

JACKSON TOWNSHIP TRUSTEES

Held December 15, 2020

6:00 pm

Financials for November 2020

Twp. Facilities & Meetings

Cares Act-Covid 19 EMS Bag Purchases

EMS Bags and Equipment Cares Act-Covid-19

Addendum to Resolution #20-081-Lucas Machine-Cares Act-Covid-19

Addendum to Resolution #20-081

Telecommunications Equipment for Cares Act Covid=19

Present – Trustee Jakubec, Trustee Hemphill, Trustee Frost, Fiscal Officer Patton, Police Chief Taillon, Road/Cemetery Sexton Scott Hupko, Fire Chief Graham, Zoning Inspector D’Avignon and 7 guests.

RESOLUTION #20-097: Mr. Frost moved and Mr. Hemphill seconded the motion to approve the minutes of the November 17, 2020 Regular Teleconference/Video Trustee Meeting. Roll Call Vote: - Mr. Frost - Yes; Mr. Hemphill- Yes; Mr. Jakubec – Yes. Vote was Unanimous.

Vouchers and warrants #29183 thru #29254 and Vouchers #-2020-595 thru #2020-586 were approved for payment.

CORRESPONDENCE:

- Received an email from Dan Fishtorn about a street light at his address on Palmyra Road. The township received information from Troy Rhoades, First Energy about his options.

OLD BUSINESS:

NEW BUSINESS:

RESOLUTION #20-098: Mr. Frost moved and Mr. Jakubec seconded the motion approving the following: Cash Summary by Fund, Appropriation Payment Register, Appropriation Register, Revenue Status, Fund Status, Bank Reconciliation and Credit Card Attestations for November 2020. Roll Call Vote: Mr. Frost - Yes; Mr. Hemphill- Yes; Mr. Jakubec – Yes. Vote was Unanimous.

- Received new Medical Insurance rates with Medical Mutual. Township is in the process of getting a quote from another company.
- Set the date for Trustee Reorganization Meeting. Tuesday, December 29, 2020 at 10:00am
- Discussion for trustee meetings and hall rental for the first quarter 2020.

RESOLUTION#20-099: Mr. Frost moved and Mr. Hemphill seconded the motion to keep township facilities closed and continue virtual meetings for the first quarter. They will evaluate at the end of first quarter. Roll Call Vote: Mr. Frost - Yes; Mr. Hemphill- Yes; Mr. Jakubec – Yes. Vote was Unanimous.

- Received additional Cares Act money \$432.08 received December 11, 2020 from Mahoning County Auditor. Money unused from other entities.

RESOLUTION#20-100: Mr. Jakubec moved and Mr. Frost seconded the motion for an EMS Bag for First out Engine. The COVID-19 pandemic has emphasized the need for our Fire Department to be able to quickly and properly respond to our ever-growing number of EMS calls within our township. These calls also tend to run either back to back or concurrently now more than ever. To that end we have identified a need for our First Engine (JFD Engine 66) to have a fully functioning EMS bag which we can utilize to improve our EMS capabilities including response to COVID-19 related incidents. Having a completely functioning medical bag on more of our apparatus will allow us to respond with equipment, for contamination protection of first responders, public and better utilize our equipment for this apparatus to better respond to the unfolding pandemic and better prepare our department for a future where we all must live with this Corona Virus. These items were not included in original budget and are required to prevent the spread of the disease. Purchases will be taken from the Fund 2272. Roll Call Vote: Mr. Frost - Yes; Mr. Hemphill- Yes; Mr. Jakubec – Yes. Vote was Unanimous.

RESOLUTION#20-101: Mr. Hemphill moved and Mr. Frost seconded the motion to Improve EMS bags and Equipment on other Apparatus. Just like with the need to apply a complete EMS bag to our first out engine we have other vehicles such as our light and heavy rescue units that need their EMS capabilities improved upon in order to better assist and protect our community and first responders from contamination, to further allow us to combat the COVID-19 pandemic. In this subsection of equipment that we purchasing we are looking very directly at COVID-19 and the issues that it causes. Requiring us to specifically look to upgrading our respiratory equipment ranging from pulse oximeters to suction units. We also need to provide added equipment like thermometers and airway devices in order to better ensure that we are properly triaging and categorizing our patients for when they are taken to local hospitals because of the Corona Virus. These items were not included in original budget and are required to prevent the spread of the disease. Purchases will be taken from the Fund 2272Roll Call Vote: Mr. Frost - Yes; Mr. Hemphill- Yes; Mr. Jakubec – Yes. Vote was Unanimous.

RESOLUTION#20-102: Mr. Hemphill moved and Mr. Frost seconded the motion for an Addendum to Resolution #20-081 dated October 13, 2020 for a LUCAS CPR Device. During a cardiac arrest for a patient high quality CPR is vital for the chances of these individuals to make a recovery due to issues associated with the Corona Virus. The LUCAS CPR device will provide our department with the ability to better provide high quality CPR to our patients and reduce the actual contact with an individual reducing contamination levels. Anyone who has had to provide CPR to an individual knows just how difficult a process this can be ensuring that compressions are provided at the proper rate and depth consistently. However, we also know that many providers for any number of reasons can struggle with this. The providing of chest compressions is also a very tiring process that as time goes forward leads to more and more fatigue and a reduction in the quality of CPR being provided. The LUCAS device will provide us with a massive benefit providing the consistent chest compressions required for high quality CPR. The fatiguing work of providing those compressions is exacerbated by the required use of PPE such as N95 masks. Breathing quickly and heavily within a device like that restricting airflow is additionally dangerous to our department personnel. There’s a reason that even in guidelines put forth by numerous states including the state of Ohio that exceptions to mask mandates are made for strenuous activity such as exercising. The LUCAS device allows to safely follow all PPE guidelines keeping everyone safe. These items were not included in original budget and are required to prevent the spread of the disease. Purchases will be taken from the Fund 2272Roll Call Vote: Mr. Frost - Yes; Mr. Hemphill- Yes; Mr. Jakubec – Yes. Vote was Unanimous.

RESOLUTION#20-103: Mr. Frost moved and Mr. Jakubec seconded the motion for an Addendum to Resolution#20-081, October 13, 2020 for an Ambulance. The COVID-19 pandemic has hit many communities extremely hard, and ours is one of them. We have previously only provided first response and scene stabilization for a private 3rd party ambulance company that would handle the transport or our township residents, workers, and travelers through the area. With the increase in need for an ambulance the 3rd party provider has done an excellent job helping to maintain our EMS capabilities, but because of all the emergency response calls in our township(not knowing if a call is related to Covid until we arrive on the scene we need to have this additional coverage in our area). Plus we have found that we would need to be able to provide our coverage to 6 other communities located across two counties as well as having secondary and mutual aid agreements with an additional 10 communities if not more. This means that they as a company are stretched pretty thin and so by purchasing our own ambulance we can better serve not only our own community, but all of these others as well by providing essentially 2 additional ambulances to our EMS system for the care and transport of medical emergencies including those with COVID-19. This ambulance was not included in original budget and are required to prevent the spread of the disease. Purchases will be taken from the Fund 2272Roll Call Vote: Mr. Frost - Yes; Mr. Hemphill- Yes; Mr. Jakubec – Yes. Vote was Unanimous.

RESOLUTION#20-104: Mr. Frost moved and Mr. Jakubec seconded the motion for Fire Department Telecommunication.

Finally, we are seeking additional assistance with helping to ensure that proper social distancing guidelines can be followed. This has started by having all Fire Department officers handling as much of the day to day tasks from home as possible. This includes report writing, budget and performance reviews, trainings for department members, and even attendance to township and other joint venture meetings through the use of computer and internet-based equipment. The purchase of 3 iPads for our Chief level officers will allow for better abilities to communicate between each other utilizing video and voice communication software to review department policies and attend meetings. The addition of 3 new computer systems for the department will allow us to continue our quality improvements in our distance education initiatives providing department officers with the ability to develop and implement different class room initiatives and assignments designed to reach the entirety of our 27 person department while they attend trainings from home. This will also allow for social distancing methods in placing these devices at key locations around the station so that members filling out reports ranging from Emergency runs to inspections, and maintenance logs that can all be done from separate locations within the building for cases where in station tasks must be completed. These items were not included in original budget and are required to prevent the spread of the disease. Purchases will be taken from the Fund 2272. Roll Call Vote: Mr. Frost - Yes; Mr. Hemphill- Yes; Mr. Jakubec – Yes. Vote was Unanimous.

FIRE:

- Call Totals – November 17, 2020 – December 13, 2020 (as of 1136 hrs.)
- Fire Calls: 0, Medical Calls: 24, Mutual Aid: 0, Service/Assist Call: 4, MVA: 2
- Alarm Drops/ Poss. Fire: 5 (This includes any open burns/smoke invest/Controlled burns) Extrication: 1, HazMat /Gas Leak/CO: 1 - **TOTAL: 37 (Call #357-392)**
- Fuel - 61- 0 gal, 66- 0 gal, 69 - 0 gal, 67- 0 gal, 65- 0 gal
- NOTES: Took delivery of ambulance from Myer’s Equipment-We need to have old decals removed and ours put on.
- Planning to have meeting with Austintown Dispatch on Wednesday, December 16, 2020.

ROAD:

- Vehicle/Sign Inspections are done for November 2020.

RECORD OF PROCEEDINGS

Minutes of

Teleconference/Video Regular Meeting

JACKSON TOWNSHIP TRUSTEES

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POLICE:

- 183-Total calls, 98-Calls for Service, 8-Observed Calls, 76-Assist other agencies and 1-Domestic Violence call, 211-Traffic Stops, Resulting in 174-Warnings, 38-Citations, 6-Traffic Crashes, 6-DUS and 1-OVI Arrest, 292-Residential Security Checks, 4-Senior citizen welfare checks
- 9-Arrests, 1- Felony & 8- Misdemeanant by our Detective and Patrol Division’s, Reserve Officers worked a total of 12 hours
- Officers traveled 8,721 miles patrolling the township. An average of 76 miles per shift.
- Sgt. Steve Schneider & Officer David Shively did attend the training in Canfield, Ohio on December 3, 2020. Class offered by MVLEE, Legal Aspects of Police Supervision & Disciplinary Issues. Both thought it was very worthwhile training.
- On November 25, 2020, we were notified that Jackson Police department has been awarded \$8,000.00 for the Edward Byrne, Memorial Justice Assistance 2020 Grant (JAG). We received the money for a new interview recording High-Definition security camera system. This is a reimbursement grant with a 25% local match. Thanks to Asst. Chief Rozzi and Officer David Shively.

RESOLUTION#20-105: Mr. Hemphill moved and Mr. Frost seconded the motion naming the two (2) new full-time Police Officers that the Trustee’s originally approved at September 15, 2020 Trustee Meeting, Resolution#20-074. Officers Tyler Vasko & Steven Jones were selected and hired full-time with an effective start date of October 4, 2020. Roll Call Vote: Mr. Frost - Yes; Mr. Hemphill- Yes; Mr. Jakubec – Yes. Vote was Unanimous.

ZONING:

- Zoning permits (2) – (1) Certificate of Compliance (Tri-Area Elec), (1) New home (Jackson Meadows), Fees for Zoning Permits--\$1,115.00, Appeals/Zone Change Fees—\$150.00
- Total all Fees \$1,255.00; Year-to-Date Total Collected: \$101,170.86; Year-to-Date Permits Issued: 50
- Projects in the pipeline: New 14,000 sq.ft. Industrial Building – 12101 Commissioner Drive New Industrial service and storage building – 12185 Bailey Court E
- Public Meetings: Zoning Commission – Met November 18 – recommended approval of Plan Development 12185 Bailey Court E. and recommended denial of McCluggage zone change. McCluggage withdrew the zone change request 11/30/2020. No meeting December
- Zoning Appeals Board – No meeting December
- Complaints and Violations - Total 15 Open Complaints; 2 New Complaints; 2 Closed cases; 15 Cases ongoing
- Discussion Item - Received 3 letters of interest in filling the vacant alternate positions on the Zoning Commission and Appeals Board. The trustees gave Zoning Inspector and Secretary of the Boards permission due to Covid-19, to due phone/virtual interviews with the individuals. Mr. Hemphill will go over a list of questions that will be asked of the individuals.

RESOLUTION#20-106: Mr. Hemphill moved and Mr. Jakubec seconded the motion to renew iWorQ software annual invoice \$1,700.00. Roll Call Vote: Mr. Frost - Yes; Mr. Hemphill- Yes; Mr. Jakubec – Yes. Vote was Unanimous

There being no further business to come before the Board, the meeting adjourned at 6:40pm.

John Jakubec, Trustee Chair

Alan Hemphill, Trustee Co-Chair

Thomas Frost, Trustee

Judy A. Patton, Fiscal Officer

COPY

Vasko &
Jones-Full
Time Police
Officers

iWorQ
Software
Renewal

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P
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