

JACKSON TOWNSHIP TRUSTEES

Held March 16, 2021

6:00 pm

Present – Trustee Jakubec, Trustee Hemphill, Trustee Frost, Fiscal Officer Patton, Police Chief Taillon, Road/Cemetery Sexton Scott Hupko, Fire Battalion Chief Mortimer, Zoning Inspector D’Avignon and 5 guests.

RESOLUTION #21-025: Mr. Jakubec moved and Mr. Frost seconded the motion to approve the minutes of the February 16, 2021 Regular Teleconference/Video Trustee Meeting. Roll Call Vote: - Mr. Jakubec - Yes; Mr. Frost- Yes; Mr. Hemphill – Yes. Vote was Unanimous.

Vouchers and warrants #29315 thru #29385 and Vouchers #2021-20 thru #2021-95 were approved for payment.

CORRESPONDENCE:

- Email for an In Person/Zoom MCTA meeting with Mahoning County Engineer, Pat Ginnetti, held at Austintown Township hall on March 4, 2021. Mr. Hemphill gave information on proposed 1/4% Sales Tax for road repair.
- Email received from Mark Andrasik, DOT, Ohio, concerning upcoming ODOT Project in our area. MAH/POR-76, full depth concrete repairs I-76, I-80 replace several overhead signs, and perform miscellaneous bridge work. The transportation improvement is scheduled for construction in fall 2021 through fall 2022. During construction, traffic will be reduced to a minimum of 1 lane in each direction on multi-lane routes.
- Email received VFFD for Life/Accident Insurance requesting a new roster for 2021 for coverage purposes.
- Annual District Advisory Council Meeting - Time: Thursday, March 18, 2021 06:00 PM Thursday Evening 7-9pm Health Dept. Meeting, Zoom Meeting.
- Annual Mahoning County Engineers Meeting, Friday, March 19, 2021 10:00am.
- MCTA SPECIAL MEETING/THURSDAY, APRIL 1, 2021 IN PERSON at Austintown Twp. Town hall 82 Ohltown Rd., Austintown, OH 44515. ONE REPRESENTATIVE PER TOWNSHIP to attend/vote and will be requested to confirm. Due to venue size and social distancing requirements, ZOOM will be available for other board members to log in.
- OTA sent an email advising discussing the new Congress bill for COVID Relief Bill. Congress recently passed, and President Biden signed, the American Rescue Plan ([HR 1319](#)). Among other things, this legislation allocates \$350 billion to states and local governments. Unfortunately, due to changes made between the House and Senate versions, there has been confusion on if Ohio townships will be directly receiving these funds. The OTA is working around the clock with our congressional delegation and the Administration to ensure that Treasury interprets Ohio townships as eligible units of local government for this funding. OTA will keep everyone updated with any new developments. The OTA has sent a letter to the Department of Treasury asking for clarification.
- Mr. Frost advised that he was contacted by the Commissioners about unused CBDG match money that would be available for townships. The following project list was submitted to the Commissioners for Jackson’s request for consideration:
 - 1st request is for Gault Road (its entirety) – Double Chip Seal - \$106,624.00
 - 2nd request is for Shaffer Road- Asphalt/Double Chip Seal. - \$40,096.00
 - 3rd request for Road Department Equipment - \$33,625.00

OLD BUSINESS:

- Update on Broadband Service – Mr. Frost advised that the State of Ohio is putting money towards developing Broadband Service for outlying areas in the state.
- Update on freezing pipe insulation progress and plan for future. Mr. Hemphill advised that exposed pipes in the ceiling have been insulated. We will also keep a more even temperature in the winter.
- Review COVID-19 impacts on status of administrations building and virtual trustee meetings for the next 3 months. The trustees discussed the status of the Govt Building and Hall. Due to not having anyone to monitor hall if we open and cost of sanitizing between rentals, we are still going to keep it closed until June 2021. The Government Building will be open to public by appointment. Also continue with virtual GoToMeetings until June 2021. The trustees will discuss at the Regular Trustee Meeting in May 2021.
- Need a name for our NOPEC Energized Grant project and approximate dollar amount. The project name will be Jackson Fire Department Energy Conservation Lighting Project Phase I, approximate cost will be \$6500.00.

NEW BUSINESS:

RESOLUTION #21-026: Mr. Hemphill moved and Mr. Frost seconded the motion approving the following: Cash Summary by Fund, Appropriation Payment Register, Appropriation Register, Revenue Status, Fund Status, Bank Reconciliation and Credit Card Attestations for February 2021. Roll Call Vote: - Mr. Jakubec - Yes; Mr. Frost- Yes; Mr. Hemphill – Yes. Vote was Unanimous.

- Fire Department building exterior repair and paint.

RESOLUTION #21-027: Mr. Frost moved and Mr. Jakubec seconded the motion TO PARTICIPATE IN FIRE INSURANCE PROCEEDS RESULTING FROM CERTAIN FIRE LOSSES WITHIN JACKSON TOWNSHIP, MAHONING COUNTY, OHIO IN ACCORDANCE WITH OHIO REVISED CODE SECTION 3929.86

- The Board of Trustees of Jackson Township, Mahoning County, Ohio met in Regular session at the GoToMeeting Regular Trustee Meeting on the 16th day of March, 2021, with the following members present: Mr. John Jakubec, Mr. Tom Frost and Mr. Alan Hemphill.
- Motion by Mr. Tom Frost, seconded by Mr. John Jakubec, to adopt the following Resolution to participate in fire insurance proceeds resulting from certain fire losses within Jackson Township, Mahoning County, Ohio in accordance with Ohio Revised Code Section 3929.86.
- Be it RESOLVED by the Board of Trustees of Jackson Township, Mahoning County, Ohio:
 - 1. The Township Fiscal Officer is hereby designated as the officer authorized to carry out the duties of Section 3929.86 of the Ohio Revised Code and of this Resolution.
 - 2. When agreed to between the named insured or insureds and the insurance company or companies that a fire loss to a building or other structure located within Jackson Township is more than five thousand dollars and equals or exceeds sixty per cent (60%) of the aggregate limits of liability on all fire policies covering the building or structure, the insurance company or companies, in accordance with Division (G) of Section 505.86 of the Ohio Revised Code, shall transfer from the insurance proceeds to the Township Fiscal Officer the amount set forth in Section 3929.86(C) of the Ohio Revised Code, and each fraction of that amount, of a claim. In the alternative, if at the time of a proof of loss agreed to between the named insured or insureds and the insurance company or companies, the named insured or insureds have submitted a contractor’s signed estimate of the costs of removing, repairing, or securing the building or other structure, the insurance company or companies shall transfer from the insurance proceeds the amount specified in the estimate.
 - 3. Such transfer of proceeds shall be on a pro rata basis by all companies insuring the building or other structure. Policy proceeds remaining after the transfer to the Township shall be disbursed in accordance with the policy terms.
 - 4. The named insured or insureds may submit a contractor’s signed estimate of the costs of removing, repairing, or securing the building or other structure after the transfer, and the Township Fiscal Officer shall return the amount of the fund in excess of the estimate to the named insured or insureds, provided that the Township has not commenced to remove, repair, or secure the building or other structure.
 - 5. Upon receipt of proceeds by the Township as authorized by this Resolution, the Township Fiscal Officer shall place the proceeds in a separate fund to be used solely as security against the total cost of removing, repairing, or securing incurred by the Township pursuant to Section 505.86 of the Ohio Revised Code.
 - 6. When transferring the funds as required by this Resolution, an insurance company shall provide the Township with the name and address of the named insured or insureds, whereupon the Township shall contact the named insured or insureds, certify that the proceeds have been received by the Township, and notify them that the following procedures will be followed:
 - (A) The fund shall be returned to the named insured or insureds when repairs, removal, or securing of the building or other structure have been completed and the required proof has been received the Township Fiscal Officer, if the Township has not incurred any costs for the repairs, removal, or securing. Upon receipt of such proof, the Clerk shall return the fund to the named insured(s) no later than sixty (60) days from such receipt.
 - (B) If the Township has incurred any costs for repairs, removal or securing of the building or other structure, such costs shall be paid from the fund and if excess funds remain, the Township shall transfer, no later than sixty (60) days after such costs have been paid, the remaining funds to the named insured or insureds.
 - (C) Nothing in this Resolution shall be construed to limit the ability of the Township to recover any deficiency under Section 505.86 of the Ohio Revised Code.
 - 7. The Township and the named insured or insureds may enter into an agreement that permits the transfer of funds to the named insured or insureds if some other reasonable disposition of the damaged property has been negotiated.
 - 8. The Township Fiscal Officer is hereby directed to file a certified copy of this Resolution with the superintendent of insurance. This Resolution shall apply only to fire losses that occur after the filing of such certified copy. Roll Call Vote: - Mr. Jakubec - Yes; Mr. Frost- Yes; Mr. Hemphill – Yes. Vote was Unanimous.

Financials for February 2021

Fire Insurance Proceeds Resulting From Certain Fire Losses

RECORD OF PROCEEDINGS

Minutes of

Teleconference/VideoRegular Meeting

JACKSON TOWNSHIP TRUSTEES

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6:00pm

FEMA
Grant

Then &
Now POs

New Business:
RESOLUTION #21-028: Mr. Hemphill moved and Mr. Frost seconded the motion to accept the Fema Grant FY 2019AFG - funding for SCBA Masks and Turnout Gear – Grant Amount \$67247.62 – Twp. Share is \$3,362.38.
Roll Call Vote: - Mr. Jakubec - Yes; Mr. Frost- Yes; Mr. Hemphill – Yes. Vote was Unanimous.
RESOLUTION #21-029: Mr. Jakubec moved and Mr. Frost seconded the motion for Then and Now Purchase Orders – Penn Care-Lucas Machine (Cares Act)-PO#77-2020-\$12,500.00; Penn-Care-Stryker Cot-PO#4-2021-\$9,042.00; Penn-Care-Stair Chair-BC#33-2021-\$4095.00.
Roll Call Vote: - Mr. Jakubec - Yes; Mr. Frost- Yes; Mr. Hemphill – Yes. Vote was Unanimous.

- Mr. Jakubec advised that he will get a couple of prices for taking down the ash tree in the cemetery. We will keep an eye on the tree for now.

FIRE:

- CALL TOTALS – February 15, 2021 through March 14, 2021 at 1156 hours
- Fire Calls: 3, Medical Calls: 22, Mutual Aid: 1, Service/Assist Call: 1, MVA: 0, Alarm Drops/ Poss. Fire: 3 (This includes any open burns/smoke invest./Controlled burns)
- Extrication: 0, HazMat /Gas Leak/CO: 2
- TOTAL: 31 (Call # 48-79)
- Fuel - 61- 0 gal, 62 – 31.9 gal, 66- 32 gal, 69 - 0 gal, 67- 27 gal, 65- 35.5 gal
- NOTES: Purchased electric chainsaw and electric rescue saw to be mounted in Rescue Truck #65.

ROAD:

- Vehicle/Sign Inspections are done for February 2021.
- The township is continuing to post for part time worker.
- The Cemetery had 3 burials and sold 3 graves. Pressure washed the fence at cemetery and gazebo. In the process of pressure washing the Government Building, Fence in front of the Methodist Cemetery, with the help of the Fire Dept. equipment.
- Mr. Jakubec will be ordering Litter Control signs for Blott Road.
- Mr. Hupko thanked the police and Mr. Jakubec for their help with a recent funeral.

POLICE:

- 135-Total calls, 93-Calls for Service, 4-Observed Calls, 37-Assist other agencies and 1-Domestic Violence call, 98-Traffic Stops, Resulting in 92-Warnings, 14-Citations, 6-Traffic Crashes, 4-DUS and 0-OVI Arrest 735-Residential Security Checks, 3-Senior citizen welfare checks
- 10-Arrests, 0 Felony & 10 Misdemeanant by our Detective and Patrol Division’s
- Reserve Officers worked a total of 20 hours.
- Officers traveled 6,011 miles patrolling the township. An average of 58 miles per shift.
- With the remaining \$442.59 in my budget from the Covid 19 grant I purchased an Alco-Sensor from Intoximeter, (portable breath tester) with a TestSafe Mouthpiece that is a directional filtered mouthpiece proven to trap 99.9% of bacteria and viral particles.

ZONING:

- Permit and Fees - Zoningpermits (2) – Sign, New 1-Family Home - Fees for Zoning Permits-\$1,841.00
- Appeals/Zone Change Fees - \$1,050.00 1 Plan Review, 1 Zone Change, 1 Appeal
- Total all Fees \$2,891.00 - Year-to-Date Total Collected: \$3,861.00 - Year-to-Date Permits Issued: 10
- Projects in the pipeline:
Universal Stainless – New Sign
Amazon – Parking lot expansion
Residential Accessory Outbuilding (S. Lipkey)
QMW - 12101 Commissioner Dr (Storm water plans approved)
American Transmission Systems – 12185 Bailey Court E
- Zoning Commission – Met March 10 – zoning map review and plan review
April Agenda – Zone Change and Plan Review
- Zoning Appeals Board – Did not Meet February – next scheduled meeting March 25 Appeals Case 2021-01ZA
- Complaints and Violations
- Total 17 Open Complaints
- 1 New Complaints
- 3 Closed case
- 15 Cases ongoing
- Information from Macy’s expansion that there will be no improvements to the outside of the building all internal. They will be submitting plans for each phase.
- Nuisance abatement on New Road. Mr. D’Avignon only has one price as of now is working on getting 2 more.
- Mr. Hemphill asked if a permit was needed for PurFoods to put up temporary trailers (buildings) and how they were being used. Also an issue on people parking and walking across the street. Mr. D’Avignon will investigate the trailers. Chief Taillon the trailers are being used as office spaces. He also advised the police have issues with the foot traffic and vehicles.
- Mr. Frost said the WRTA has different drop off and pickups in that area. Police Chief Taillon will check out WRTA schedule.

PUBLIC COMMENT:

There being no further business to come before the Board, the meeting adjourned at 7:09pm.

Alan Hemphill, Trustee Chair

Tom Frost, Trustee Co-Chair

John Jakubec, Trustee

Judy A. Patton, Fiscal Officer