

RECORD OF PROCEEDINGS

Minutes of

Teleconference/Video REGULAR Meeting

JACKSON TOWNSHIP TRUSTEES

	Held November 17, 2020	6:00 pm
2 AED's for Cares Act PPE Purchase	<p>Present – Trustee Jakubec, Trustee Hemphill, Trustee Frost, Fiscal Officer Patton, Police Chief Taillon, Road/Cemetery Sexton Scott Hupko, Battalion Chief McDougal, Zoning Inspector D’Avignon and 3 guests.</p> <p><b>RESOLUTION #20-092:</b> Mr. Hemphill moved and Mr. Frost seconded the motion to approve the minutes of the October 20, 2020 Regular Teleconference/Video Trustee Meeting. Roll Call Vote: - Mr. Frost - Yes; Mr. Hemphill- Yes; Mr. Jakubec – Yes. Vote was Unanimous.</p> <p>Vouchers and warrants #29158 thru #29182 and Vouchers #-2020-486 thru #2020-595 were approved for payment.</p> <p><b>CORRESPONDENCE:</b></p> <ul style="list-style-type: none"><li>Received an email from CBIZ Valuation Group about onsite appraisals of insurable properties valued at over \$50,000.00 for OTA Risk Management Authority (OTARMA). Jordan Nees met John Jakubec on 11/16/2020 for a walk through of all Township Buildings.</li><li>The trustees received emails about upcoming McCluggage Zone Change.</li><li>Updated information and revised quotes for touchless toilets and lights in township buildings from Tri Area Electric - \$3691.00. Anchor Plumbing - \$8850.00.</li><li>Rhiel Supply battery towel and soap dispensers total \$1573.12.</li><li>Youngstown Mirror &amp; Glass Co. – Stationary Reception Window with 3” Speak Hole and one way mail slot cutout - \$676.00.</li></ul> <p>This is for CARES Act protection for public and employees and not in original budget.</p> <p><b>RESOLUTION #20-093:</b> Mr. Hemphill moved and Mr. Jakubec seconded the motion to purchase 2 more AED’s for Police Department due to extra precautions for personnel, employees and public needed due to the Covid19 pandemic. These items were not included in original budget and are required to prevent the spread of the disease. Purchases will be taken from the Fund 2272 if enough is left in the fund if not the money will be taken from the General Fund. Roll Call Vote: - Mr. Frost - Yes; Mr. Hemphill- Yes; Mr. Jakubec – Yes. Vote was Unanimous.</p> <p><b>RESOLUTION #20-094:</b> Mr. Frost moved and Mr. Hemphill seconded the motion for OPWC payments Bailey Court East Resurfacing, DFV13 – Payment #1 – OPWC-\$3304.80-TWP-\$2815.20-Total \$6120.00; Payment #2 – OPWC-\$1976.40; TWP-\$1683.60-Total \$3660.00; Payment #3 – OPWC-\$25406.84 – TWP-\$22722.80-Total \$48129.70. Roll Call Vote: Mr. Frost - Yes; Mr. Hemphill- Yes; Mr. Jakubec – Yes. Vote was Unanimous.</p> <p><b>RESOLUTION #20-095:</b> Mr. Jakubec moved and Mr. Frost seconded the motion to pay Chagrin Valley Paving Inc. for crack fill repairs and partial depth repairs – Partial Depth Repair -Leonard Parkway - \$5140.00, Crack Fill-Blott Rd - \$895.00, Fire Station – Crack Fill-\$975.00, Crack Fill-Cemetery-\$2900.00 Total \$9,910.00. Roll Call Vote: Mr. Frost - Yes; Mr. Hemphill- Yes; Mr. Jakubec – Yes. Vote was Unanimous.</p> <ul style="list-style-type: none"><li>Mr. Frost advised that the County did repair the crossover at Bailey Road and Leonard Parkway.</li></ul>	
OPWC Payments Bailey Court East	<p><b>NEW BUSINESS:</b></p> <p><b>RESOLUTION #20-096:</b> Mr. Hemphill moved and Mr. Frost seconded the motion approving the following: Cash Summary by Fund, Appropriation Payment Register, Appropriation Register, Revenue Status, Fund Status, Bank Reconciliation and Credit Card Attestations for October 2020. Roll Call Vote: Mr. Frost - Yes; Mr. Hemphill- Yes; Mr. Jakubec – Yes. Vote was Unanimous.</p> <ul style="list-style-type: none"><li>Received FY2021 Estimated Resources Certificate for FY2021 from Mahoning County Auditor. Revenue information was filled in and was returned to the Auditor.</li><li>Wired Government Building Lease Payment to The Bank of New York Mellon for \$34,636.70.</li><li>Received direct deposit from NOPEC 2020 Energized Community Grant for Jackson Twp. - \$5290.00.</li><li>Received a notice from Ohio Division of Liquor Control about approval and no hearing request for Timmys Drive Thru Convenience Store, DBA North Jackson Convenient Mart &amp; Drive Thru. The trustees approved with no hearing.</li></ul>	
Crack Fill-Chagrin Valley Paving.	<p><b>FIRE:</b></p> <ul style="list-style-type: none"><li>CALL TOTALS – October 19, 2020 – November 16, 2020 (as of 1608 hrs.), Fire Calls: 3, Medical Calls: 33, Mutual Aid: 0, Service/Assist Call: 5, MVA: 5</li><li>Alarm Drops/ Poss. Fire: 9 (This includes any open burns/smoke invest./Controlled burns)</li><li>Extrication: 0, HazMat /Gas Leak/CO: 0 - TOTAL: 55 (Call #302-356)</li><li>Fuel - 61- 0 gal, 66- 24 gal, 69 - 12 gal, 67- 0 gal, 65- 0 gal</li><li>Have moved to remote trainings and meetings due to increased COVID cases in the area</li><li>Participated in birthday drive by on November 14, 2020</li><li>Had meeting with Lane Life Trans to discuss plan for ambulance service. Mr. Hemphill advised that he received a copy of updated policy from Lanes for review by Fire Department and Trustees.</li></ul>	
Financials for September 2020	<p><b>ROAD:</b></p> <ul style="list-style-type: none"><li>Vehicle/Sign Inspections are done for October 2020.</li></ul> <p><b>POLICE:</b></p> <ul style="list-style-type: none"><li>216-Total calls, 123-Calls for Service, 24-Observed Calls, 68-Assist other agencies and 1-Domestic Violence call</li><li>256-Traffic Stops, Resulting in 209-Warnings, 50-Citations, 11-Traffic Crashes, 11- DUS and 2-OVI Arrest</li><li>105-Residential Security Checks, 5-Senior citizen welfare checks</li><li>16-Arrests, 2-Felony &amp; 14-Misdemeanor by our Detective and Patrol Division’s</li><li>Reserve Officers worked a total of 16 hours - Officers traveled 8,659 miles patrolling the township. An average of 68 miles per shift.</li><li>Sgt. Steve Schneider &amp; Officer David Shively will be attending training in Canfield, Ohio on December 3, 2020. Class offered by MVLEE, Legal Aspects of Police Supervision &amp; Disciplinary Issues. This training is free.</li><li>Correspondence letter from Zack Baird regarding Tyler Vasko. Trustees thanked Officer Vasko for being so courteous to Mr. Baird. Mr. Frost advised that Officer Vasko was drug down the road by an individual in a vehicle and back at work in two days.</li></ul>	
	<p><b>ZONING:</b></p> <ul style="list-style-type: none"><li>Permit and Fees</li><li>Zoning permits (3) – (2) New Dwellings (1) Residential addition</li><li>Fees for Zoning Permits--\$4,320.00</li><li>Appeals/Zone Change Fees—\$0 - Total all Fees \$4,320.00</li><li>Year-to-Date Total Collected: \$99,835.86</li><li>Year-to-Date Permits Issued: 48</li><li>Projects in the pipeline: New 14,000 SqFt. Industrial Building – 12101 Commissioner Dr. New Industrial service and storage building – 12185 Bailey Court E</li><li>Public Meetings: Zoning Commission – Will meet November 18 Zoning Appeals Board – Met Thursday, Oct 22 (Board Update)</li><li>Complaints and Violations</li><li>Total 15 Open Complaint, 0 New Complaints, 0 Closed case, 15 Cases ongoing</li></ul> <p>There being no further business to come before the Board, the meeting adjourned at 6:31pm.</p>	
	John Jakubec, Trustee Chair	Alan Hemphill, Trustee Co-Chair
	Thomas Frost, Trustee	Judy A. Patton, Fiscal Officer