

JACKSON TOWNSHIP TRUSTEES

|  |   |         |  |  |
|--|---|---------|--|--|
|  | Held June 15, 2021  | 6:00 pm |  |  |
| Executive Session Fire Dept Policy                     | <p>Present – Trustee Hemphill, Trustee Jakubec, Trustee Frost, Fiscal Officer Patton, Police Assistant Chief Rozzi, Road/Cemetery Sexton Scott Hupko, Fire Chief Graham, Zoning Inspector D’Avignon and 4 guests.</p> <p><b>RESOLUTION #21-056:</b> Mr. Frost moved and Mr. Jakubec seconded the motion to approve the minutes of the May 18, 2021 Regular Teleconference/Video Trustee Meeting. Roll Call Vote: - Mr. Jakubec - Yes; Mr. Frost- Yes – Mr. Hemphill – Yes. Vote was Unanimous.</p> <p>Vouchers and warrants #29460 thru #29500 and Vouchers #2021-209 thru #2021-245 were approved for payment.</p> <p><b>RESOLUTION#21-057:</b> Mr. Frost moved and Mr. Jakubec seconded the motion to enter into Executive Session per ORC 121.22(G) (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, policies or compensation of a public employee to prepare and review employees for policies of the Fire Department. Roll Call Vote: - Mr. Jakubec - Yes; Mr. Frost- Yes – Mr. Hemphill – Yes. Vote was Unanimous.</p> <p><b>RESOLUTION #21-058:</b> Mr. Frost moved and Mr. Hemphill seconded the motion to re-convene after Executive Session. Roll Call Vote: - Mr. Jakubec - Yes; Mr. Frost- Yes – Mr. Hemphill – Yes. Vote was Unanimous.</p> <p><b>CORRESPONDENCE:</b></p> <ul style="list-style-type: none"><li>Received our OTARMA Risk Control Visit analysis. Recommendations were as follows: 1- Provide Annual Sexual Harassment/Anti-Harassment Training; 2- Document Public Access Building Inspections; 3- Participate in ongoing/Refresher Training – Road Department; 4- Post A “Flammable” and “No Smoking” Sign on the Above Ground Storage Tank; 5- Improve Labeling for the Above Ground Storage Tanks. Sample Examples of forms were included.</li><li>Trustee Hemphill has signed up for a Virtual Training Class - Job Safety Analysis – June 24, 2018 – with Ohio Bureau of Workers Compensation. The class is required because we had Worker’s Comp claims between July 1, 2018 – September 30, 2019 and do not want to lose our Group Rating Program.</li><li>Received an email from Mahoning County Assistant Prosecutor Dawn Durkin about going back to Public Meetings as of July 1, 2021actual meeting occurs in person and is open to public. We can also livestream meetings for public.</li></ul> <p><b>OLD BUSINESS:</b></p> <ul style="list-style-type: none"><li>Road tractor update. Mr. Hemphill advised that M &amp; R Equipment has the tractor and bucket is still waiting on the front loader and mower attachment.</li></ul> <p><b>RESOLUTION #21-059:</b> Mr. Frost moved and Mr. Jakubec seconded the motion to purchase an offset mower for cutting the side of township roads for our new tractor from D &amp; J Sales for \$5950.00. Roll Call Vote: - Mr. Jakubec - Yes; Mr. Frost- Yes – Mr. Hemphill – Yes. Vote was Unanimous.</p> <ul style="list-style-type: none"><li>Brush Bandit Brush Chipper Model 60 sold on Gov.deal.com - \$5,160.00.</li></ul> <p><b>RESOLUTION #21-060:</b> Mr. Jakubec moved and Mr. Mr. Frost seconded the motion for approving an additional 800 foot of ditching on Blott Road. The cost was \$2.00 a foot versus \$2.40 a foot that he did the original 500 foot of ditching. There was a discussion at the last meeting for additional footage if needed. Roll Call Vote: - Mr. Jakubec - Yes; Mr. Frost- Yes – Mr. Hemphill – Yes. Vote was Unanimous.</p> <p><b>RESOLUTION #21-061:</b> Mr. Jakubec moved and Mr. Frost seconded the motion to open township hall for public rental and meetings as of July 1, 2021. All or most of the guidelines will be removed but we still will follow CDC guideline with masks to be worn if not vaccinated. Roll Call Vote: - Mr. Jakubec - Yes; Mr. Frost- Yes – Mr. Hemphill – Yes. Vote was Unanimous.</p> <ul style="list-style-type: none"><li>Mr. Jakubec talked with Mr. Gary Diorio from ms consultants, about starting the bidding process the first part of July 2021 for Schaeffer Road Resurfacing Grant from the Mahoning County Commissioners.</li><li>Mr. Frost advised that the Mahoning County Engineer has received a Federal Grant for a total of \$5,000,000.00 total Project for Mahoning Avenue Corridor resurfacing. \$1,000,000.00 of the money will be the Engineer’s portion and will be available from other grants. Timeline is 2-3 years.</li></ul> <p><b>NEW BUSINESS:</b></p> <p><b>RESOLUTION #21-062:</b> Mr. Hemphill moved and Mr. Frost seconded the motion approving the following: Cash Summary by Fund, Appropriation Payment Register, Appropriation Register, Revenue Status, Fund Status, Bank Reconciliation and Credit Card Attestations for May 2021. Roll Call Vote: - Mr. Jakubec - Yes; Mr. Frost- Yes – Mr. Hemphill – Yes. Vote was unanimous.</p> <p><b>RESOLUTION #21-063:</b> Mr. Frost moved and Mr. Jakubec seconded the motion for Then and Now Purchase Orders – PO# 11-2021-Richard Rococci – Recording system-\$10537.00; PO#12-2021-Hall Public Safety-\$14296.20; PO#15-2021-The Bank of New York – Bond Payment for Govt Bldg. Lease - \$8921.69 Roll Call Vote: - Mr. Jakubec - Yes; Mr. Frost- Yes – Mr. Hemphill – Yes. Vote was Unanimous.</p> <ul style="list-style-type: none"><li>The trustees only received one bid for more ditching on Blott Road. They decided to table any decision until a more detailed scope of work can be written and the project will be rebid. The one bid that was received will not be opened and shredded.</li><li>Mr. Hemphill talked about the ¼ of 1% sales tax for a 5 year period for infrastructure roads. The MCTA and Mahoning County Engineer Patrick Ginnetti was involved in the methodology for the paving and distribution of the tax on County and Township roads. Due to the horrible condition of the roads in the county the MCTA is recommending that the Mahoning County Commissioners put the ¼ of 1% Tax on the Ballot.</li></ul> <p><b>FIRE:</b></p> <ul style="list-style-type: none"><li>Call Totals – May 15, 2021 through June 12, 2021 at 1406 hours.</li><li>Fire Calls: 5, Medical Calls: 26, Mutual Aid: 4, Service/Assist Call: 0, MVA: 2, Alarm Drops/ Poss. Fire: 6 (This includes any open burns/smoke invest./Controlled burns)</li><li>Extrication: 0, HazMat /Gas Leak/CO: 0 - TOTAL: 43 (Call # 167 - 209)</li></ul> <p><b>RESOLUTION #21-064:</b> Mr. Jakubec moved and Mr. Frost seconded the motion for the purchase of a 2016 Ford Interceptor Explorer cruiser from Austintown Police Department for an amount of \$500.00. The vehicle will be a no response vehicle for inspections and training. The Trustees are requesting that a set of guidelines for the use of the vehicle. Roll Call Vote: - Mr. Jakubec - Yes; Mr. Frost- Yes – Mr. Hemphill – Yes. Vote was Unanimous.</p> <ul style="list-style-type: none"><li>Applications for candidates for the Fire Department will be submitted to trustees. Zach Williams, Tom Collins, and Robin Silvestri are the candidates for the offer of employment and schedule for pre-employment testing. The trustees are asking for a policy amendment for the change in terminology of EMT’s and no training as fire fighters.</li><li>Chief Graham advised that we had to have the repeater repaired by Bearcom for \$3031.33. The charges will be split between Craig Beach, Ellsworth, Milton and Jackson Townships.</li></ul> <p><b>RESOLUTION #21-065:</b> Mr. Frost moved and Mr. Hemphill seconded the motion to purchase a comprehensive confine space rescue equipment package from Heinman Fire Equipment for a total of \$3895.95. This equipment was recommended that we purchase in our evaluation/review from Fire Chief’s Association.</p> <p><b>ROAD:</b></p> <ul style="list-style-type: none"><li>Vehicle/Sign Inspections are done for May 2021.</li><li>CEMETERY REPORT - Burials – 5, Graves Sold – 2</li><li>Mr. Jakubec advised that we are finally getting caught up with mowing and weed eating from all the rain that we have had.</li></ul> <p><b>POLICE:</b></p> <ul style="list-style-type: none"><li>174-Total calls, 111-Calls for Service, 7-Observed Calls, 56-Assist other agencies and 1-Domestic violence call, 171-Traffic Stops, resulting in 139-Warnings, 24-Citations, 5-Traffic Crashes, 8-DUS 1- No Driver’s license and 1-OVI Arrest</li><li>184-Residential Security Checks, 3-Senior citizen welfare checks</li><li>10-Arrests, 0 Felony &amp; 10 Misdemeanant by our Detective and Patrol Division’s</li><li>Reserve Officers worked a total of 12 hours.</li><li>Officers traveled 8,104 miles patrolling the township. An average of 63 miles per shift.</li><li>Officer David Shively attended Interview and Interrogation for Law Enforcement a three-day training seminar at the Ohio State Highway Patrol Academy, May 25-27, 2021. He stated that it was “fantastic” training</li></ul> |         |  |  |
| Reconvene from Executive Session                       |   |         |  |  |
| Offset Mower for new tractor.                          |   |         |  |  |
| Additional Ditching for Blott Road                     |   |         |  |  |
| Opening of Township Hall for Rental.                   |   |         |  |  |
| Financials for May 2021                                |   |         |  |  |
| Then & Now POs.  |   |         |  |  |
| 2016 Ford Interceptor from Austintown Police Dept.     |   |         |  |  |
| Policy Amendment for EMT Only. Shared Repeater Repair. |   |         |  |  |
| Confine Space Equipment Package                        |   |         |  |  |

# RECORD OF PROCEEDINGS

Minutes of

Regular Meeting

## JACKSON TOWNSHIP TRUSTEES

Held June 15, 2021 Page 2 of 2 Pages

6:00pm

Hiring of  
Desmond  
Gray  
Reserve  
Officer

**POLICE:**

- Officer Tyler Vasko’s last day was May 27, 2021
- Officer Raymond M. Zebosky was hired as a Full-time Police Officer effective May 28, 2021. He will serve a one-year probationary period.

**RESOLUTION #21-066:** Mr. Frost moved and Mr. Jakubec seconded the motion for the hiring of Desmond Gray as a Reserve Police Officer. Desmond resides in Boardman. He graduated from Austintown High School in 2015, he graduated from the Youngstown State University Police Academy 01/2018. He is currently employed full-time with the MCSO for over three years. He will be sworn in pending the completion and passing of the psychological and drug test. He has successfully completed and passed the background investigation and voice stress test. He will serve a one-year probationary period. Roll Call Vote: - Mr. Jakubec - Yes; Mr. Frost- Yes – Mr. Hemphill – Yes. Vote was Unanimous.

**ZONING:**

Permit and Fees

- Zoning permits (3) – Garage, Fence, Zoning Appeal, Fees for Zoning Permits--\$107.00, Appeals/Zone Change Fees— 475.00 - Total all Fees \$582.00 - Year-to-Date Total Collected: \$10,360.00 - Year-to-Date Permits Issued: 25 - Year-to-Date Total Valuation of New Investment: \$1,521,000
- Projects in the pipeline: Purfoods 700Sq Ft addition Commissioner Drive – Mr.D’Avignon advised that the trailers and No parking spaces off site will go away once the build another addition for office space., Jackson RR – new sign & new building, Universal Stainless – New Sign , Amazon – New access drive and fencing, American Transmission Systems – 12185 Bailey Court E
- Public Meetings: Zoning Commission – Did not meet June 9  
Next Scheduled meeting July 14  
Case 2021-03ZC Hively Zone Change  
Zoning Appeals Board – Did not meet May 22  
Next scheduled meeting June 24  
Case 2021-02ZA – Variance for new Amazon access drive
- Complaints and Violations - Total 14 Open Complaints, 7 New Complaints - 6 Closed cases - 15 Cases ongoing.
  - At the May 18 trustee meeting, Resolution #21-051 authorized award of contract for nuisance abatement of 9135 New Rd. to 1 of 2 low bidders and based on experience, time able to start, and number of days to complete the project Steel Valley Contractors was awarded the contract.

**RESOLUTION #21-067:** Mr. Hemphill moved and Mr. Frost seconded the motion to place a special assessment on the tax duplicate of 9135 New Rd, parcel 50-046-0-012.00 for the amount paid to Steel Valley Contractors of \$10,500 under nuisance abatement order Resolution 20-075 passed September 15, 2020, and contract award authorization Resolution 21-051 passed May 18,2021. Roll Call Vote: - Mr. Jakubec - Yes; Mr. Frost- Yes – Mr. Hemphill – Yes. Vote was Unanimous.

**PUBLIC COMMENT:**

- Ms. Cindy Krol would like the township to offer Virtual Meetings along with In Person Meetings to accommodate people who are home bound or not able to attend the Trustee Meetings at the township. Mr. Hemphill advised that we are working on being able to get this technology so we can do the meetings both ways. Ms. Krol also why no speed limit was posted on Gladstone Road. People go way to fast on this road. Concerned with safety of children. Asst. Chief Rozzi told her the speed limit if not posted is 55mph on country roads. Mr. Frost will contact the County Engineer’s to see if they can post a suggested speed limit sign 45mph on the road. This sign can’t be enforced. He told her that ODOT would have to make a decision to make a study to change the speed limit on Gladstone. He will ask the County to look into this. Chief Rozzi will put the speed sign on Gladstone to try to slow people down.
- Ms. Lucille McDougal complained that the speed sign we use lit up the inside of her house. She asked if people complain about the sign. Chief Rozzi said they have no complaints.

Nuisance  
Abatement  
Cleanup  
put on tax  
duplicate.

There being no further business to come before the Board, the meeting adjourned at 8:03pm.

Alan Hemphill, Trustee Chair

Tom Frost, Trustee Co-Chair

John Jakubec, Trustee

Judy A. Patton, Fiscal Officer