

JACKSON TOWNSHIP TRUSTEES

Held August 20, 2019

6:00 pm

Present – Trustee Frost, Trustee Jakubec, Trustee Hemphill, Fiscal Officer Patton, Road/Cemetery Dept.-Scott Hupko, Police Chief Taillon, Fire Chief Graham, Zoning Inspector D’Avignon and 18 guests.

**RESOLUTION #19-089:** Mr. Frost moved and Mr. Hemphill seconded the motion to approve the minutes of the August 20, 2019 Regular Trustee Meeting. Vote was unanimous.

Vouchers and warrants #28472 thru #28543 and Vouchers #336-2019 thru #403-2019 were approved for payment.

**CORRESPONDENCE:**

- Mr. Frost met with Port Authority and they requested a letter of support be sent to the Commissioners for other Tax Increment Financing (TIF) districts.

**RESOLUTION #19-090:** Mr. Frost moved and Mr. Hemphill seconded the motion to send a letter to the Mahoning County Commissioners requesting an additional Tax Increment Financing (TIF) districts. Every business in the districts do not have to be included in the TIF. Vote was unanimous.

- Mr. Frost advised that the Mahoning County Engineer has contracted with FOK for a traffic study monitoring the speed of vehicles on Mahoning Avenue from the Meander Bridge to North Jackson. ODOT would have the final approval on any reduction in the speed limit.
- Received an opinion from the Prosecutor’s Office on qualifications for newspapers publishing legal notices. Acceptable is the Daily Legal News and their website. Additions means would be our township website. Other newspapers within certain jurisdictions may qualify as a newspaper of general circulation within a political subdivision and the prosecutor’s office will look at requests on a case by case basis.

**RESOLUTION #19-091:** Mr. Frost moved and Mr. Jakubec seconded the motion to adopt the Solid Waste Management Plan that was sent to Jackson Township from the Mahoning County Solid Waste Management District for 2019. Vote was unanimous.

**RESOLUTION #19-092:** Mr. Hemphill moved and Mr. Jakubec seconded the motion for Halloween Trick or Treat Hours to be observed on October 31, 2019 between 5:00pm-7:00pm. Vote was unanimous

**OLD BUSINESS:**

- Ms Patton and Mr. D’Avignon attended Matrix Portal Training for Prosecutor’s office on August 14, 2019.

**RESOLUTION #19-093:** Mr. Frost moved and Mr. Jakubec seconded the motion for Fire Chiefs Association Evaluation and Recommendations revision of policies and procedures for the Jackson Volunteer Fire Department. Mr. Hemphill is in support of the resolution, but feels that some recommendations still need work, for instance Job Descriptions. Revisions will be submitted to the Prosecutor for opinion and any revisions will be discussed and included at that time. Vote was unanimous.

- Mr. Jakubec advised that he is still checking prices for renting a skid loader. The prices range from \$300/day to \$199/day and a delivery charge and also minimum rental. He will advise further at the next meeting. He will also check out State Purchasing price for a mower purchase. Mr. Hemphill said maybe we would want to lease any equipment for 2-3 months to decide whether or not we want to purchase.

**NEW BUSINESS:**

**RESOLUTION #19-094:** Mr. Hemphill moved and Mr. Jakubec seconded the motion approving the following: Cash Summary by Fund, Appropriation Payment Register, Appropriation Register, Revenue Status, Fund Status and Bank Reconciliation for July 2019. Vote was unanimous.

- Fair Board displays have to be in Secretary’s office by 3pm Friday, August 23.

**FIRE:**

- Fire Calls: 3, Medical Calls: 20, Mutual Aid: 3, Service/Assist Call: 14, MVA: 3, Alarm Drops/ Poss. Fire: 4, Extrication: nil, HazMat /Gas Leak/CO: nil - TOTAL: 47 (Call # 230-276)
- Fuel - 61- 22.4 gal, 66-41 gal, 69- 0 gal, 67- 28 gal, 65- 30 gal, 64- 0 gal, 6-0 gal
- Touch a Truck event – September 21, 2019 1PM to 4PM Jackson Milton Football Field
- The Chief needs to purchase a rescue saw for our new truck.
- The trustees decided to make the minimum bid of \$3,000.00 for the sale of our old fire engine. We will also check out Government Deals.com for advertising.

**ROAD/CEMETERY/PARK:**

- Vehicle/Sign Inspections are done for July 2019.
- Cummins did annual generator inspection for 2019.
- Removed the flags from the poles for the season.

**POLICE:**

- 208-Total calls, 110-Calls for Service, 50-Observed Calls, Assist other agencies-45 and 3 Domestic Violence call, 119-Traffic Stops, Resulting in 85 Warnings, 59 Citations, 2 Traffic Crashes, 11 DUS and 1 OVI Arrest, 82- Residential Security Checks, 1-Senior citizen welfare checks
- 22-Arrests, 15 Felony & 7 Misdemeanor by our Detective and Patrol Division’s
- Reserve Officers worked a total of 80 hours. Our intern worked 164 hours.
- Officers traveled 9,540 miles patrolling the township. An average of 86 miles per shift.

**RESOLUTION #19-095:** Mr. Frost moved and Mr. Jakube seconded the the motion to purchase and install additional signs for No Parking and making all of the Commerce Park a No Parking Zone per ORC 4511.68. Vote was unanimous.

**RESOLUTION #19-096:** Mr. Jakubec moved and Mr. Hemphill seconded the motion to hire Tom Moran as a Reserve Police Officer. Tom resides in Austintown. He graduated from Boardman High School 2012, graduated from Youngstown State University Police Academy 12/2017. He was in the Ohio Army National Guard as Military Police from 2012-2014 he was Honorable discharged. He worked for the Ravenna Police Department for a year. He has successfully completed and passed the background investigation, psychological evaluation and drug testing. He will serve a one-year probationary period. Roll Call Vote – Mr. Hemphill-Yes; Mr. Jakubec-Yes; Mr. Frost-Abstained.

**ZONING:**

**Permit and Fees**

- Zoning permit-2 Residential addition 2 Commercial
- Fees for Zoning Permits-\$8,728.40
- Appeals/Zone Change Fees—\$850.00
- Total all Fees \$9,578.40
- Year-to-Date Total Collected: \$30,315.60

**Projects in the pipeline:**

Tri-Area Electric – Rosemont (approved storm water – site grading)  
Hilltrux – Rosemont (expanding parking area)  
First Energy – Bailey Ct. (new 14,658 Sq. Ft. Service building \$1 million)

**Public Meetings**

Zoning Commission – meeting August 14, two zone change hearings  
Zoning Appeals Board – No meeting in August

**Complaints and Violations**

- 2 Closed Complaints
- 2 Open Complaints
- Noxious weeds
- 12 notices sent – 8 complied, 4 cut by contractor
- With Judy and Scott’s assistance we prepared and submitted a cemetery grant application on 8/12/2019 to the State of Ohio. The request is for a \$1,000 competitive award and will be used to reset 4 to 7 tombstones in Jackson Cemetery if funded.
- Received a proposal from iWorQ for zoning permit and compliant software that would replace the current Zone Pro system. The iWorQ system is cloud based. The fee would be \$1,700 annually and includes training, support and data conversion. Currently reviewing the system on a test site and checking references from other users.

New TIF Districts

Solid Waste Plant for 2019.

Halloween Trick Treat Hours

Fire Chief's Assoc. Evaluation adopted

Financial Reports-July 2019

Additional No Parking Signs-Commerce Park Hiring of Tom Moran as a Reserve Officer

Cemetery Grant Applied for.

RECORD OF PROCEEDINGS

Minutes of

Regular Meeting

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6:00pm


PUBLIC COMMENT:

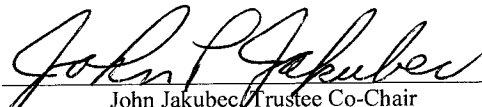
- Ms. Davidson thanked Mr. Frost for having a tree cut down that was on wires on Gladstone Road.
- Mr. Gottron thanked the police for help with the Citizen’s Association Yard Sale.

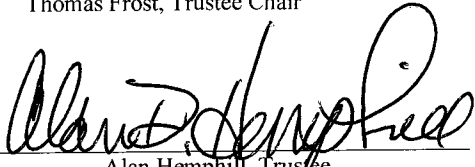
**RESOLUTION #097:** Mr. Hemphill moved and Mr. Jakubec seconded the Motion to enter into Executive Session per ORC 121.22(G) (I) to consider the appointment, employment, dismissal, discipline, promotion, demotion, policies or compensation of a public employee for the Police Department Roll Call Vote: - Mr. Hemphill -Yes; Mr. Jakubec-Yes; Mr. Frost -Yes

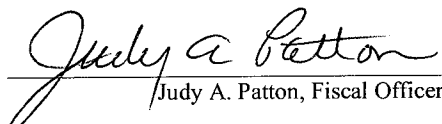
**RESOLUTION #098:** Mr. Jakubec moved and Mr. Frost seconded the motion to re-convene after Executive Session. Roll Call Vote: M r. Hemphill-Yes; Mr. Jakubec-Yes; Mr. Frost- Yes.

There being no further business to come before the Board, the meeting adjourned at 7:54pm.

  
Thomas Frost, Trustee Chair

  
John Jakubec, Trustee Co-Chair

  
Alan Hemphill, Trustee

  
Judy A. Patton, Fiscal Officer