

## JACKSON TOWNSHIP TRUSTEES

Held May 21, 2019

6:00 pm

Present – Trustee Frost, Trustee Jakubec, Trustee Hemphill, Fiscal Officer Patton, Fire Chief Dave Graham, Road/Cemetery Dept.-Scott Hupko, Police Chief Taillon, Zoning Inspector Locke and 27 guests.

- Mr. Frost dedicated tonight's trustee meeting to Chief Orrin Hill and thanked him for his 24 years of service with Jackson Township.
- Mr. Frost introduced Ms. Genny Cotanzo, Relationship Manager from NOPEC. She explained the Electric Aggregation Program that NOPEC offers.
- Mr. Frost introduced Mr. Zachary Stewart from VFIS Insurance. He gave information on accident/life insurance they offer for Volunteer Firefighters.

**RESOLUTION #19-060:** Mr. Frost moved and Mr. Jakubec seconded the motion to approve the minutes of the April 16, 2019 Regular Trustee Meeting. Also a correction to the March 19, 2019 Regular Trustee Minutes for Resolution #19-029 for the approval of the February 19, 2019 minutes instead of March 19, 2019. Vote was unanimous.

Vouchers and warrants #28309 thru #28416 and Vouchers #182-2019 thru #289-2019 were approved for payment.

- The trustees discussed the VFIS Insurance plan Option #3 for \$808.00 a year with optional benefit of \$65.00 for a total of \$873.00 for firefighters. They wanted to clarify a couple of questions and will make a decision at the next meeting.

**CORRESPONDENCE:**

- Mahoning County Transportation Day event Wednesday, May 22, beginning at 1:00 p.m. held at Canfield Public Library. Mr. Frost and Mr. Hemphill plan on attending.
- Received from Karen Gaglione, Assistant Prosecuting Attorney, an Agreement between North Jackson Historical Society and Waiver and Release of Liability for Covenant Cemetery. Copies were emailed to Natalie Dechant, President of North Jackson Historical Society.
- Mr. Frost advised that Dino's Drive Thru is not closing.

**RESOLUTION #19-061:** Mr. Frost moved and Mr. Jakubec seconded the motion for the property lease agreement that was received from the Mahoning County Commissioners for space for the Recycling Bins from the Green Team for the commercial style roll-offs for \$4500.00. Vote was unanimous.

**RESOLUTION #19-062:** Mr. Frost moved and Mr. Jakubec seconded the motion approving payment to Eastgate for OPWC Administrative Charge for our Commerce Park Infrastructure Repair Projects – Invoice#2016-DFT109-\$911.75; Invoice#2017-DFT07-\$731.34. Vote was unanimous.

**OLD BUSINESS:**

**RESOLUTION #19-063:** Mr. Jakubec moved and Mr. Frost seconded the motion for Columbarium Niche Inurnment fee at \$200 per each niche. Vote was unanimous.

**NEW BUSINESS:**

**RESOLUTION #19-064:** Mr. Frost moved and Mr. Jakubec seconded the motion approving the following: Cash Summary by Fund, Appropriation Payment Register, Appropriation Register, Revenue Status, Fund Status and Bank Reconciliation for April 2019. Vote was unanimous.

**RESOLUTION #19-065:** Mr. Hemphill moved and Mr. Frost seconded the motion approving our final appropriations for 2018- Amendment#2 totaling \$2,376,603.33 per signed Appropriations Register by trustees on 1/24/19. Received Certificate from Mahoning County Auditor signed by the Budget Commission. Vote was unanimous

**RESOLUTION #19-066:** Mr. Jakubec moved and Mr. Hemphill seconded the motion for OTARMA property, casualty insurance for \$35,800.00. Increased Liability Limits - \$6,000,000. We will receive an anniversary capital distribution check for \$2608.86 rebate. Vote was unanimous.

- We are being audited by Auditor of State for an Agreed to Procedures Audit for 2017 & 2018 amount will not exceed \$3280.00

**RESOLUTION #19-067:** Mr. Frost moved and Mr. Hemphill seconded the motion for Then and Now Purchase Orders – 28309 – Main Transit - \$28,537.00- Fire Chief Vehicle, 28312 – OTARMA - \$35,800.00 – All Encompassing Insurance. Vote was unanimous.

**RESOLUTION #19-068:** Mr. Frost moved and Mr. Jakubec seconded the motion for Township Life Insurance with Medical Mutual Life effective date of February 1, 2019. Vote was unanimous.

- Mr. Jakubec advised that bids were received for mowing charges for the Government Building, Jackson Park and Liberty Park. The trustees decided to stay with our people that we use through Callos Employment as of now it is more cost effective.
- The trustees decided to move our Regular Trustee Meeting to June 11, 2019 at 6:00pm.

**FIRE:**

- **CALL TOTALS** - March 19, 2019 through April 15, 2019  
Fire Calls: 3 - Medical Calls: 19 - Mutual Aid: 2 - Service/Assist Call: 19 - MVA: 0 - Alarm Drops/ Poss. Fire: 3  
Extrication: 0 - HazMat /Gas Leak/CO: 2 - TOTAL: 32 (Call # 120-168)
- **Fuel** - 61- 0 gal, 66- 0 gal, 69 0 gal, 67- 0 gal, 65- 0 gal, 64- 0 gal, 63- 0 gal
- Firefighter Brian Gordon passed his EMT class

**RESOLUTION #19-069:** Mr. Frost moved and Mr. Hemphill seconded the motion approving Travis Hemphill resignation from the fire department. Vote was unanimous.

**RESOLUTION #19-070:** Mr. Frost moved and Mr. Hemphill seconded the motion to hire and swear in new Volunteer Firefighter candidates Ezekiel Abend-Meyer and Tyler Minkweiz. Mr. Minkweiz is pending his pre-employment medical screening in the next 2 weeks. Vote was unanimous.

**ROAD/CEMETERY/PARK:**

- Vehicle/Sign Inspections are done for April 2019.
- Salt prices from ODOT were confirmed for 2019/2020 at \$72.23/Ton. We will purchase the salt directly from ODOT as we have done in the previous years.

**POLICE:**

- 184-Total calls, 89-Calls for Service, 45-Observed Calls, Assist other agencies-50, 152-Traffic Stops, Resulting in 129 Warnings, 46 Citations, 5 Traffic Crashes, 3 DUS, 1 OVI Arrest and 1 Domestic Violence
- 574-Residential Security Checks, 0-Senior citizen welfare checks
- 4 Arrests, 0 Felony & 4 Misdemeanor by our Detective and Patrol Division's
- Reserve Officers worked a total of 144 hours
- Officers traveled 10,925 miles patrolling the township. An average of 99 miles per shift.
- Chief Taillon, Asst Chief Rozzi, & Officer Scott Weiland attended a one-day training On May 1, 2019 at Mill Creek Metro Parks. Dynamics of Officer/Citizen Encounters. There was no cost for us to attend this training.
- Chief Taillon and Asst. Chief Rozzi attended the Chiefs' of Police in service conference in Columbus May 5 through May 7; it was very helpful, informative with great speakers.
- We received Eligibility Notification and applied for three 2020 Ohio Traffic Safety Office Grant Funding. (1) Selective Traffic Enforcement Program (STEP) 280 hours, (2) Impaired Driving Enforcement Program (IDEP) 420 hours, and (3) Drugged Driving Enforcement Program (DDEP) 100 hours grant. Labor for additional patrolling hours. Eligibility is for jurisdictions experiencing high number of fatal crashes. Total amount available \$36,793.84. NO local match for this grant.
- The JPD auction was held on April 29, 2019 Gross receipt generated \$7,125.00

**ZONING:**

- Applications for zoning permit---2 Industrial (Purfoods - Commissioner) Loading dock - (TTM – Debartolo) Addition
- Fees for Zoning Permits--\$6,852
- Appeals Board Cases---0
- **Total all Fees \$6,852**
- **Total Additional Investment: \$1,142,000**

Financial Reports-April 2019

2018 Final Approps.

Increased OTARMA Liability Limits.

Then &amp; Now PO's.

Life Insurance-Medical Mutual

Firefighter /EMT Travis Hemphill resignation Abend-Meyer &amp; Minkweiz Firefighters.

Salt Prices from ODOT for 2019/2020

# RECORD OF PROCEEDINGS

Minutes of

Regular Meeting

## JACKSON TOWNSHIP TRUSTEES

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6:00pm

### ZONING:

- **Public Meetings**  
Zoning Commission – Met May 8, 2019, No new business
- **Complaints and Violations**
  - Yuhas, 1450 N Salem Warren Rd. (COMPLIANCE)
  - Kinkade, 9135 New Rd., no new progress will consult with Health Dept. (Nuisance abatement)
  - 1657 N Salem Warren—violation notice (Debris and concrete) –give 30 days to comply
  - 13243 Palmyra – violation notice (permit required) 5/20/19
  - Roudebush, 10331 New Rd - Noxious weeds notice 5/16/19 **Cut 5/20/19**
  - Bank of New York, 2057 S. Salem-Warren Rd – Noxious weeds
  - Killian, 10254 New Rd – Noxious weeds
- **Other**
  - Two Alternate vacancies on the Zoning Commission – A notice will be put on our sign.
  - Trustees - Zoning Inspector Christine Locke will be retiring as of 5/30/19 – Thank you for all years with the township.

### PUBLIC COMMENT:

There being no further business to come before the Board, the meeting adjourned at 7:18pm.

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Thomas Frost, Trustee Chair

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John Jakubec, Trustee Co-Chair

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Alan Hemphill, Trustee

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Judy A. Patton, Fiscal Officer