

JACKSON TOWNSHIP TRUSTEES

Held August 18, 2020 6:00 pm

Financials for payment

Zone Case #2020-01 Approved

Zone Case #2020-03 Approved  
Then and Now Purchase Orders

CARE ACT FUND 2272.

Hiring of Joseph Hawthorne Firefighter.

Present – Trustee Jakubec, Trustee Hemphill, Trustee Frost, Fiscal Officer Patton, Police Chief Taillon, Fire Chief Graham, Zoning Inspector D’Avignon and 5 guests.

**RESOLUTION #20-054:** Mr. Hemphill moved and Mr. Frost seconded the motion to approve the minutes of the July 14, 2020 Regular Teleconference/Video Trustee Meeting. Roll call vote was unanimous.

Vouchers and warrants #28996 thru 28 and Vouchers #-2020-309 thru 2020- were approved for payment.

**CORRESPONDENCE:**

- Received the Property Lease Agreement and Purchase order from Mahoning County Recycling Division. Lease Agreement for Fiscal year 2020 is for \$4500.00
- Police and Township Auction will be September 21, 2020 at 5:30pm at the Fire/Road Department on South North Warren Salem Road. All mask and social distancing protocol will be observed.

**OLD BUSINESS:**

- Received an email from Gary Diorio, ms consultants for advertising schedule for OPWC Bailey Court East resurfacing project. Ad dates are 8/10 & 8/17 with bid opening at Township Office on 8/24/20 at 10am, The trustees set a date for a Special Trustee Meeting on 8/27/2020 to award the bid. Mr. Hemphill wants a copy of bidding packet specs from ms consultants.
- Mr. Frost advised that the west side of North Duck Creek Road has been repaired by contractor.

**NEW BUSINESS:**

**RESOLUTION #20-055:** Mr. Jakubec moved and Mr. Frost seconded the motion approving the following: Cash Summary by Fund, Appropriation Payment Register, Appropriation Register, Revenue Status, Fund Status, Bank Reconciliation and Credit Card Attestations for July 2020. Roll call vote was unanimous.

- Case 2020-01 ZC: Amending Chapter 230 – Development Plan Review of the Jackson Township Zoning Resolution to; 1) eliminate reference to general development plan review; 2) include exceptions for residential and agriculture uses; 3) remove the need for development plan review of minor additions (under \$100,000), and 4) amend expiration of approval.

**RESOLUTION #20-056:** Mr. Hemphill moved and Mr. Frost seconded the motion for a Roll Call Vote for Zoning Case#2020-01ZC with a Yes Vote being for approval and No Vote against. Mr. Frost-Yes; Mr. Hemphill-Yes; Mr. Jakubec-Yes. Roll call vote was unanimous.

- Case 2020-03 ZC: Owner Applicant – Hereford Lane Farms, Lee R. Hively Jr  
The applicant is requesting a zone change from General Industrial (I-2) to Residential Single Family (R-1) on parcel #50-030-0-005.00-0 further described as being located on the East side of N. Salem Warren Rd approximately 1,160 feet south of the I-80 intersection and having approximately 1,096 feet of frontage. The parcel to be rezoned is currently vacant and agriculture land and contains approximately 44.5 acres and does not have water or sewer available.

**RESOLUTION#20-057:** Mr. Hemphill moved and Mr. Frost seconded the motion for a Roll Call Vote for Case#2020-03ZC with a Yes Vote being for approval of the Zone Change and a No Vote against. Mr. Frost-Yes; Mr. Hemphill-Yes; Mr. Jakubec-Yes. Roll call vote was unanimous.

**RESOLUTION #20-058:** Mr. Jakubec moved and Mr. Frost seconded the motion approving Then and Now Purchase Order – Farmers National BankPO#42-2020-7/3/2020-\$76,116.36. Roll Call Vote: Mr. Frost – Yes; Mr. Hemphill – Yes; Mr. Jakubec – Yes. Vote was unanimous.

**RESOLUTION #20-059:** Mr. Frost moved and Mr. Hemphill seconded the motion approving for new fund #2272 Coronavirus Relief Fund (Cares Act) – Deposited \$12931.65. Roll Call Vote: Mr. Frost-Yes; Mr. Hemphill-Yes; Mr. Jakubec-Yes. Vote was unanimous.

- The trustees decided that due to Covid-19 and restrictions set forth by the Governor the Administration Offices and Hall rental will remain closed through the end of the year 2020. Also the township will not have an Appreciation Christmas Dinner for 2020.

**FIRE:**

- CALL TOTALS - July 13, 2020 – August 17, 2020 (as of 1432 hrs.)
- Fire Calls: 2, Medical Calls: 19, Mutual Aid: 1, Service/Assist Call: 6, MVA: 3Alarm Drops/ Poss. Fire: 3 (This includes any open burns/smoke invest./Controlled burns)Extrication: 0 , HazMat /Gas Leak/CO: 0 TOTAL: 36 (Call # 177 - 213)
- Fuel -\_61- 17 gal, 66- 53.9 gal, 69 13 gal, 67- 14 gal, 65- 15 gal
- Jackson Fire Department has been approved for FEMA AFG Grant for a total value of \$67,247.62 with a township match of only \$3,362.38. The trustees complimented Battalion Fire Chief Mortimer and the rest of the fire fighters for writing and receiving the grant.

**RESOLUTION #20-060:** Mr. Frost moved and Mr. Jakubec seconded the motion for the hiring of Joseph Hawthorne as a probationary firefighter based on recommendation from Chief Graham. Mr. Hawthorne is to serve a 12 month probationary period. He has completed and passed the background investigation, physical exam, essential function analysis and drug testing. The trustees have decided to make an exception due to the need for first responders and because of the Covid-19 restrictions to swear in Joseph Hawthorne when first public trustee meeting will be allowed. Roll Call Vote: Mr. Frost-Yes; Mr. Hemphill-Yes; Mr. Jakubec-Yes. Vote was unanimous.

**ROAD:**

- Vehicle/Sign Inspections are done for July 2020.

**POLICE:**

- 201-Total calls, 125-Calls for Service, 24-Observed Calls, 52-Assist other agencies and 0-Domestic Violence call, 269-Traffic Stops, Resulting in 229-Warnings, 40-Citations, 1-Traffic Crashes, 1-DUS and 3-OVI Arrest
- 258-Residential Security Checks, 5-Senior citizen welfare checks
- 5-Arrests, 1 Felony & 4 Misdemeanant by our Detective and Patrol Division’s
- Reserve Officers worked a total of 46 hours. Officers traveled 8,307 miles patrolling the township. An average of 69 miles per shift.
- On July 13, 2020 we were notified that Jackson Police department has been awarded \$6,721.50 to purchase body armor for our officers as part of the recently announced Ohio Law Enforcement Body Armor Program. Total award is \$8,962.00 there is a 25% local match, totaling \$2,240.50
- On July 29, 2020 we were notified that Jackson Police department has been awarded the Coronavirus Grant 2020. Total award \$9,014.00 there is no local match.

**ZONING:**

- Permit and Fees - Zoning permits **(9)** – (1) Sign (2) New single-family homes (1) Industrial Expansion (1) Transient Vendor (1) Fence (3) Residential accessory - Fees for Zoning Permits--\$86,358.00
- Appeals/Zone Change Fees—\$0 - Total all Fees \$86,358.00 - Year-to-Date Total Collected: \$94,737.86
- Year-to-Date Permits Issued: 36
- Public Meetings: Zoning Commission – Did not Met Aug - Zoning Appeals Board – Will not met Aug (No new business)
- Complaints and Violations - Total 17 Open Complaints - 2 New Complaints - 3 Closed case - 14 Cases on going
- Mr. Jakubec request letters sent out to property owners in the center of town about maintaining the grass areas of their property.

**PUBLIC COMMENT:**

**RESOLUTION #20-061:** Mr.Frost moved and Mr. Jakubec seconded the motion to enter into Executive Session per ORC 121.22(G) (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, policies or compensation of a public employee to prepare and review employee compensation for road and fire department.

Roll Call Vote: - Mr. Frost - Yes; Mr. Hemphill- Yes; Mr. Jakubec – Yes. Vote was Unanimous.

**RESOLUTION #20-062:** Mr. Jakubec moved and Mr. Hemphill seconded the motion to re-convene after Executive Session. Roll Call Vote: Mr. Frost-Yes; Mr .Hemphill -Yes; Mr. J a k u b e c - Yes. Vote was unanimous.

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# RECORD OF PROCEEDINGS

Minutes of

Teleconference/Video Regular Meeting

JACKSON TOWNSHIP TRUSTEES

	<div>Held August 18, 2020Page 2 of 2 Pages6:00pm</div>	
Scott Hupko Pay Increase.	<p><b><u>RESOLUTION #20-063:</u></b> Mr. Frost moved and Mr. Jakubec seconded the motion approving a \$1.00/hour pay increase for Callos Worker Scott Hupko for his work performance, extra responsibilities and his effort to minimize our costs. Roll Call Vote: Mr. Frost – Yes; Mr. Hemphill – Yes; Mr. Jakubec – Yes. Vote was unanimous.</p> <ul style="list-style-type: none"><li>The trustees have been made aware or some dispatching concerns for the fire department and are addressing the 911 issues. They have asked the Chiefs of the fire department to come up with a solution.</li><li>The trustees have added further discussion for this fire department personnel issues added to our Special Trustee Meeting on 9/27/2020 at 10:00am.</li></ul> <p>There being no further business to come before the Board, the meeting adjourned at 8:15pm.</p> <div><div><div>John Jakubec, Trustee Chair</div></div><div><div>Alan Hemphill, Trustee Co-Chair</div></div></div> <div><div>Thomas Frost, Trustee</div></div> <div><div>Judy A. Patton, Fiscal Officer</div></div>	
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