

RECORD OF PROCEEDINGS

Minutes of

Special

Meeting

JACKSON TOWNSHIP SPECIAL TRUSTEE

Held January 21, 2014 5:00 pm

Present - Trustee Frost, Trustee Harkleroad, Trustee Hemphill, Fiscal Officer Patton, Chief Taillon

RESOLUTION #14-008: Mr. Frost moved and Mr. Harkleroad seconded the motion for Jackson Township, Mahoning County, Records Commission, to adopt a one-time disposal of obsolete records and schedules of records retention and disposition submitted by township offices. The commission may dispose of records pursuant to the procedure outlined in section 149.381 of the Revised Code. The commission, at any time, may review any schedule it has previously approved and, for good cause shown, may revise that schedule under the procedure outlined in that section. Vote was unanimous.

There being no further business to come before the Board, the meeting adjourned at 5: 12pm.

Thomas Frost, Trustee, Chairman

Olin Harkleroad, Trustee, Co-Chairman

Alan Hemphill, Trustee

Judy A. Patton, Fiscal Officer