

Held March 15, 2022 6:00 pm

Appointees for  
Tax Incentive  
Review Council.

Financials for  
February 2022

Resignation of  
Fire Fighter  
Chris Duncan  
Resignation of  
Fire Fighter  
David Hoffman  
Hiring of Fire  
Fighter Troy  
Harkleroad.

Present – Trustee Frost, Trustee Jakubec, Trustee Hemphill, Fiscal Officer Patton, Asst. Police Chief Rozzi, Road/Cemetery Sexton Scott Hupko, Fire Chief Graham, Zoning Inspector D’Avignon and 9 guests.

**RESOLUTION #22-021:** Mr. Hemphill moved and Mr. Jakubec seconded the motion to approve the minutes of the February 8, 2022 Regular In Person Trustee Meeting. Roll Call Vote was Unanimous.

Vouchers and warrants #29869 thru #29930 and Vouchers #42-2022 thru #107-2022 were approved for payment.

**CORRESPONDENCE:**

- An email was received from Sarah Lown, Western Reserve Port Authority about this year’s Tax Incentive Review Council meeting on March 18, 2022 at 9:30am in the Mahoning County Commissioners Meeting Room. They need this year’s appointees. Last years were Mr. Frost and Mr. Hemphill. The legislation governing the State’s Enterprise Zone program requires annual monitoring of enterprise zone activities. The Tax Incentive Review Council will evaluate the performance of all companies enrolled in the Enterprise Zone, Community Reinvestment Act, and Tax Increment Financing programs.

**RESOLUTION #22-022:** Mr. Jakubec moved and Mr. Hemphill seconded the motion naming Mr. Alan Hemphill and Ms. Judy Patton as appointees for the Tax Incentive Review Council Meeting appointees for 2022. Roll Call Vote was Unanimous.

- Mr. Frost received an email concerning Broadband Grants. He talked to Steve Kristen, Eastgate advising that Spectrum and other companies will have to apply for grants to extend high speed broadband in townships.

**OLD BUSINESS:**

- Mr. Jakubec, Mr. Hemphill and Ms. Patton attended Prosecutor’s Office Informational Seminar for Trustees and Fiscal Officers, Thursday, February 17, 2022 at 6:00pm at Boardman Township Government Building. Mr. Hemphill talked about different incident and accident reports that they have available to the townships. They also advised that accidents and incidents have to be reported and forms filled out right away after they occur. He is going to have a training at the next Fire Department Officers Meeting.
- Mr. Hemphill and Mr. Jakubec attended the 2022 Annual Township Trustee Meeting at Canfield Fair Grounds, with Mahoning County Engineer, Patrick Ginnetti March 8, 2022. Mr. Jakubec advised that all paving costs are skyrocketing.
- ODOT Township Stimulus Program for widening of Bailey Court East was not chosen. ODOT received 1,182 applications in total requesting just under \$138M from 647 unique townships. With the unprecedented number of applications and the limited funding available, our application did not rank as highly as those awarded for similar project types.
- A letter was sent to Mahoning County Commissioners requesting consideration for \$400,000 of ARP money for new addition/remodeling the fire department.

**NEW BUSINESS:**

**RESOLUTION #22-023:** Mr. Hemphill moved and Mr. Frost seconded the motion approving the following: Cash Summary by Fund, Appropriation Payment Register, Appropriation Register, Revenue Status, Fund Status, Bank Reconciliation and Credit Card Attestations for February 2022. Roll Call Vote was Unanimous.

- The Mahoning County Auditor was emailed our amended certificate totaling \$3,630,487.95 (Permanent Appropriations) for 2022.
- Received \$1,000 (\$500-Police; \$500-Fire) from the NOPEC Sponsorship Grant. All early submission were eligible for the extra \$1,000 but only 5 entities were drawn for the money.
- The trustees discussed the township’s Mask Policy. They decided to take down the Mask Signs. Mr. Hemphill will stay on top of this and advise the trustees, fiscal officer and department heads of changing guidelines.

**FIRE:**

- Call Totals – February 7, 2022 through March 14, 2022 at 1931
- Fire Calls: 5, Mutual Aid: 12, Service/Assist: 2, MVA: 7, Alarm Drop/Poss. Fire 8 (This includes any open burns/smoke invest./controlled burns), Extrication: 0, Medical: 24, HazMat/Gas Leak/CO: 5 - TOTAL: 63 (#52 -114)

**RESOLUTION #22-024:** Mr. Hemphill moved and Mr. Jakubec seconded the motion accepting Chris Duncan’s resignation. All department property has been returned. We would like to thank him for his 5 years of service with us. Roll Call Vote was Unanimous.

**RESOLUTION #22-025:** Mr. Hemphill moved and Mr. Jakubec seconded the motion accepting David Hoffman’s resignation. All department property has been returned. We would like to thank him for his 2 years of service with us. Roll Call Vote was Unanimous.

**RESOLUTION #22-026:** Mr. Jakubec moved and Mr. Frost seconded the motion hiring Troy Harkleroad as a probationary firefighter based on recommendation from Chief Graham. Mr. Koziel is to serve a 12 month probationary period. He has completed and passed the background investigation, physical exam, essential function analysis and drug testing. He is present and sworn in by the Fiscal Officer. Roll Call Vote was unanimous.

- Zach Williams attending EMT at West Point ending in June. Total cost \$1,400
- MES Airpack repair course completed March 12. Total cost \$2,000

**Purchases:**

- We would like to once again thank Raddix for their generous donation. Those funds are going to be used for the following purchases:
- Hazardous Materials Gas Metering Equipment: \$1,530, Hazardous Materials Spill Kits: \$930, TV bundle for training: \$1,140, In-station alerts and radio upgrades: \$5,074
- The Jackson Township Fire Department Association has also donated \$2,000 to help off-set the costs of the above purchases.
- The Jackson Township Fire Department Association is also having the stove and fridge located in the kitchen at the station replaced at their expense. Purchases like this are covered by the continued community support we receive at events such as the Pancake Breakfast, Santa at the Station, and any others that we hold.

**ROAD:**

- Vehicle/Sign Inspections are done for February 2022.
- CEMETERY REPORT - Burials -1; Foundations – 0; Graves – 0.
- Mr. Hupko will be removing all decorations from the graves per our rules and regulations as of March 15, 2022.
- Meeting room carpet was cleaned by Mr. Hupko and Ms. Borchert. We didn’t have to hire a carpet cleaning service.
- The lights in the police garage evidence section are out. Look into replacing with LED lights.

**POLICE:**

- 149-Total calls, 68-Calls for Service, 9-Observed Calls, 72-Assist other agencies and 1-Domestic Violence call, 83-Traffic Stops, Resulting in 67-Warnings, 16-Citations, 5-Traffic Crashes, and 1-OVI Arrest, 453-Residential Security Checks, 3-Senior citizen welfare checks
- 5-Arrests, 0 Felony & 5 Misdemeanor by our Detective and Patrol Division’s
- Reserve Officers worked a total of 32 hours. Officers traveled 6,621 miles patrolling the township. An average of 68 miles per shift.
- All in service Training has been completed to satisfy the states requirements to continue with Collaborative certification.
- Crime Watch meetings started back up with our March 10<sup>th</sup> 2022 at 6:00pm meet

**ZONING:**

**Permit and Fees**

- Zoning permits - (2) Purfoods Office Addition, Universal Stainless Addition
- Appeals/Zone Change Fees— 1 - \$425.00
- Total all Fees \$18,935.00 - Year-to-Date Total Collected: \$18,935.00 - Year-to-Date Permits Issued: 2
- Year-to-Date Total Valuation of New Investment: \$3,085,000
- Projects in the pipeline: Approved - American Transmission Systems – 12185 Bailey Court E  
Detached Garage – 2919 N Lipkey Rd  
Possible - Truck/Fuel station – Bailey Rd and Bailey Court E  
New signage – Macy’s  
Cell tower modifications Silica Rd

# RECORD OF PROCEEDINGS

Minutes of

Regular Meeting

## JACKSON TOWNSHIP TRUSTEES

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6:00pm

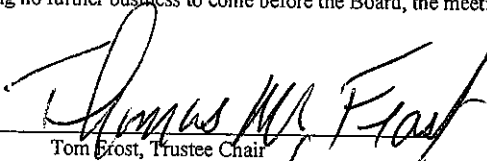
ZONING:

- Public Meetings: Zoning Commission – Did not Meet February 9, Met March 9 recommended Approval of Case 2022-01ZC Mahoning Ave Zone Change.
- Zoning Appeals Board – Did not meet February 24 and will not meet March 24.
- Complaints and Violations: Total 13 Open Complaints, 4 New Complaints, 0 Closed cases, 17 Cases ongoing (4 – 2022, 6 – 2021, 4 – 2020, 3 – 2019)
- Responded to Auditor Meacham's request for township zoning permit process
- Zoning office will be closed March 27-April 1.
- Trustees will hold a hearing during the April Meeting for Zoning Case 2022-01ZC
- Mr. Hemphill would like Mr. D'Avignon to come up with a plan for action for items under Complaints and Violations. Mr. D'Avignon will be focusing on the center of town and the oldest cases.

PUBLIC COMMENT:

- Mr. Frost advised that Susan Helmick had a fuel oil spill at her house and commented to him on what a good job all the safety forces and road department did.
- Mr. Hemphill advised that opening date for Liberty Park will be April 3, 2022.
- Ms. Jean Sudimak would like the trustees to give the commissioners their input on selling of the waterline that supplies Jackson Township, Milton Township and Craig Beach. This will have an impact on our community.

There being no further business to come before the Board, the meeting adjourned at 6:48pm.

  
Tom Frost, Trustee Chair

  
John Jakubec, Trustee Co-Chair

  
Alan Hemphill, Trustee

  
Judy A. Patton, Fiscal Officer