

Held March 8, 2016 6:00 pm

TIRC  
Representatives

Financial  
Reports  
Permanent  
Approps

Advances-ORC  
321.34

HEPATITIS B  
SHOTS

CHIEF'S  
CONFERENCE

Police Vehicles  
MADD  
Collaborative

Matthew Heitzer  
Part-  
Time/Reserve

Present – Trustee Hemphill, Trustee Frost, Trustee Harkleroad, Fiscal Officer Patton, Fire Chief Graham, Police Chief Taillon, Zoning Inspector Locke and 26 guests.

**RESOLUTION #16-017:** Mr. Harkleroad moved and Mr. Frost seconded the motion to approve the minutes of the February 16, 2016 Trustee Meeting. Vote was unanimous.

Vouchers and warrants #26031 thru #26067 EFTs #59-2016 thru #93-2016 were approved for payment.

**CORRESPONDENCE:**

**RESOLUTION #16-018:** Mr. Harkleroad moved and Mr. Frost seconded the motion naming Mr. Frost and Mr. Hemphill as Jackson Township 2016 representatives to the Tax Incentive Review Council (TIRC). The Meeting will be on 3/29/16, 9:30am at the Commissioners Hearing Room. Vote was unanimous.

**OLD BUSINESS:**

- Mr. Frost attended the Annual Engineer Meeting.

**NEW BUSINESS:**

**RESOLUTION #16-019:** Mr. Frost moved and Mr. Harkleroad seconded the motion approving Cash Summary and Financial Reports for February 2016. Vote was unanimous.

**RESOLUTION #16-020:** Mr. Frost moved and Mr. Hemphill seconded the motion for Permanent Appropriations for 2016 totaling - \$2,074,094.36 – Amendment #2 or correction to be sent to Mahoning County Auditor. Vote was unanimous.

**RESOLUTION #16-021:** Mr. Harkleroad moved and Mr. Hemphill seconded the motion per Ohio Revised Code 321.34 to receive Advances whenever funds are available throughout the calendar year 2016 for tax year 2015 to be paid at 1<sup>st</sup> & 2<sup>nd</sup> half Real Estate Tax Payments 2016. Vote was unanimous.

- Reschedule Trustee Meeting April 5, 2016.

**RESOLUTION #16-022:** Mr. Harkleroad moved and Mr. Frost seconded the motion per Risk Management findings to offer Hepatitis B Shots for employees who want them. They are a series of 3 shots. Walmart had the best price at \$44.95/ea. On Demand-\$80/ea., Workmed-\$50/ea., Board of Health-\$75/ea. Walmart will bill the township. Vote was unanimous.

- Mr. Hemphill advised that the Zoning Truck went in to Spitzer’s for needed repairs on brakes totaling \$526.39
- Mr. Hemphill advised that he met with the Road Department about Safety Process for vehicles. He will also meet with Police, Fire and Zoning.
- Mr. Hemphill advised that we have revised our Hall Rental Form to include a Hold Harmless Waiver Clause. He also advised that all organizations that use the hall have to sign a Hall Rental Form on an annual basis.

**FIRE:**

- Chief Graham gave the fire department report for February 2016.

**ROAD:**

- We used approximately 48 ton of salt to date.
- We started documenting daily vehicle inspections.
- First aid kits are in all vehicles along with a trauma pack.
- First aid kits are mounted in office and road dept. office.
- We replaced condenser fan in refrigerator in the kitchen.
- We replaced the broken mirrors on truck 8 (little dump)
- We’ve helped with the impound cars.
- I went through all of the filing cabinets at the shop making room for all of my records.
- Started writing out a maintenance schedule.
- Matt from Ellsworth is also interested in working together with us like Milton is with shared services. Matt, and even Kevin from Berlin are all interested in starting shared services. I would like to get involved with them if I may? Matt is willing to bring his backhoe down and dig our trenches for the water and communication lines. The trustees would like an agreement signed with the entities that are participating in the shared services.
- I placed a picture in each of your boxes showing a rules sign that Milton has at their cemetery and I would like to also be able to display a sign like this of our rules at each entrance on the fence.
- I have spoken with Major Allen at the Sheriff’s Dept. about day reporters and community service people. They are willing to give us what we need for helping with weed whacking the cemetery and other projects if they have the man power available to us. I need to call them the morning of needing them and find out availability. I mentioned we would only need 2 to 3 guys the weeks of weed whacking. There are no insurance liabilities to the township. I would like to ask for permission to bring free labor in to help us with our labor on weed whacking and spraying of the cemetery and park when needed. The trustees are in favor of Community Service people and want Hold Harmless Waivers signed.
- As of yesterday and today we have put down 6.44 Ton of cold patch in the commerce park.
- Mr. Williamson would like to attend a seminar put on by ODOT - Ohio L Tap Storm Water Management Course in Akron, Ohio for a cost of \$70. The trustees feel this does not pertain to our township.
- Mr. Frost would like specs for the large dump truck so he can get an idea of how much we can get if we sell and how much we will have to spend on a smaller one.

**POLICE:**

- 63-Calls for Service, 66-Observed Calls , 140-Traffic Stops, Resulting in 85 Warnings, 68 Citations, 12 Traffic Crashes, 1 OVI Arrest, 615-Residential Security Checks, 4-Senior citizen welfare checks
- 9-Arrests, 2 Felony & 7 Misdemeanor by our Detective and Patrol Division’s
- Reserve Officers worked a total of 64 hours
- Officers traveled 8,316 miles patrolling the township. An average of 87 miles per shift.

**RESOLUTION #16-023:** Mr. Harkleroad moved and Mr. Hemphill seconded the motion for Chief Taillon to travel & attend the Chiefs’ In-Service & Annual Conference at the Hilton in Columbus, Ohio on May 1-3, 2016 - Registration/Lodging fee \$569.00. Vote was unanimous.

- Request that the Police Department be able to advertise in the Vindicator and Farm and Dairy for a sealed bid vehicle sale. Bids would be opened Tuesday, April 5, 2016 Regular Trustee Meeting at 6:00 pm. The trustees would like to see how much George Roman Auction would charge first.

**RESOLUTION #16-024:** Mr. Frost moved and Mr. Hemphill seconded the motion to have the police vehicles auctioned off if the charges are not too much if they are we will go with the advertising and sealed bids. Vote was unanimous.

**RESOLUTION #16-025:** Mr. Frost moved and Mr. Hemphill seconded the motion to be a collaborative partner with MADD and combine offices at Jackson Township Police Department. We will request a Prosecutor Opinion for an agreement. Vote was unanimous.

**RESOLUTION #16-026:** Mr. Frost moved and Mr. Harkleroad seconded the motion to hire Matthew J. Heitzer as a new Part-time/ Reserve Police Officer. He will serve a one year probationary period. Vote was unanimous.

- The Chief reported that the 2013 Dodge Charger Cruiser has had numerous repairs and that the Dealer is now putting a new engine in at no charge.

**ZONING:**

- Contacted realtor regarding advertisement for 1985 N. Lipkey Rd., advised permitted use of the property is not correct. Contacted Auditors office for an address number update.
- Contacted Dominion Gas about Extradex wanting to construct a drive over their gas line. Left messages with 3 different people. Tricia Pulley and Darrall Swift with Dominion returned my call. Darrall said they cannot construct over the line until the company (Extradex) provides the depth of the gas line.
- Call from realtor needing info on 12791 Palmyra Rd., are there any fees or assessments on the property
- Mahoning County Planning Commission, land use map is ready for pickup
- Call from Bruce Robinson, working on the Fed Ex project. Plans for the addition have changed due to some wetland issues. Getting ready to submit application
- Fed Ex, S. Bailey Rd. addition \$5,817,368. Permit is around \$26,000. Received application yesterday and new drawings
- Called GIS Dept. –Tax Map Dept. Questions about property on N. Salem Warren Rd.

RECORD OF PROCEEDINGS

Minutes of

Regular Meeting

JACKSON TOWNSHIP TRUSTEES

Held March 8, 2016

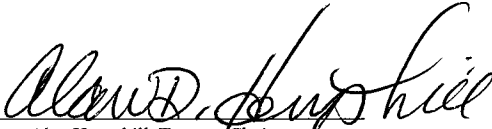
6:00pm

- Abandoned car on N. Salem Warren Rd. has been removed
- Realty buy/sell home signs in center of town have been removed
- Property owner on Mahoning notified permit is needed for a deck
- Call from DPH Architect, needed update on truck stop and working with Engineer's office.
- Call from Tim Kaufman, appraiser, needed zoning on 2511 Pritchard Ohltown Rd. Advised of all
- Call from resident needing permit for deck, advised of all info needed
- Jim Prather (Truck World) brought in new drawing with additional dimensions and footages needed
- Lordstown resident came in needing info on property, Pritchard Ohltown Rd.
- Palmyra Rd property has been cleaned up

PUBLIC COMMENT:

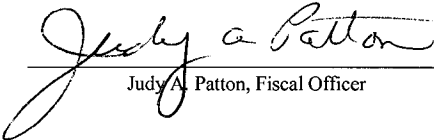
- Betty Byram advised that there is dirt on Mahoning Avenue from the gravel facility next to Liberty Steel.
- Duncan Kegley needs a project for his Eagle Scout Rank. He would like it to be something to benefit Jackson Park. The trustees will work on a project and get back to him.

There being no further business to come before the Board, the meeting adjourned at 7:47pm.

  
Alan Hemphill, Trustee, Chairman

Olin Harkleroad, Trustee Co-Chairman

  
Thomas Frost, Trustee

  
Judy A. Patton, Fiscal Officer