

JACKSON TOWNSHIP TRUSTEES

Held December 16, 2014

7:00pm

Present: Trustee Frost, Trustee Hemphill, Trustee Harkleroad, Fiscal Officer Patton, Fire Chief Graham, Police Chief Taillon, Road Superintendent Cadle, Zoning Inspector Locke and 4 guests.

**RESOLUTION #14-137:** Mr. Harkleroad moved and Mr. Hemphill seconded the motion to request the fiscal officer to entertain a motion to appoint the 2015 Trustee Chairman - Mr. Frost. Vote was unanimous.

**RESOLUTION #14-138:** Mr. Frost moved and Mr. Harkleroad seconded the motion to request the fiscal officer to entertain a motion to appoint the 2015 Trustee Vice Chairman - Mr. Harkleroad. Vote was unanimous.

**RESOLUTION #14-139:** Mr. Frost moved and Mr. Harkleroad seconded the motion to enter into executive session per ORC 121.22 to prepare and review employee compensation. Roll Call Vote- Mr. Harkleroad-Yes, Mr. Hemphill-Yes; Mr. Frost-Yes. Vote was unanimous.

**RESOLUTION #14-140:** Mr. Frost moved and Mr. Harkleroad seconded the motion to reconvene the regular meeting following executive session. Roll Call Vote- Mr. Harkleroad-Yes, Mr. Hemphill-Yes; Mr. Frost-Yes. Vote was unanimous.

**RESOLUTION #14-141:** Mr. Frost moved and Mr. Harkleroad seconded the motion that the following orders of business were set forth by the Board of Trustees for the 2015 year. Vote was unanimous.

Employee's compensation as listed below.

**Police Department:**

Police Chief Greg Taillon - \$48372.78/Year (\$1860.72/Bi-weekly)-2%

Sergeant Rick Snyder @\$17.91/hr.-2 %

Corporal John Lyons @\$17.21/hr.- 2%

Corporal Steven Schneider @\$17.21/hr. – 2%

Detective Brian Newhard @\$17.91/hr. – 2%

All part time officers hourly rate of pay @\$12.68/hr.-No increase.

Clothing allowance: full time officers \$700/year; part-time/reserves \$375/year. Effective dates will be ½ on April 1 and ½ on October 1.

There will be no range training.

**Road/Cemetery/Recycling:**

Superintendent Randall Cadle @\$16.26/hr. – 2%

Mr. Cadle will continue with recycling duties.

Callos Employees @\$11.50/hr. – paid to The Callos Co. @\$17.00 /hr.

Cemetery fees/Grave fees and foundations revised as follows:

Grave-\$450; Open & Close -\$500- After 2pm – plus \$150; Open & Close Saturdays-\$700- After 2pm – plus \$150;

Open & Close 3 Day Holiday Weekend-Sunday-\$750 – After 2pm add-\$150; Cremations/Infants-\$200; Saturday-\$300;

Deed Transfer - \$50; Foundations/per Sq. Inch \$1.00; Disinterment 1.5 Times Open & Close

**Zoning Department:**

Inspector Christine Locke @\$509.59/Bi-weekly salary (2%) (14.5/hrs. weekly).

Part Time Zoning Assistant, Loraine Mondrey @\$11.31/Hr. She will also fill in for Zoning Inspector Locke, vacations, etc.

Zoning Board Members \$30.00 meeting paid semi-annually.

Zoning Board Secretary \$85.00 meeting paid semiannually.

Zoning Hours as of February 1, 2015 -

As of September 21, 2010 Zoning Board Positions will be considered a non-paid reimbursement for expenses position of \$30 a meeting reimbursed semi-annually.

Zoning Appeals Board – Ms. Betty Byram was reappointed for a 5 year term 2015-2019.

Zoning Commission Board – Mr. Fran Gottron was reappointed a 5 year term 2015-2019.

Minimum flat fee for zoning permits will be \$20.00.

Fee for mailing/faxing zoning packet information to a company will be @\$50.00 a packet.

**Fire Department:**

Fire Chief Salary @\$730.56/Mo – 2%. (\$8766.72/Yr.)

Fire Department calls/drills, etc. will be at \$14.00/ea. Paid December 1, thru November 30.

Rename Harold Oliver and Randy Horvath to the Fire Indemnity Board for the township. Fire Department representatives are

Randy E. Wilson, Mike McDougal and Sterling Jamison.

**Administrative Department:**

Compensate Trustees and Fiscal Officer for annual salary according to the state maximum set in accordance with ORC 505.24 and 505.09, an annual salary in equal monthly installments in accordance with the Township budget.

Receptionist Karen Novak-Callos Employee @\$10.60/hr. Hours are 10:00 am to 3:30pm Monday thru Friday.

Lorraine Mondrey to fill in for Karen Novak for days off @\$10.60/hr.

All trustees, fiscal officer and eligible employees will be provided with all insurance offered by the township pursuant to Ohio Rev. Code 505.60 and amendment in Sub House Bill 347 for the year 2013. Medical Insurance is available through OTARMA (Medical Mutual) or comparable plan with another source, Group Life Insurance is offered through Mahoning County Plan or comparable plan with another source. Dental Insurance is offered by Delta Dental or comparable plan with another source. If any township officer or employee is denied coverage under a health care plan procured herein or if a township officer or employee elects not to participate in the township's health care plan, the township may reimburse the officer or employee for each out of pocket premium that the officer or employee incurs for insurance policies that the officer or employees otherwise obtains but not to exceed an amount equal to the average premium paid by the township for other officers and employees for Health Care & Dental policies.

Continue the practice that any full or part-time salaried employee is entitled to a maximum of two weeks paid vacation in any one calendar year (non-accumulative) and full time employees entitled to a three week vacation after 10 years (non-accumulative).

Trustees/Fiscal Officer authorizes membership in OTA/Mahoning County Township Association, attendance of Annual State Association Conference and Quarterly Dinner Meetings with Payment of expenses for Trustees and Fiscal Officer.

Mileage - reimbursed at \$.57.5/per mile – Rates established by IRS Federal Guidelines for 2015.

Convention expenses at \$40.00 per day

The Township Records Commission for 2015 will consist of the Township Fiscal Officer, Judy Patton and Trustee Chairperson, Tom Frost.

The Board of Trustees shall act as the internal auditing committee for the township.

JACKSON TOWNSHIP TRUSTEES

Held December 16, 2014

6:00 pm

Financial Reports  
2015 Temp Appropriations

Flag Purchase  
Strobe lights for Truck #8-Road

New Police Cruiser for 2015

Present – Trustee Frost, Trustee Harkleroad, Trustee Hemphill, Fiscal Officer Patton, Fire Chief Graham, Police Chief Taillon, Zoning Inspector Locke and 4 guests.

**RESOLUTION #14-131:** Mr. Harkleroad moved and Mr. Hemphill seconded the motion to approve the minutes of the November 18, 2014 Trustee Meeting. Vote was unanimous.

Vouchers and warrants #24970 thru #25050 EFTs #474-2014 thru # 520-2014 were approved for payment.

**CORRESPONDENCE:**

- Mr. Frost talked to all the County Commissioners about 911 dispatching services for our Fire Department and they are all on board with fire dispatching under 911 center. Sheriff Jerry Greene will be in charge of the project. We now pay the Village of Sebring \$733/monthly for this service.
- Mr. Frost talked with Rob Dunham about the township’s request to reduce the speed limit on Mahoning Avenue and New Road. He advised that they are behind with their studies and the time frame is now in the spring of 2015.

**OLD BUSINESS:**

- The trustees had a discussion about above ground burial vaults. Mr. Cadle said we should have an area in our cemetery for these vaults. Mr. Harkleroad is not in favor of allowing these vaults. He is concerned about cemetery space and these vaults would take up much more space. They will table to give this more thought. They will also look into crypts.

**NEW BUSINESS:**

**RESOLUTION #14-132:** Mr. Harkleroad moved and Mr. Frost seconded the motion approving Cash Summary and Financial Reports for November 2014. Vote was unanimous.

**RESOLUTION #14-133:** Mr. Hemphill moved and Mr. Frost seconded the motion approving 2015 Temporary Appropriations totaling \$892,743.00. Vote was unanimous.

- Township Appreciation Dinner was held on 12/5/2014 at the Government Building.

**FIRE:**

- Chief Graham gave the fire department report for November 2014.
- The Chief advised that the Fire Department applied for a grant for fire packs.

**ROAD:**

**RESOLUTION #14-134:** Mr. Frost Moved and Mr. Harkleroad seconded the motion for the purchase of 62 flags @\$14.00/ea. totaling \$868.00 from the Keeper of the Stationery. These flags replace the ones on the parade route. Vote was unanimous.

**RESOLUTION #14-135:** Mr. Harkleroad moved and Mr. Hemphill seconded the motion to purchase strobe lights on truck number 8 for \$833.00 total from HKG Enterprises. Vote was unanimous.

**POLICE:**

- 126-Calls for Service, 69-Observed Calls
- 124-Traffic Stops, Resulting in 100 Warnings, 35 Citations, 33 Traffic Crashes, 1 OVI Arrest
- 487-Residential Security Checks, 5-Senior citizen welfare checks
- 10-Arrests, 7 Felony & 3 Misdemeanor by our Detective and Patrol Division’s
- Reserve Officers worked a total of 48 hours
- Officers traveled 10,026 miles patrolling the township. An average of 101 miles per shift.
- Training:
- Discussion/Comments/Request:
- “Shop with a Cop” Sponsored by the FOP 115, was Saturday, December 13, 2014. There were 9 kids from the townships that participated. Officers Lisa Storey, Leona Koroczynsky, Rob Schaeffer and Monsignor Anthony Spinoso and I all participated. Kids had a great time shopping for themselves at Niles Super KMart.
- We took delivery of our new Police car, a 2015 Ford Police Interceptor SUV
- Officer Michael Saltsman resigned from the Jackson PD effective 11/26/2014
- Thanks to Randy & Jim for the repairs to the fence at the storage facility

**RESOLUTION #14-136:** Mr. Frost moved and Mr. Hemphill seconded the motion to purchase new Ford Interceptor for a police cruiser in January 2015. Vote was unanimous.

**ZONING:**

- ZONING PERMITS - 2 permits issued ----freestanding business identification signs—one with an electronic message center--- value of \$14,600 has been added to community
- Zoning Commission reviewing information on electronic message centers (sign regulations)
- No further update from the Ohio Manufactured Homes Commission (Trailer Park)
- Health Dept. complaint regarding the mobile home park. Sent a complaint to Mahoning County Health Dept. Trash has not been picked up in 2 months and the cats are going rampant
- Health Dept. complaint update on 11118 Mahoning Ave. No further update from the Health Dept.
- Delmont inspection—Unable to gain access to the property. Certified letter was accepted. Waiting on owner to call and schedule an appointment for the inspection. Given till 12-18-14 to respond and schedule an appointment.
- Pedro inspection---Thursday, inspection is scheduled.
- Victory Harvest Ministry is for sale—received a call from a pastor regarding the permitted uses. Emailed regulations and the conditional use regulations.
- Met with Pannunzio Construction regarding Sidley Concrete, Rosemont Rd
- 10 appraisal calls - 8 hours driving time

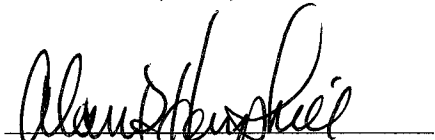
**PUBLIC COMMENT:**

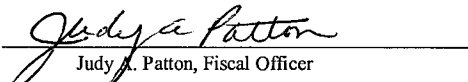
- Mr. Sterling Jamison thinks it’s a good idea for 911 Center to dispatch for the Fire Department

There being no further business to come before the Board, the meeting adjourned at 6:40pm.

  
Thomas Frost, Trustee, Chairman

  
Olin Harkleroad, Trustee, Co-Chairman

  
Alan Hemphill, Trustee

  
Judy A. Patton, Fiscal Officer