

Held September 21, 2021

6:00 pm

Financials for June 2021

Zachary Williams New Firefighter.

Adm. Code 1301 Fire Code

Present – Trustee Hemphill, Trustee Jakubec, Trustee Frost, Fiscal Officer Patton, Police Chief Taillon, Road/Cemetery Sexton Scott Hupko, Battalion Fire Chief Brenda McDougal, Zoning Inspector D’Avignon and 11 guests.

RESOLUTION #21-089: Mr. Hemphill moved and Mr. Jakubec seconded the motion to approve the minutes of the August 17, 2021 Regular Trustee Meeting. Roll Call Vote: - Mr. Jakubec - Yes; Mr. Frost- Yes – Mr. Hemphill – Yes. Vote was Unanimous.

Vouchers and warrants #29645 thru #29687 and Vouchers #2021-370 thru #2021-467 were approved for payment.

CORRESPONDENCE:

- Received an email about OTARMA Police & Fire Grant for the purchase of safety equipment, training, developing or updating policies and procedures for both police and fire departments. Townships may apply for up to \$2000 (\$1,000 for police and \$1,000 for fire). Applications and invoices must be submitted before December 31, 2021.
- New Road Help Request from Paul Yarab at 10873 New Road in North Jackson. He is requesting help with the County for a ditch that needs to be cleaned out at the corner of New Road and SR45 coming east. Mr. Hemphill has contacted the Mahoning County Engineer’s office about taking care of the issue.
- A packet was received from ODOT about their One-Time Funding Opportunity for Township Stimulus Program. The total a township can apply for is \$250,000. Packet includes frequently asked questions, Program Guidance, Paper template of the on-line app and local technical assistance program flyer. Application Deadline November 19, 2021.
- Email received from Kathy Crytzer Hawkins about her daughter’s grave stone being off foundation. She lives out of this area but will be returning on 9/21. Mr. Hupko has moved the stone back onto the foundation.
- Received Deposit of NOPEC Sponsorship Grant for Police Crime Watch - \$500 and Fire - Christmas in July - \$500 totaling \$1,000.00.
- ms consultants advertisement for bids for Shaffer Road Resurfacing Project. Sealed bids received until 11:00am, October 5, 2021 at Jackson Township. Bids will be opened and read aloud immediately thereafter at Government Building.

OLD BUSINESS:

- Ditching for Blott Road Phase II is completed.
- Quotes were sent to Tri-Area Electric, Joe Dickey Electric and GULU Electric for 2021 JTFD Lighting Upgrade Program. Pre-bid meeting on September 13, 2021 @2pm was attended by Tri-Area Electric and Joe Dickey Electric. Bids have to be submitted in by 3:00pm, September 23, 2021.

NEW BUSINESS:

RESOLUTION #21-090: Mr. Hemphill moved and Mr. Frost seconded the motion approving the following: Cash Summary by Fund, Appropriation Payment Register, Appropriation Register, Revenue Status, Fund Status, Bank Reconciliation and Credit Card Attestations for August 2021. Roll Call Vote: - Mr. Jakubec - Yes; Mr. Frost- Yes – Mr. Hemphill – Yes. Vote was unanimous.

- Drug Class Schedule for 2021 – Monday, 10/4/2021 @7:00pm and Saturday, 10/16/2021 @9:00am. Milton Twp. Class Schedule – Monday, 9/27/2021 @6:00pm and Saturday, 10/23/2021 @9:00am.

FIRE:

- Jackson Township Fire Department
- CALL TOTALS – August 16, 2021 through September 18, 2021 at 1617 hours
- Fire Calls: 2, Mutual Aid: 2, Service/Assist Call: 0, MVA: 9
- Alarm Drops/ Poss. Fire: 6 (This includes any open burns/smoke invest./Controlled burns)
- Extrication: 0, Medical Calls: 33, HazMat /Gas Leak/CO: 1 - TOTAL: 43 (Call #308-359)
- Live Fire Training on September 26 at property west of 11349 Mahoning Avenue – has been canceled due to cost of asbestos removal from structure
- Mahoning County Fire Chiefs’ Association awarded grant for to improve radio communications among all fire departments
- Participated in September 11 Memorial Service at 911 Memorial in Austintown
- Assist the Medic Training at Ellsworth Fire Department, September 15 – four department members attended
- Radio Training at Ellsworth Fire Department, September 29, 2021 – Jackson Fire personnel will be attending
- Pancake Breakfast – October 3 from 8 AM to 1 PM

RESOLUTION #21-091: Mr. Frost moved and Mr. Jakubec seconded the motion for the appointment of Zachary Williams as a volunteer Firefighter for the Fire Department. The appointment is contingent that he passes the background investigation, physical exam, essential function analysis and drug testing. He will serve a one-year probationary period. Roll Call Vote: - Mr. Jakubec - Yes; Mr. Frost- Yes – Mr. Hemphill – Yes. Vote was unanimous.

RESOLUTION #21-092: Mr. Jakubec moved and Mr. Frost seconded the motion to adopt Ohio Administrative Code 1301, Ohio Fire Code and all future updates to the Administrative Code. Roll Call Vote: - Mr. Jakubec - Yes; Mr. Frost- Yes – Mr. Hemphill – Yes. Vote was unanimous.

ROAD:

- Vehicle/Sign Inspections are done for August 2021.
- CEMETERY REPORT - Burials - 5 ; Foundations – 3; Graves - 0
- Mr. Hupko advised that Colorado Truck is leaking anti-freeze. The trustees advised him to take it to Spitzer’s for repair. They will also wash the truck for us.

POLICE:

- 169-Total calls, 91-Calls for Service, 7-Observed Calls, Assist other agencies-70 and 1 Domestic Violence call
- 131-Traffic Stops, resulting in 98 Warnings, 37 Citations, 9 Traffic Crashes, (Fatality-1) 10 DUS and 1 OVI Arrest
- 294-Residential Security Checks, 3-Senior citizen welfare checks
- 12-Arrests, 0 Felony & 12 Misdemeanant by our Detective and Patrol Division’s
- Reserve Officers worked a total of 110 hours
- Officers traveled 8,075 miles patrolling the township. An average of 73 miles per shift
- We received the reimbursement payment of \$9014.00 for the 2020 Coronavirus Emergency Supplemental Funding Grant on August 25, 2021.

ZONING:

- Zoning permits (3) – 2-residential 1- commercial fence; Fees for Zoning Permits-\$128.05; Appeals/Zone Change Fees— \$0
- Total all Fees \$128.05
- Year-to-Date Total Collected: \$23,717.90; Year-to-Date Permits Issued: 42;
- Year-to-Date Total Valuation of New Investment: \$3,625,408
- Single-family Dwelling – Shaffer Rd
- Purfoods Office Addition – 12485 Commissioner
- FedEx Ground – expanded seasonal parking Bailey Court E
- American Transmission Systems – 12185 Bailey Court E
- Public Meetings: Zoning Commission – Did not meet Sept 8 – next meeting October 13
- Zoning Appeals Board – Met August 26, Case 2021-03ZA – Denied side yard variance request for accessory building
- Will not met September 23 no new business
- Complaints and Violations** - Total 14 Open Complaints; 5 New Complaints; 2 Closed cases; 17 Cases ongoing
- Received 4 applications for the 1 open Appeals Board Alternate – I will interview and make recommendation.

PUBLIC COMMENT:

RESOLUTION #21-093: Mr. Hemphill moved and Mr. Frost seconded the motion to enter into Executive Session per ORC 121.22(G) (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, policies or compensation of a public employee compensation and policies for the Police and Road department. Roll Call Vote: - Mr. Frost -Yes; Mr. Hemphill- Yes; Mr. Jakubec –Yes. Vote was unanimous.

RESOLUTION #21-094: Mr. Hemphill moved and Mr. Jakubec seconded the motion to re-convene after Executive Session. Roll Call Vote: Mr. Frost -Yes; Mr. Hemphill-Yes; Mr. Jakubec –Yes. Vote was unanimous.

RECORD OF PROCEEDINGS

Minutes of

Regular Meeting

JACKSON TOWNSHIP TRUSTEES

Held September 21, 2021 Page 2 of 2 Pages 6:00pm

Hiring of
Maxine
Borcher for
Road Dept.
Trick/Treat
Hours Set.

RESOLUTION #21-095: Mr. Hemphill moved and Mr. Jakubec seconded the motion to hire Maxine Borchert as a Callos Employee at a wage of \$15.00/Hour. Ms. Borchert has to complete all the township’s pre-employment qualifications and will be starting on October 4, 2021. Roll Call Vote: - Mr. Jakubec - Yes; Mr. Frost- Yes – Mr. Hemphill – Yes. Vote was Unanimous.
RESOLUTION #21-096: Mr. Hemphill moved and Mr. Frost seconded the motion approving Halloween Trick or Treat for Sunday, October 31, 2021 from 5:00-7:00pm. Mr. Hemphill will check into Trunk or Treat at the Fire Department. He will also check with Jackson School for use of their lot for a Trunk or Treat.

There being no further business to come before the Board, the meeting adjourned at 7:45pm.

Alan Hemphill, Trustee Chair

Tom Frost, Trustee Co-Chair

John Jakubec, Trustee

Judy A. Patton, Fiscal Officer