubec seconded the motion to enter into Executive Session per ORC 121.22(G) (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, policies or compensation of a public employee to prepare and review employee compensation for Police Department. Roll Call Vote: - Mr. Jakubec - Yes; Mr. Frost- Yes – Mr. Hemphill – Yes. Vote was Unanimous.

RESOLUTION #20-053: Mr. Jakubec moved and Mr. Frost seconded the motion to re-convene after Executive Session. Roll Call Vote: - Mr. Jakubec - Yes; Mr. Frost- Yes – Mr. Hemphill – Yes. Vote was Unanimous.

Officer Vasko no longer needed.

RESOLUTION #20-054 Mr. Hemphill moved and Mr. Frost seconded the motion that the trustees choose to exercise our option notifying Officer Tyler Vasko that “his services are no longer needed” per our one-year probationary policy. Pursuant Section E: PROBATION, page 34, in the employee handbook. Effective May 26, 2021. Roll Call Vote: - Mr. Jakubec - Yes; Mr. Frost- Yes – Mr. Hemphill – Yes. Vote was Unanimous.

Hiring of Officer Raymond Zebosky.

RESOLUTION #20-055: Mr. Hemphill moved and Mr. Jakubec seconded the motion approving the hiring of Raymond M. Zebosky as a Full-time Police Officer effective May 27, 2021. He has completed and passed the background investigation, physical exam, essential function analysis and drug testing. He will serve a one-year probationary period. Roll Call Vote: - Mr. Jakubec - Yes; Mr. Frost- Yes – Mr. Hemphill – Yes. Vote was Unanimous.

There being no further business to come before the Board, the meeting adjourned at 8:03pm.

Alan Hemphill, Trustee Chair

Tom Frost, Trustee Co-Chair

John Jakubec, Trustee

Judy A. Patton, Fiscal Officer