

JACKSON TOWNSHIP TRUSTEES

Held November 19, 2019

6:00 pm

Financial Reports- October 2019
Wavier of 2020 Tax Budget- Amounts & Rates for Tax Levies

TIF District – PUR Foods

BNY Lease Payment

Faithful Performance of Duty Policy Instead of Bonds.

Boswell/Pyatt finished Probation period. David Hoffman hiring and swearing in.

Hiring/Swearing in of Steven Jones Reserve Officer.

Twp. Share for 2019 Jag Grant for Chevy Tahoe.

Present – Trustee Frost, Trustee Jakubec, Trustee Hemphill, Fiscal Officer Patton, Road/Cemetery Dept.-Scott Hupko, Police Chief Taillon, Fire Chief Graham, and 25 guests.

RESOLUTION #19-113: Mr. Frost moved and Mr. Hemphill seconded the motion to approve the minutes of the November 19, 2019, Regular Trustee Meeting. Vote was unanimous.

Vouchers and warrants #28611 thru #28667 and Vouchers #517-2019 thru #553-2019 were approved for payment.

CORRESPONDENCE:

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OLD BUSINESS:

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NEW BUSINESS:

RESOLUTION #19-114: Mr. Frost moved and Mr. Jakubec seconded the motion approving the following: Cash Summary by Fund, Appropriation Payment Register, Appropriation Register, Revenue Status, Fund Status and Bank Reconciliation for October 2019. Vote was unanimous.

RESOLUTION #19-115: Mr. Hemphill moved and Mr. Frost seconded them motion approving the waiver of adoption of 2020 tax budget per section 5705.281 from the Mahoning County Auditor and spread sheet for the Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying Them to the County Auditor for 2020 has been received from the Mahoning County Budget Commission and will be returned. Vote was unanimous.

- Received our first Estimated Resources Certificate for FY2020 from Mahoning County Auditor.

RESOLUTION #19-116: Mr. Hemphill moved and Mr. Jakubec seconded the motion authorizing the Mahoning County Commissioners them to establish an additional Tax Increment Financing District in Jackson Township to include 2018 new construction for PURFOODS (S. Bailey Road) - \$8,500,000. Infrastructure priority within the District - Mahoning Avenue/Bailey Road Intersection Upgrade. Vote was unanimous.

- Received the township’s coverage renewal packet from Medical Mutual. Change amount is 7.82%.
- Township Christmas Appreciation Party will be on Saturday, December 7, 2019.

RESOLUTION #19-117:Mr. Jakubec moved and Mr. Hemphill seconded the motion approving wire payment to BNY Mellon for \$34,194.92 for Government Building Lease Payment. Vote was unanimous.

RESOLUTION #19-118: Mr. Frost moved and Mr. Hemphill seconded the motion per House Bill 291 for the use of employee dishonesty and faithful performance of duty policy instead of individual surety bond. Re-elected Trustee and Fiscal Officer will be covered.

WHEREAS, Jackson Township, Mahoning County is a member of the Ohio Township Association Risk Management Authority (OTARMA), a political subdivision risk pool established pursuant to Ohio Revised Code hereinafter “ORC,” 2744.081;

WHEREAS, House Bill 291 was signed into law on December 20, 2018 and became effective March 20, 2019; authorizes the use of an, “employee dishonesty and faithful performance of duty policy,” instead of individual surety bonds, for trustees, employees, and appointees who are otherwise required by law to acquire a bond before entering upon the discharge of duties; and

WHEREAS, in accordance with ORC 3.061, the township must adopt a policy by resolution to allow the use of an “employee dishonesty and faithful performance of duty” coverage document, rather than a surety bond, to cover loss by fraudulent or dishonest actions of employees and failure of employees to faithfully perform duties; the following shall apply to the policy:

1. An officer, employee, or appointee shall be considered qualified to hold the office or employment, without acquiring a bond, on the date the oath of office is taken, certified, and filed as required by law.
2. An officer, employee, or appointee shall have the employee dishonesty and faithful performance of duty policy in effect before the individual’s term of office or employment and the officer, employee or appointee shall not commence the discharge of duties until coverage is documented.
3. All officers, employees, or appointees who would otherwise be required to file a bond before commencing the discharge of duties shall be covered by and are subject to the employee dishonesty and faithful performance of duty policy instead of a surety bond requirement.
4. The coverage amount for an officer, employee, or appointee under an employee dishonesty and faithful performance of duty policy shall be equal to or greater than the maximum amount of the bond otherwise required by law.
5. Elected officials, prior to taking the oath of office and holding office, shall obtain approval of the intent to use the township’s OTARMA coverage agreement and affirm that the township’s coverage complies with ORC 3.061. Said approval shall be obtained by the Jackson Township, Mahoning County

WHEREAS, Jackson Township, Mahoning County’s, “employee dishonesty and faithful performance of duty policy” through the OTARMA coverage document complies with ORC 3.061: and

NOW, THEREFORE, BE IT RESOLVED, that on this date November 19, 2019, the Jackson Township, Mahoning County hereby authorizes the township to purchase and use “employee dishonesty and faithful performance of duty policy” through OTARMA instead of individual surety bonds for officers, employees, and appointees who are otherwise required by law to acquire a bond before entering upon the discharge of duties. Vote was unanimous.

FIRE:

CALL TOTALS - October 16, 2019 – November 18, 2019 (2000 hrs.)

- Fire Calls: 3, Medical Calls: 17, Mutual Aid: 2, Service/Assist Call: 5, MVA: 3, Alarm Drops/ Poss. Fire: 8 (This includes any open burns/smoke investigations/Controlled burns), Extirication: 3, HazMat /Gas Leak/CO: 3 - TOTAL: 44 (Call # 342-387)
- *Fuel* - 61- 0 gal, 66- 50.5 gal, 69- 0 gal, 67- 16 gal, 65- 24.4 gal

RESOLUTION #19-119: Mr. Hemphill moved and Mr. Frost seconded the motion for Josh Boswell and Jacob Pyatt having finished their 1-year probation are now regular Volunteer Firefighters. Both have completed Fire II training. Vote was unanimous.

RESOLUTION #19-120-: Mr. Frost moved and Mr. Hemphill seconded the motion for the hiring and swearing in of David Hoffman as a probationary firefighter based on recommendation from Chief Graham. David Hoffman is to serve a 12 month probationary period. He has completed and passed the background investigation, physical exam, essential function analysis and drug testing. Vote was unanimous.

ROAD/CEMETERY/PARK:

- Vehicle/Sign Inspections are done for October 2019.

RESOLUTION #19-121: Mr. Frost moved and Mr. Hemphill seconded the motion to purchase from Hilltop Lawn Garden a Lazer Z (S)- Series 26.5HP Kohler EFI ECV749, w/60” Deck. For \$10,399.00. Also will purchase a mulching kit for \$300.00. Quotes received from Hilltop Lawn and Garden, S&K Sales & Service-\$8799.00(E) and Bortnick Tractor (S)-\$11,039.00. Vote was unanimous.

POLICE:

- 160-Total calls, 91-Calls for Service, 40-Observed Calls, 26-Assist other agencies and 3-Domestic Violence call, 296-Traffic Stops, Resulting in 199-Warnings, 119-Citations, 5-Traffic Crashes, 6-DUS and 1-OVI Arrest, 195-Residential Security Checks, 0-Senior citizen welfare checks, 4-Arrests, 0-Felony & 4-Misdemeanant by our Detective and Patrol Division’s
- Reserve Officers worked a total of 150 hours
- Officers traveled 9,985 miles patrolling the township. An average of 96 miles per shift.

Training:

- Cpl. Steve Schneider will be attending training in Cleveland, Ohio on December 4 & 5, 2019. Class offered by Calibrepress, The Ultimate Training Officer. He will commute daily. Cost of training is \$270.00

RESOLUTION #19-122: Mr. Frost moved and Mr. Hemphill seconded the motion to hire and swear in Steven R. Jones as a Reserve Police Officer. Steven resides in Poland. He graduated from Boardman High School 2014, graduated from Youngstown State University Police Academy 05/2018. He is employed full-time with the MCSO for over a year. He has successfully completed and passed the background investigation, psychological evaluation and drug testing. He will serve a one-year probationary period. Vote was unanimous.

- We were successful in writing for the 2019 Jag Grant and awarded the grant for a new 2020 Chevrolet Tahoe Police vehicle. Total cost of vehicle is \$35,608.80. Township match is \$8,902.20. Award from OCJS funds are 26,706.60. Per the grant we need approval for expenditure of the Township’s matching funds. There were only 4 agencies awarded money in Mahoning County and 1 in Trumbull County. Only 115 agencies awarded statewide. Jackson was the only agency statewide awarded a vehicle.

RESOLUTION #19-123: Mr. Frost moved and Mr. Hemphill seconded the motion agreeing to township match of \$8902.20 for the 2019 Jag Grant for 2020 Chevrolet Tahoe Police vehicle. Vote was unanimous.

RECORD OF PROCEEDINGS

Minutes of

Regular Meeting

JACKSON TOWNSHIP TRUSTEES

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6:00pm

ZONING:

Permit and Fees

- Zoning permits (3) ---Deck, AG Storage Bldg., Tri-Area Elec.
- Fees for Zoning Permits--\$2,035.70
- Appeals/Zone Change Fees--\$.00
- Total all Fees \$2,035.70
- Year-to-Date Total Collected: \$36,703.18
- Project in the pipeline: First Energy Service Facility
- Zoning Commission – Did not meet November 13
- Zoning Appeals Board – Will not meet November

Complaints and Violations

- Closed 3 Complaints
- Total of 10 Open Complaints
- 4 New Complaints

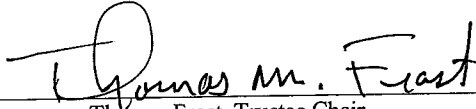
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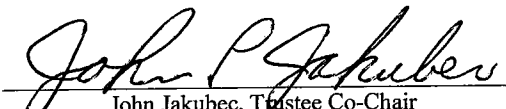
New zoning permit and complaint software is being set-up and should be operational after the 1st of the year.

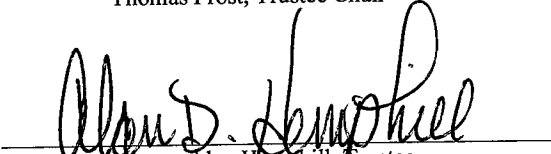
PUBLIC COMMENT:

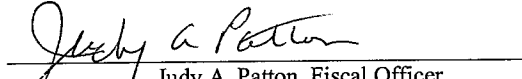
- Mr. Gary Hemphill advised of the Citizen's Association Christmas Tree Lighting in the Gazebo November 31, 2019 at 6pm. He also gave information for placing Wreath's For Veterans graves on December 14, 2019 at 10am. They have purchased 315 wreaths with donations.

There being no further business to come before the Board, the meeting adjourned at 7:08pm.


Thomas Frost, Trustee Chair


John Jakubec, Trustee Co-Chair


Alan Hemphill, Trustee


Judy A. Patton, Fiscal Officer