

# RECORD OF PROCEEDINGS

1123

Minutes of

In Person REGULAR Meeting

## JACKSON TOWNSHIP TRUSTEES

Held June 21, 2022

6:00 pm

Financials for  
May 2022

Farmers Bank  
Depository  
Agreement

Rescue 600 –  
Flynn's Tire-4  
Tires  
Electrical  
Upgrade – Tri-  
Area - Nopec  
Energy Grant

Tri-Area  
Electrical FD  
Upgrade

Hiring of FF  
Richard Anstine

Bid Price of  
Impala Police  
Cruiser not  
approved.

Present – Trustee Frost, Trustee Jakubec, Trustee Hemphill, Fiscal Officer Patton, Sergeant Schneider, Road/Cemetery Sexton Scott Hupko, Fire Chief Graham/Battalion Chief Mortimer, Zoning Inspector D'Avignon and 14 guests.

**RESOLUTION #22-050:** Mr. Jakubec moved and Mr. Hemphill seconded the motion to approve the minutes of the May 10, 2022 Regular In Person Trustee Meeting. Roll Call Vote was Unanimous.

Vouchers and warrants #29997 thru #30047 and Vouchers #205-2022 thru #269-2022 were approved for payment.

### CORRESPONDENCE:

- Received sample Resolutions from Prosecutor's Office pertaining to banning or restricting the discharge of Public Fireworks in townships. The trustees decided to wait and see what happens for now. Following the rules of ORC 3743.45 and State Fire Marshal.
- Mr. Hemphill advised he has had calls about the sale of the Jackson Milton Water District. People are against the sale and he encouraged everyone to attend the Mahoning County Commissioners Public Hearing on July 7, 2022 at 5:00pm following their Commissioners Meeting at 4:00pm at the Government Building in Jackson Township.

### OLD BUSINESS:

- Update on Shaffer Road paving. The paving is scheduled to start week of 6/13 and finish by 6/20/2022.
- Sold our Xerox 7120 and 3615 Copiers on Govdeals.net – Adm. Dept. 07120 - \$77.00, Police Dept. 7120 - \$102.00 and Fire Dept. - \$27.00.

### NEW BUSINESS:

**RESOLUTION #22-051:** Mr. Hemphill moved and Mr. Jakubec seconded the motion approving the following: Cash Summary by Fund, Appropriation Payment Register, Appropriation Register, Revenue Status, Fund Status, Bank Reconciliation and Credit Card Attestations for May 2022. Roll Call Vote was Unanimous.

**RESOLUTION #22-052:** Mr. Frost moved and Mr. Hemphill seconded the motion for Farmers National Bank Application/Agreement for Deposit of Public Funds for the Period of May 12, 2022 through May 11, 2027. Roll Call Vote was Unanimous.

- We completed a BWC Audit for employee payroll amounts for 2021. The only mention adjustment was for Fire Department payroll amounts have to be a minimum of \$600 for Volunteer Fire/EMS employees. The amount did not amount to any significant finding.
- Mr. Jakubec was contacted by Waste Management they were looking for projects in Jackson Township for a donation. The trustees decided replacement cemetery benches would be a good project.
- Mr. Jakubec is working on repairing front Government Door and contacting AM Door for weather stripping repair.
- Mr. Frost talked about ARP funding and suggested that the departments put together a wish list of funding. The trustees asked for the list and dollar amounts for our Regular Trustee Meeting on Tuesday, July 12, 2022.

### FIRE:

- Call Totals – May 9, 2022 through June 19, 2022 at 1511 - Fire Calls: 4, Mutual Aid: 8, Service/Assist: 6, MVA: 8
- Alarm Drop/Poss. Fire 8 (This includes any open burns/smoke invest./controlled burns)
- Extrication: 0, Medical: 24, HazMat/Gas Leak/CO: 2 - TOTAL: 60 (#170-229)

**RESOLUTION #22-053:** Mr. Jakubec moved and Mr. Hemphill seconded the motion to accept quote for Flynn Tire to come to fire station to install 2 steer tires and 4 drive tires on Rescue 600 for \$3,025.88. Roll Call Vote was Unanimous.

**RESOLUTION #22-054:** Mr. Frost moved and Mr. Hemphill seconded the motion to pay invoice from Tri-Area Electric for Electrical Upgrade for \$5,100.00. Demo out old Kitchen Stove and Refrigerator outlets and replace with new - Add (10) LED lights in the smaller garage area. 1 of these 10 will be added the others are a 1 for 1 replacement - Add occupancy control to this space for (3) total bays - Research and discover power located in South corner of this space This is for Energy Efficiency - NOPEC Grant That we will receive \$4041.00. Roll Call Vote was Unanimous.

**RESOLUTION #22-055:** Mr. Hemphill moved and Mr. Frost seconded the motion the following electrical work per quote received from Tri-Area Electric – Electrical Proposal Jackson Fire Department Electrical Upgrade - \$7,350.00 – Demo out (4) single duplex outlets and install (4) new Quad outlets in their place in large meeting room. Also in this space add switching to the (2) sleeping rooms for separate control - In smaller garage to the North side of building, Move the EF control panel, demo out lights in ceiling in work room, demo out electrical in (3) wall to make way for the addition of a new garage bay. Add(1) wall mounted 4 foot LED and move ceiling LED's over 1 tile and add ceiling sensor as needed. - Add (1) occupancy sensor in the loft space for lighting control when up in this space - Demo out (16) existing lay in lights and install new LED lay ins on a 1 for 1 basis in the large room and add occupancy control for entire room with switch override. Roll Call Vote was Unanimous.

- Extend our condolences to family of Officer Kasey Conricote including his Police Department family on his passing.
- We look forward to seeing everyone at the North Jackson July 4<sup>th</sup> parade.

**RESOLUTION #22-056:** Mr. Frost moved and Mr. Jakubec seconded the motion hiring Richard Anstine as a probationary firefighter based on recommendation from Chief Graham. Mr. Anstine is to serve a 12 month probationary period. He has completed and passed the background investigation, physical exam, essential function analysis and drug testing. He is present and sworn in by the Fiscal Officer. Roll Call Vote was unanimous.

### ROAD:

- Vehicle/Sign Inspections are done for May 2022.
- Cemetery Report - Burials – 4; Foundations – 2; Graves – 0.

### POLICE:

- 163-Total calls, 92-Calls for Service, 8-Observed Calls, 63-Assist other agencies, 75-Traffic Stops, resulting in 60-Warnings, 18-Citations, 8-Traffic Crashes, 4-DUS and 1-OVI Arrest
- 158-Residential Security Checks, 2-Senior citizen welfare checks - 5-Arrests, 0 Felony & 5 Misdemeanor by our Detective and Patrol Division's
- Reserve Officers worked a total of 16 hours. Officers traveled 6,462 miles patrolling the township. An average of 70 miles per shift.
- Detective David Shively attended Interview and Interrogation for Law Enforcement a three-day training seminar at the Ohio State Highway Patrol Academy, May 25-27, 2021. He stated that it was "fantastic" training.
- The Police Department Vehicle Auction was conducted on May 23<sup>rd</sup> 2022. Net Proceeds were \$23,445.95. That was the best auction to date.
- Chevrolet 2010 Impala Police Cruiser Govdeals.net Auction closed on 6/20/22. Highest bid was \$2675.00. The trustees have to decide whether or not to approve the final bid.

**RESOLUTION #22-057:** Mr. Frost moved and Mr. Jakubec seconded the motion to not approve the final bid on Govdeals.net for the sale of 2010 Chevrolet Impala Police Cruiser. They decided to put it back on for re-auction on Govdeals.net and maybe auction at our police auction of vehicles if it still doesn't sell. Roll Call Vote – Mr. Hemphill – No; Mr. Jakubec – Yes; Mr. Frost – Yes.

- OCJS notified us that we awarded the Body Worn Camera Grant. (BWC)  
The total amount was \$11,810.94. No local match is required. Working with the vendor to get the cameras ordered and delivered.
- Applied for the COPPS Grant. If awarded this will pay for a new Officer being added to the department. Total grant funds requested is \$125,000.  
(25% Local Match is required)

### ZONING:

- Permit and Fees - Zoning permits - (11) 4 – Res. Accessory, 2- Fence, 1-pool, 2- Signs, 1-New Dwelling, 1 Commercial Addition - Appeals/Zone Change Fees— 0 Total all Fees \$2,685.00
- Year-to-Date Total Collected: \$23,540.00 - Year-to-Date Permits Issued: 25 - Year-to-Date Total Valuation of New Investment: \$3,685,000
- Projects in the pipeline:  
Approved - American Transmission Systems – 12185 Bailey Court E Storm Water  
Possible - Sheetz – Bailey Rd and Bailey Court E; New signage – Macy's; New Warehouse/office 13001 Mahoning Ave

# RECORD OF PROCEEDINGS

Minutes of

Regular Meeting

## JACKSON TOWNSHIP TRUSTEES

Held June 21, 2022 Page 2 of 2 Pages

6:00pm

### ZONING:

- Public Meetings: Zoning Commission – Met May 11 CASE 2022-02 ZC Sheets approved. Did not meet June.
- Zoning Appeals Board – Did not Met May Next Scheduled meeting June 23, 2022. - Cancelled
- Complaints and Violations - Total 13 Open Complaints - 5 New Complaints - 3 Closed cases - 15 Cases ongoing (5 – 2022, 4 - 2021, 3 – 2020, 3 – 2019)
- Discussion: Received from Mahoning County Engineer's office the Sheetz traffic impact study prepared by GPD. The county is currently reviewing the study. I shared the findings of the study with each of the Trustees. During the initial discussion with Sheetz, they were informed of a pending ODOT grant application to make improvements to Bailey Court E. The improvements were a right turn only lane on the northside of Bailey Court E. and increasing the turning radius on the southside of Bailey Court E. The ODOT grant application was not funded. The study calls for a "drop-in" from N Bailey Rd (similar to the Truck Stop) and a traffic signal at the N. Bailey Rd and Bailey Court intersection. The study does not warrant a need to make improvements to Bailey Court E. I believe those improvements are necessary to ensure adequate room for the safe movement of semi-trucks and passenger vehicles to that site.
- I am seeking guidance as to whether the improvements should be mandated and if it should be conveyed to the developer that the cost of those improvements will be their responsibility. The trustees advised that it is not the Township's to widen the roadway. We do not have the funds. It should be mandated.

### PUBLIC COMMENT:

- Ms. Jean Sudimak thanked the trustees for the pump at the cemetery.
- Ms. Betty Byram asked the trustees to please check out the railroad tracks near her house on Mahoning Avenue. They will contact Mahoning County Engineer Ginnetti. She also complained about a noisy person leaving his place of work at night. Sargeant Schneider will advise the officers to keep a watch on shift change time.
- Mr. Dan Fishtorn thanked the Road Department and Trustees for all their help with the ballfields at Liberty Park.

There being no further business to come before the Board, the meeting adjourned at 7:15pm.

\_\_\_\_\_  
Tom Frost, Trustee Chair

\_\_\_\_\_  
John Jakubec, Trustee Co-Chair

\_\_\_\_\_  
Alan Hemphill, Trustee

\_\_\_\_\_  
Judy A. Patton, Fiscal Officer